

## **Lewis Center for Educational Research**

**BP 1321:        COMMUNITY RELATIONS  
                     SOLICITATION OF FUNDS FROM AND BY STUDENTS**

**Adopted:        June 5, 2003**

**Revised:**

Students on school premises shall not be solicited by teachers or others to contribute to, become members of, or work for any organization not directly under the control of the school, unless the organization and the solicitation has been approved by the Foundation Board.

### Solicitations on Behalf of Nonschool Charitable Organizations

The Board recognizes that fund-raising enables nonprofit, nonpartisan charitable organizations to fulfill important, worthwhile goals. The Lewis Center, by example, can help students develop a true sense of social responsibility.

Funds may be solicited or materials distributed for those nonprofit, nonpartisan organizations that are properly chartered or licensed by state or federal law. The Board or designee shall approve all such solicitations on school premises in advance.

### Solicitations on Behalf of the School

With the approval of the Principal or designee, official school-related organizations (PTC, booster club, etc.) may organize fund-raising events involving students.

Prior approval shall be required for sales or solicitations whenever any portion of the funds raised is applied to the costs of the fund-raiser or to the costs of merchandise sold. Prior approval shall not be required if the total proceeds of a solicitation are delivered to the school without any deductions for expenses.

Fund-raising projects, in which students sell materials to the public off the school grounds, may be sponsored by the Student Council or other school-sponsored student organizations when approved by the Student Council/ASB. The Principal or designee must approve all plans. All students participating in such projects must be issued official identification as representatives of the school. Such identification must be displayed in such a manner as to be readily visible to the public.

### All Solicitations

Whether solicitations are made on behalf of the school or on behalf of another charitable organization, the Board particularly desires that no students shall be made to feel uncomfortable. Staff is expected to emphasize the fact that donations are always voluntary. *No students shall be barred from an activity because they did not participate in fund-raising.*

Students making solicitations on behalf of the school or for school-related projects are expected to demonstrate courteous and respectful attitudes towards all individuals and businesses, whatever the outcome of the solicitation may be. Students will be instructed on safe behavior while conducting solicitations. Parent/guardians may be required, depending on the method of fundraising, to give written permission before solicitations begin.

Students in grades K-6 shall not be involved in any door-to-door sales or solicitations.