

Lewis Center for Educational Research

**BP 2000: ADMINISTRATION
 CONCEPTS AND ROLES**

Adopted: September 5, 2002

Revised: March 9, 2015

The goal of the Lewis Center for Educational Research ("LCER") administration shall be to create and operate an environment in which the effectiveness of student learning is studied and evaluated as part of the research component of the organization. The Academy for Academic Excellence and the Norton Space & Aeronautics Academy, are California Public Charter Schools and members of the National Association of Laboratory Schools operating as comprehensive Public Charter Schools and research laboratories. This shall be accomplished through the implementation of Foundation Board policies under the direction of the President/Chief Executive Officer ("CEO") or designee. The Foundation Board shall rely on its CEO or designee to provide the professional administrative leadership within the LCER.

The LCER's administrative organization shall be designed so that all divisions and departments are part of a single system. Principals, Managers and Administrators are all expected to administer their units in accordance with Foundation Board policy and the CEO or designee's rules, procedures and regulations.

The CEO or designee, Principal(s), and all other Administrators shall have the authority and responsibility necessary for their specific administrative assignment. Each shall likewise be accountable for the effectiveness with which the administrative assignment is carried out. The Foundation Board shall clearly specify requirements and expectations of the CEO or designee. The CEO or designee shall be accountable and evaluated on how well those requirements and expectations have been met. In turn, the CEO or designee shall clearly specify requirements and expectations of all other administrators. He/she shall hold each accountable and evaluate how well requirements and expectations have been met.

The CEO or designee may request the attendance of any administrative personnel at regular and special meetings of the Foundation Board as he/she deems such attendance to be in the best interests of the LCER and may require reports from any of these personnel on such topics and at such times as it may serve the purposes of the Foundation.