

## **Lewis Center for Educational Research**

**BP 2120:        ADMINISTRATION  
                  PRESIDENT/CEO**

**Adopted:        September 5, 2002**

**Revised:        June 8, 2015**

The President / Chief Executive Officer ("CEO") is the educational leader of the High Desert "Partnership in Academic Excellence" Foundation, inc. with operates the Lewis Center for Educational Research, the charter schools of the Academy for Academic Excellence and Norton Space & Aeronautics Academy, as well as operates GAVRT, Local Outreach and K-16 Bridge Programs. The CEO executes all Foundation Board of Directors ("Board") decisions and is accountable to the Board for managing the various divisions and organizations, which operate under the Foundation in accordance with the Board's policies. The CEO informs the Board about school programs, practices and problems and offers professional advice on items requiring Board action, with appropriate recommendations based on thorough study and analysis.

The Board delegates to the CEO the power to make decisions concerning internal operations of the Foundation. The CEO may delegate to other employees any duties imposed upon him/her by the policies or vote of the Board, as far as the law permits. This delegation of power or duty shall not relieve the CEO of responsibility for actions taken by his/her designees.

The CEO shall have general supervision of all personnel and shall develop and execute consistent, fair and fiscally sound personnel procedures and practices, including an evaluation program for all Foundation employees. He/she shall oversee all financial operations of the Foundation and actively seek out new funding sources for the Foundation.

The CEO shall take an active leadership role in the development and improvement of the instructional program. He/she is expected to create a feeling of unity and enthusiasm among students and staff for the accomplishment of Foundation goals.

The CEO shall articulate educational issues and values before the community and other governmental agencies. He/she shall be accessible to community members and shall work with them to further the Foundation's goals and build a strong, positive community attitude toward the Foundation and the programs it operates.

The Board expects the CEO to remain current on educational thoughts and practices by reading educational publications, attending educational conferences, and visiting other school systems in the interest of improving the Foundation's instructional program and overall operation. The CEO shall inform the Board and staff of new developments and significant events in the field of education.