

Lewis Center for Educational Research

BP 3314: ~~Payment for Goods and Services~~

Adopted: September 12, 2011

Revised:

The Governing Board authorizes for payment only those goods and services that have been:

1. Approved by the Board at a regularly called meeting.
2. Contracted for within budgetary limits.
3. Purchased according to applicable purchasing policies and regulations.
4. Certified by the President or designee as having been received in acceptable condition. The

Board authorizes the President or designee to pay in advance for certain materials if a decrease in cost is possible or if the material is unavailable to the organization without advance payment.

Signatures/Facsimiles

All payments made from the funds of the organization shall be made by check duly signed by those designated by the Board as signers on the organization's bank accounts.