

Lewis Center for Educational Research

BP 3450: Money in School Buildings

Adopted: September 12, 2011

Revised:

Money collected by organization employees and by student organizations shall be handled with good and prudent business procedures both to demonstrate the ability of school system employees to operate in that fashion, and to teach such procedures to the students.

All money collected shall be receipted and accounted for and directed without delay to the proper location of deposit.

In no case shall money be left overnight in schools except in safes provided for safekeeping of valuables. All banks used by the schools shall provide for bank deposits after regular banking hours in order to avoid leaving money in school overnight.