

**Special Joint Meeting of the
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors
and Personnel Committee**

**Minutes
May 12, 2016**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 7:35 a.m. and turned control of the meeting over to Russell Stringham.

2.0 Roll Call

Foundation Board Members David Bains, Duberly Beck, Regina Bell, Bud Biggs (by phone), Buck Goodspeed, Andrew Jaramillo, Robert Lovingood, Kirt Mahlum, Jose Palafox, Tom Rosenbaum, Donna Siegel, Russell Stringham, Marcia Vargas and Rick Wolf were present.

Foundation Board Members Scott Johnson and Kevin Porter were absent.

Personnel Committee Members Duberly Beck, Regina Bell, Kirt Mahlum and Jose Palafox were present. Personnel Committee Member Scott Johnson was absent.

Staff members Valli Andreasen, Veronica Calderon, Ryan Dorcey, Teresa Dowd, Darren Dowd, Guadalupe Girard, Wes Kanawyer, Lisa Lamb, Stacy Newman, Rena Payne, Sherri Pearson, Jim Quinn, Paul Rosell, Carolyn Schmidt and Amber Watson were also present.

3.0 Public Comments: None

4.0 Foundation Board Consent Agenda

- .01 Approve April 22, 2016 Special Meeting Minutes
- .02 Approve Foundation Board of Directors Agreement/Job Description
- .03 Approve Credit Card Increase to \$10,000 for Laura Hoffman

Item .01 – The April 22, 2016 Special Meeting Minutes need revising to include that the Board took action in closed session to appoint Lisa Lamb as Interim CEO. On a motion by Kirt Mahlum, seconded by Andrew Jaramillo, vote 14-0, the Foundation Board of Directors approved Consent Agenda items 4.01 - 4.03 with the noted revision.

5.0 Personnel Committee Consent Agenda

- .01 Approve April 7, 2016 Special Meeting Minutes

On a motion by Regina Bell, seconded by Jose Palafox, vote 4-0, the Personnel Committee approved Consent Agenda item 5.01.

6.0 Discussion/Action Items

- .01 A draft of a Lifetime Pass to LCER/AAE/NSAA events and a Certificate of Appreciation were presented. On a motion by Robert Lovingood, seconded by David Bains, vote 14 – 0, the Foundation Board of Directors approved the Lifetime Passes for Rick and Linda Piercy to be presented in June.
- .02 Russ Stringham reported that the Finance Committee met on Monday and the budget looked good. The committee liked the charts and the 3 year projection that were presented. Andy Jaramillo and Jim Quinn thanked the team for their work on the budget. On a motion by Andy

Jaramillo, seconded by Kirt Mahlum, vote 14 – 0, the Foundation Board of Directors approved the 2016-17 Budget.

- a) Jim Quinn reported that the grant writer was cut from the budget for next year. PR will be brought in house.
- b) Jim Quinn provided a list of consultant contracts to the Finance Committee.
- c) Stacy Newman reported that we were able to give BCLAD stipends to NSAA teachers, which went over very well for teacher retention. We were also able to give a 3% increase across the board to all staff and absorb all health care increases.
- d) Due to time constraints the cost analysis of other options for parity was not presented.
- e) Ryan Dorsey reported that we are proposing to change the laptop program next year. There are legislative limitations regarding student fees so we will be purchasing 2nd stock Mac Books and providing them as an electronic textbook, beginning with next year's 4th graders. If a student needs to take the laptop home for homework, the parent can sign off that they take financial responsibility. We will phase out the purchased laptops.

.03. We have met with the Board chairs regarding the NSAA lease. The County is asking for upgrades to the Head Start facility. We are getting legal counsel and gathering perspective on the intent of the lease. We will be meeting with the County and City regarding negotiations. We are also looking at finance and building options to build out NSAA on the current site or an alternative site.

.04 The Check Signing Resolution was outdated. We will now have fewer signers – 4 staff members and 2 board members. Robert would like more detail in the form of a policy. On a motion by Robert Lovingood, seconded by Kirt Mahlum, vote 14 – 0, the Foundation Board of Directors approved Check Signing Resolution 2016-01, with a policy to be brought forward in June.

.05 David Bains requested to pull item 6.05 from the agenda as he has been talking to Simeon (the consultant) regarding issues. He felt we were rushing the contract and wanted to present to the Budget Committee and bring it to the Board in June. Jose and Regina agreed that we should pull the item and be sure we are doing the right thing. Russ agreed to a special Finance Committee meeting to discuss it. Lisa read minutes from December regarding moving forward with Phase I, solar installation, and looking at energy storage as a future phase. We are concerned with the time frame of getting started with the solar installation and wanted to get it done for summer. It takes 8 weeks just to get the permits.

.06 The Educator Effectiveness Plan is funding we will be receiving from the State for professional development. We will be building the funds into our LCAPs which will be presented in June.

.07 There is a provision in the law that allows us to admit students who turn 5 after December 2 into Transitional Kindergarten if it is in the best interest of the student. We would receive ADA once the student has turned 5. The sooner we get kids into our program the better. On a motion by Kirt Mahlum, seconded by David Bains, vote 14 – 0, the Foundation Board of Directors approved BP 6190 – Transitional Kindergarten Admittance.

7.0 Board and Staff Comments

Ryan Dorsey reported that information was sent to the Board to attend the GAVRT trip to Goldstone to see the radio telescope. If interested fill out the form and return it by June 10.

Lisa Lamb reported that the CCSA conference is March 20-23 next year in Sacramento. They have board workshops available. Please let us know if you would like to attend.

8.0 Adjournment: Treasurer Russ Stringham adjourned the meeting at 8:30 a.m.