

**Special Meeting of the  
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors**

**Minutes  
July 16, 2015**

**1.0 Call to Order**

Chairman Bud Biggs called the meeting to order at 7:05 a.m.

**2.0 Roll Call**

Foundation Board Members David Bains, Duberly Beck, Bud Biggs, Buck Goodspeed, Andrew Jaramillo, Scott Johnson (by phone), Robert Lovingood, Jose Palafox, Kevin Porter, Donna Siegel, Russell Stringham, and Marcia Vargas were present.

Foundation Board Members Regina Bell, Kirt Mahlum, Tom Rosenbaum and Rick Wolf were absent.

Staff members Gordon Soholt, Teresa Dowd, Jim Quinn, Darren Dowd, Paul Rosell, Ryan Dorcey, Jim Southwick, and Stacy Newman were also present.

Board Advisor Rick Piercy was in attendance.

**3.0 Public Comments: None**

**4.0 Discussion/Action Items**

**.01** Foundation Board Advisor’s Role and Responsibilities – the duties included in the packet were developed by Rick Piercy and Regina Bell. They were brought forward for discussion. Gordon suggested that we run them through our attorney to be sure the Board is not put in a position of liability. Access to personnel files is excluded as case law shows that access to information is limited to matters directly before the Board. Jose endorses the idea of Rick assisting the Board in their needs as he has knowledge of past practices and contacts. It is not for Rick to be in charge or move the company in the direction he wants. Andy noted it is a mentorship role. Rick stated that he wants to be sure we’re moving in the right direction and getting things done. He will do these tasks as assigned by the Board. David likes the recommendation to have our lawyer review the duties. Stacy Newman noted that we are bypassing our hiring procedures by employing someone in this way. Jim Southwick asked for clarification on if staff takes direction from Gordon, Rick or both. It would be Gordon. Duberly asked if Gordon meeting with Rick 2x per month is ok. Gordon said it was as they chat frequently during the month when Rick is on campus. Regina emailed Gordon and Rick a revised version of the duties after the packet had gone out, which Rick read to the group. Gordon will send the new wording to YM&C for review.

**.02** Responsibilities of the Foundation Board - Rick created these responsibilities. Gordon passed out July/Aug events and encouraged the Board to attend when available. Kevin would like more measurable detail which could be discussed at the proposed retreat.

**.03** Foundation Board Retreat – the Board would like to look for possible dates in 2015 and determine agenda items. Kevin would like specific goals and measurable outcomes. He suggested Charlie Caldwell as an option to lead the strategic planning. The retreat should take place off site and at minimum be a full day. It was suggested to possibly piggy back the retreat onto the regular meeting in September. We will look into Charlie’s availability as well as Board members for this fall.

**.04** Approve VVC Subrecipient Agreement – this is the Ramp up grant with VVC. Kevin asked what it was for. Ryan said it is 3 years of technology and construction funding for a distance learning program to be able to video stream with other schools in Ramp Up. Schools can connect and share classes such as HOSA. Health is our primary career pathway but we can participate in any area. It is tied into 5 colleges. We are converting the space in A101 to meet these needs. On a motion by Kevin Porter, seconded by Duberly Beck, vote 12-0, the Foundation Board of Directors approved the VVC Subrecipient Agreement.

**5.0 AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:**

**.01** Approve CARS 2015-16 Application for Funding - AAE

On a motion by Jose Palafox, seconded by Robert Lovingood, vote 5-0, the AAE School Board Committee approved Consent Agenda Item 5.01.

**6.0 NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:**

**.01** Approve CARS 2015-16 Application for Funding - NSAA

On a motion by Andy Jaramillo, seconded by Marcia Vargas, vote 4-0, the NSAA School Board Committee approved Consent Agenda Item 6.01.

**7.0 CLOSED SESSION:**

**.01** President/CEO Performance Evaluation

The Foundation Board of Directors convened into closed session at 7:58 a.m. and reconvened into open session at 8:30 a.m. Chairman Biggs reported that no action was taken in closed session.

**8.0 Adjournment**

Chairman Biggs adjourned the meeting at 8:31 a.m.