

**Regular Joint Meeting of the
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors
Academy for Academic Excellence School Board Committee and
Norton Space and Aeronautics Academy School Board Committee**

**Minutes
March 14, 2016**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 7:25 a.m.

2.0 Roll Call

Foundation Board Members Duberly Beck, Regina Bell, Bud Biggs, Buck Goodspeed, Andrew Jaramillo, Robert Lovingood, Kirt Mahlum, Jose Palafox (by phone), Kevin Porter, Tom Rosenbaum, Russell Stringham, and Rick Wolf were present.

Foundation Board Members David Bains, Scott Johnson, Donna Siegel and Marcia Vargas were absent.

AAE School Board Committee Members Robert Lovingood, Jose Palafox, Kevin Porter, Russell Stringham and Rick Wolf were present.

AAE School Board Committee Member David Bains was absent.

NSAA School Board Committee Members Duberly Beck, Andrew Jaramillo and Tom Rosenbaum were present.

NSAA School Board Committee Members Scott Johnson and Marcia Vargas were absent.

Staff members Valli Andreasen, Ryan Dorcey, Darren Dowd, Teresa Dowd, Guadalupe Girard, Wes Kanawyer, Stacy Newman, Toni Preciado, Jim Quinn, Paul Rosell, Gordon Soholt and Jim Southwick were also present.

3.0 Public Comments: Tom Rosenbaum informed the Board he is trying to contact Pete Aguilar, former mayor of Redlands, to have his staff visit the NSAA campus. He is also going to local businesses regarding sponsorships and seeing what needs NSAA has.

4.0 Foundation Board Consent Agenda:

Russ Stringham asked that Item .01 be pulled. On a motion by Kevin Porter, seconded by Robert Lovingood, vote 12-0, the Foundation Board of Directors approved Consent Agenda Items 4.02 – 4.04.

.01 Approve December 14, 2015 Regular Meeting Minutes and February 25 and 29, 2016 Special Meeting Minutes – Pg 3-13

.02 Appoint Duberly Beck as the Personnel Committee Chair

.03 Approve Hiring a Construction Consultant to Review Consolidation Project – Pg 14

.04 Approve LCER Mission Statement – Pg 15

.01 Discussion - Russ Stringham would like the minutes of minutes of February 25th to include that 47 change orders were not brought to the Finance Committee. On a motion by Andy Jaramillo, seconded by Duberly Beck, vote 13-0, the Foundation Board of Directors approved Consent Agenda Item 4.01 with the noted revision to the February 25th minutes.

5.0 AAE School Board Committee Consent Agenda

On a motion by Robert Lovingood, seconded by Russ Stringham, vote 5 - 0, the AAE School Board Committee approved Consent Agenda Items 5.01 – 5.05.

- .01 Approve February 11, 2016 Regular Meeting Minutes
- .02 Approve AAE Graduation Requirements
- .03 Approve AAE Dance Team Field Trip – Performing Arts Studios, May 20th – 22, 2016
- .04 Approve AAE 2nd Interim Report
- .05 Approve AAE Consolidated Application

6.0 NSAA School Board Committee Consent Agenda

On a motion by Andy Jaramillo, seconded by Tom Rosenbaum, vote 3-0, the NSAA School Board Committee approved Consent Agenda Items 3.01- 3.03.

- .01 Approve January 19 and February 16, 2016 Regular Meeting Minutes
- .02 Approve NSAA 2nd Interim Report
- .03 Approve NSAA Consolidated Application

7.0 Standing Board Committee Reports

- .01 (a) Budget/Audit Committee – Russ Stringham reported that the committee has requested a list of consultants and a report of executive team salary increases for last 3 years.
- (b) Fundraising Committee – Teresa Dowd updated the Board on the Art Show and Reception.
- (c) Personnel Committee – Duberly Beck reported that the committee is working on the CEO evaluation.

8.0 Discussion/Action Items

.01 Identify Critical Issues – Pat Caldwell developed a grid of critical issues for staff to report back to the Board on. She also distributed a draft strategic plan.

Jim Q. has begun reviewing business policies and looking at district policies. We will need Administrative Regulations to go along with the policies. The CEO is to oversee policy revisions and bring a progress report in June. Kevin suggested using the critical issues to decide what policies to revise first.

Russ would like the Tetra contract reviewed by BB&K as well as a review of construction costs by a consultant.

The Grant Writer's report is in the packet. This will be reviewed as part of the budget process. Robert would like the CFO to determine what consultants are essential.

Andy is confused on the Bridge program revenue, consultants, contracts with colleges, and contracts for curriculum. We can prepare a financial statement cost evaluation.

There is less advanced funding for the solar grant. We do not want to spend funds until it comes in, but it's not coming in quickly. We have received \$100K so far.

Jim S. will check CDE data on UC/USC eligible seniors. He has a college readiness report and other data points for trade school or military.

.02 Turn Critical Issues into Goals - Postponed

.03 Develop Measureable Objectives for Each Goal - Postponed

.04 Assign Responsibilities for Each Objective/Next Steps - Postponed

.05 Partnering with NSAA – Tom Rosenbaum – Info provided in public comments.

9.0 Special Presentation:

.01 NSAA Student Presentations - Postponed

10.0 Information Included in Packet

.01 Staff Reports

.02 Foundation Financial Reports

.03 Lewis Center Financial Reports

- Checks Over \$10K
- Balance Sheet
- Revenue vs. Expense
- Comparatives
- By Department

.04 AAE Financial Report

.05 NSAA Financial Report

.06 Board Attendance Log

.07 Board Give and Get

.08 Jeanne Stambaugh Consultant Report

.09 Rick Piercy Consultant Report

.10 Nigro & Nigro Correspondence

11.0 Board and Staff Comments: None

12.0 Closed Session: Personnel Evaluation

The Foundation Board of Directors convened into closed session at 8:35 a.m. and reconvened into open session at 9:35 a.m. Chairman Biggs reported that no action was taken.

A Personnel Committee meeting was scheduled for April 7 at 7:00 am for the personnel evaluation. A Special Foundation Board meeting was scheduled for May 12 at 7:30 am.

13.0 Adjournment

Chairman Bud Biggs adjourned the meeting at 9:40 a.m.