

**Regular Meeting of the  
Lewis Center for Educational Research Board of Directors**

**Minutes  
April 9, 2018**

**1.0 Call to Order**

Kevin Porter called the meeting to order at 2:07 p.m.

**2.0 Roll Call**

LCER Board Members Kirt Mahlum, Jim Morris, Kevin Porter, and Marcia Vargas were present.

LCER Board Members Duberly Beck and Rick Wolf arrived at 2:55 p.m.

Staff members Fausto Barragan, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, Stacy Newman and were also present.

**3.0 Site Visit:** The Board, staff and consultants toured the property at 298 S. Waterman Ave.

**4.0 Recess:** The Board recessed and reconvened at 3:00 p.m. on site at NSLA and Lewis Center.

**5.0 Closed Session:** The Board convened into closed session at 3:02 p.m.to discuss:

.01 Conference with Legal Counsel Existing Litigation: 1 case (Paragraph (1) of Subdivision (d) of Section 54956.9)

Name of Case: County of San Bernardino and City of San Bernardino v. The High Desert Partnership in Academic Excellence Foundation, Inc.

.02 Conference with Real Property Negotiators

Property: Approximately eighteen (18) acres at northwest corner of E. Valley Street and S. Waterman Avenue

Negotiator: Mark Skousen, President, Highmark Development

Parties: LCER and Real Estate Development Associates (REDA)

Under Negotiation: Contract terms

The Board reconvened into open session at 5:33 p.m. Kevin Porter, Chairman of the Board, reported that the Board gave counsel direction for negotiations.

**6.0 Public Comments:** None.

**7.0 Special Presentations:**

.01 Fausto Barragan and Marcia Vargas reported on the CABE conference. Fausto shared that the connection Norton has with CABE was incredible. Norton's program is highly recognized by CABE. CABE provides professional development and resources. Marcia will share a report about students in California.

**8.0 Consent Agenda**

1. Approve Minutes of March 12, 2018 Regular Meeting
2. Approve Overnight AAE Field Trip to Zyzzx May 1-2, 2018

On a motion by Marcia Vargas, seconded by Duberly Beck, vote 6-0, the LCER Board of Directors approved the above Consent Agenda Items.

**9.0 Discussion/Action Items:**

- .01** Approve AAE 2<sup>nd</sup> Interim Report – These are mandated reports and the 2<sup>nd</sup> Interim shows any changes from the 1<sup>st</sup> Interim Report. It helps with budget development. Accounting and budgeting systems were discussed. On a motion by Duberly Beck, seconded by Jim Morris, vote 6-0, the LCER Board of Directors approved the AAE 2<sup>nd</sup> Interim Report.
- .02** Approve NSLA 2<sup>nd</sup> Interim Report – On a motion by Duberly Beck, seconded by Jim Morris, vote 6-0, the LCER Board of Directors approved the NSLA 2<sup>nd</sup> Interim Report.
- .03** On a motion by Kevin Porter, seconded by Duberly Beck, vote 6-0, the LCER Board of Directors approved April 30 from 4:00 – 6:00 p.m. for the LCER Board/Staff Budget Workshop.
- .04** Location of May 14, 2018 LCER Board Meeting – The May and June LCER Board meetings are both scheduled at AAE and we have staff recognitions for both sites. Staff will be recognized onsite so some Board and staff will be at each site for the recognition. Marcia and Kevin will not be at the May meeting.

**10.0 Information Included in Packet:**

- .01** Staff Reports
  - President/CEO – Lisa Lamb
  - Human Resources Director – Stacy Newman – Duberly Beck asked if we're doing recruitment fairs. We are. They are just starting to happen. Our biggest success is in the classroom cohorts. We send information to all universities and anyone that has applied for a dual immersion position on Ed Join. Turnover at both schools was discussed.
  - Finance Director – David Gruber – Attendance was audited last week. Both sites received 100% with no findings.
  - AAE Principals – Wes Kanawyer/Valli Andreasen
- .02** LCER Financial Reports – Duberly Beck asked about the LCER Admin %. It will be discussed at the Budget Workshop.
  - Checks Over \$10K
  - Budget Comparisons
- .03** Lewis Center Foundation Financial Reports
  - February 2018
- .04** LCER Board Attendance Log
- .05** LCER Board Give and Get

**11.0 Board/Staff Comments**

- .01** Ask a question for clarification
- .02** Make a brief announcement
  - David Gruber noted that we are still looking into a land trust in Apple Valley.
- .03** Make a brief report on his or her own activities – Marcia Vargas discussed the importance of the NSLA Gala which will honor staff and families that have been here during the 10 years. It is being held May 18 at the National Orange Show. Each Board member is asked to purchase a ticket for \$100 or a table of 10 for \$1,000. Invitations are going out. Ted Alejandre is the keynote speaker. She also noted that the Lewis Center Foundation authorized funds to finish the AAE field with AAE Capital Campaign funds.
- .04** Future agenda Items

**12.0 Closed Session**

The LCER Board of Directors convened into closed session at 6:23 p.m. to discuss:

1. Public Employee Performance Evaluation: President/CEO

The LCER Board of Directors reconvened into open session at 6:50 p.m. Kevin Porter, Chairman of the Board, reported no action was taken.

**13.0 Adjournment**

Chairman Kevin Porter adjourned the meeting at 6:55 p.m.