

Fundraising Foundation

Meeting Minutes

November 2, 2016

1.0 **CALL TO ORDER:**

The meeting was called to order by Donna Siegel 2:03 p.m.

2.0 **ROLL CALL:**

Members present: Lisa Lamb, Jim Quinn, Teresa Dowd, Rena Payne, Donna Siegel, and Kevin Crosson via phone conference.

3.0 **PUBLIC COMMENTS:** none

4.0 **CONSENT ITEMS:**

.01 Approve Minute of September 29, 2016.

On a motion by Kevin Crosson and seconded by Donna Siegel, vote 6-0 Action Items 4.0 was approved.

5.0 **DISCUSSION/ACTION ITEMS:**

01. Lewis Center Foundation Bylaws update

- Rena Payne handed out copies of the Draft Bylaws of the Lewis Center Foundation for the board to review. The board read in detail the bylaws and discussed any questions and concerns. The board made changes through the bylaws, which Rena will update. The board will request approval of the Bylaws at the November 28, 2016, meeting.

6.0 **FOUNDATION MEMBER AND STAFF COMMENTS:** *(Foundation members and staff members may ask a question for clarification; make a brief announcement or a brief report on his or her own activities.)*

- The board discussed how to recruit new members. Donna Siegel recommends we develop skills needed for new members. She recommends we recruit community members, industry representatives, educational institutions, science industries, local businesses and local philanthropist.
- Lisa Lamb suggested we recruit special event coordinators and financial planners.
- Kevin Crosson recommends the board looks for private and government grants.

7.0 **RECOMMENDATIONS TO LCER BOARD:** None

8.0 **ADJOURNMENT:** Fundraising Committee Chair – 3:35

Respectfully submitted,
Rena Payne
Executive Assistant to the CEO