

**Lewis Center Foundation  
Minutes  
October 15, 2019**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Marcia Vargas called the meeting to order at 9:50 am. The Foundation Board previewed the new Science on a Sphere prior to the beginning of the meeting.
2. **ROLL CALL:** Lewis Center Foundation Board Members Desiree Burgnon, Charity Frash, Tyler Jaramillo, Umang Patel and Marcia Vargas were in attendance.

Lewis Center Foundation Board Members Buck Goodspeed was absent.

Staff members Matt Cabe, Teresa Dowd and Lisa Lamb were also in attendance.

3. **PUBLIC COMMENTS:** Marcia Vargas stated that she was proud of the Foundation's contribution to the Science on a Sphere room remodel.
4. **CONSENT AGENDA:**
  - .01 Approve Minutes of August 6, 2019 Regular Meeting
  - .02 Approve Minutes of September 3, 2019 Regular Meeting

On a motion by Desiree Burgnon, seconded by Umang Patel, vote 5-0, the Lewis Center Foundation Board of Directors approved Consent Agenda items

5. **DISCUSSION/ACTION ITEMS:**
  1. Ratify Educational Activity Grant for Armani and Malay Petteway – Notification of Educational Activity Grants was sent out in a Parent Square email, along with promotion of an upcoming Snapology Camp. A parent applied for an Educational Activity Grant for 2 of her children for the Snapology Camp, but it was passed the time to get it on the Foundation agenda for approval so Lisa and Marcia approved the grant. On a motion by Charity Frash, seconded by Tyler Jaramillo, vote 5-0, the Lewis Center Foundation Board of Directors ratified approval of the Educational Activity Grant for Armani and Malay Petteway.
  2. Approve Garner Holt Educational Activity Grant Application – Lisa recently attended a CUBE training at Garner Holt, an educational facility in Redlands that is the world leader in animatronics. Lisa won a grand prize for a field trip to the facility, and LCER will be sending 18 students from AAE and 18 students from NSLA. This grant request will provide \$5K to be split between both schools for professional development, field trip opportunities and classroom kits. On a motion by Desiree Burgnon, seconded by Tyler Jaramillo, vote 5-0, the Lewis Center Foundation Board of Directors approved the Garner Holt Educational Activity Grant of \$5K to be provided from unrestricted funds.
  3. Approve Revised Bylaws and Job Description – As discussed at the last meeting, the Lewis Center Foundation Bylaws and Job Description were updated to remove the term limit. On a motion by Tyler Jaramillo, seconded by Desiree Burgnon, vote 5-0,

the Lewis Center Foundation Board of Directors approved the revised Bylaws and Job Description.

4. Discuss LCF Board Recruitment – We are still looking for additional members on the Lewis Center Foundation Board. If you know of anyone, have them contact Teresa.
5. Review of 2019 Golf Tournament – The tournament went very well and we raised close to \$50K to split between the two organizations. The Victor Valley Chamber did a great job of organizing the event and we came through with sponsorships and volunteers. The new POS machines worked very well. Thank you to all who participated.
6. Discuss 2020 Annual Gala – Marcia distributed a preliminary timeline. Duberly will chair the committee. We can use the same colors as last year and have that be our standard colors as they're from the LCER logo. We will begin gathering historic pictures of Congressman Lewis, Rick Piercy, the Thunderbird Campus, Apple Valley Science and Technology Center, etc. Marcia will be in charge of the silent auction, with help from Tyler and Desiree. She will follow up on the digital auction. Matt is in charge of marketing, graphic design and the Delorian. Charity will help with decorations. Tyler will work on the mystery box. He will check the price of a streamer machine. It was decided to increase the \$1,000 sponsorship to \$1,250. We will put together a budget as well. The Save the Dates should go out in November. We can email those as well as print cards to hand out. Lisa will check into advertising at VMI. Lisa and Teresa will confirm with Jerry.

7. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*

1. Lewis Center Foundation Financial Reports
  1. August 2019 Foundation Balance Sheet
  2. August 2019 Foundation Savings Report
  3. Donations 2019-20
  4. LCF Board Attendance Log

8. **BOARD/STAFF COMMENTS:**

1. Ask a question for clarification
2. Make a brief announcement –
3. Make a brief report on his or her own activities
4. Future agenda items

9. **RECOMMENDATIONS TO THE LCER BOARD:** Approve the revised Lewis Center Foundation Bylaws.

10. **ADJOURNMENT:** Chairman Marcia Vargas adjourned the meeting at 10:58 a.m.