

Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)

May 3, 2021

Minutes

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:09 a.m.
2. **ROLL CALL:** Foundation Board Members Marcia Vargas, Tyler Jaramillo and Buck Goodspeed were in attendance. Staff members Lisa Lamb, Jisela Corona and Teresa Dowd were also in attendance.

Foundation Board members Duberly Beck, Desiree Burgnon, Jessica Rodriguez, and Umang Patel were absent.

3. **PUBLIC COMMENTS:** None.

4. **CONSENT AGENDA:** The consent agenda was not approved as a quorum was not present.
 - .01 Approve Minutes of April 5, 2021 Regular Meeting
 - .02 Approve Lewis Center Foundation Board Meeting Dates for the 2021-22 School Year

5. **DISCUSSION/ACTION ITEMS:**

- .01 Notification of Closure of Union Bank Accounts and Opening of DCB Accounts – Teresa Dowd reported that the Foundation Checking and Savings accounts that were held at Union Bank were moved to Desert Community Bank due to the Union Bank Apple Valley branch closing.
- .02 Update on LCER Board – We are presenting the COVID fund plan to the LCER Board next week. The funding will provide learning loss mitigation, upgrades to infrastructure such as HVAC and internet, summer school for both schools, and elementary rotation classes next year such as space science, coding, Mandarin and PE. Lisa also discussed Norton’s enrollment update – all elementary classes are full with a waiting list in all grades except 3rd, which has a couple spots. We need to still recruit 7-9 grades. We are also looking at possible bonds to fund the gym. Norton will have a later start date due to Edison delays.
- .03 Foundation Board Recruitment – The group discussed developing a folder of marketing pieces such as a brochure about the LCER and its schools, pictures, what the Foundation supports, pictures of gala/golf tournament, how it would benefit them personally, etc. for interested new members. Then if interested they can be given the job description and bylaws.
- .04 Fundraiser Planning Updates – Marcia Vargas
 - i. High Desert Regional Open Golf Tournament – The golf tournament is sold out except for 1 \$5,000 Albatross sponsorship. Brightline is volunteering for the day of the tournament and will bring swag and a raffle prize. We need to collect raffle items. Marcia will donate a Dodgers basket and USC basket, and wine. Tyler will donate a bottle of scotch and possibly some clubs. Buck will drop off some golf related items.
 - ii. Annual Gala – Back to the Future – We have visited and contacted several venues. Marcia asked about the Hilltop in San Bernardino. We can add that to the list.

6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*

- .01 Lewis Center Foundation Financial Reports
 1. March 2021 Foundation Savings Report and Balance Sheet
 2. Donations 2020-21
 3. LCF Board Attendance Log
 4. Give and Get 2020-21

7. **BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification – Marcia asked about the future locations of Foundation Board meetings. We cannot hold meetings at Norton until after they open in September.
- .02 Make a brief announcement or report on his or her own activities – Lisa reported that we have been attending swap meet nights and community walkthroughs for Norton Recruitment.
- .03 Future agenda items – The next meeting is June 7.

8. **RECOMMENDATIONS TO THE LCER BOARD:**

9. **ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting at 10:20 a.m.