

LEWIS CENTER FOR EDUCATIONAL RESEARCH

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Agenda for Regular Meeting of the Lewis Center Foundation

Meeting at Lewis Center Mojave River Campus
17500 Mana Rd., Apple Valley, CA 92307
Gym Conference Room

September 5, 2017 - Public Meeting – 9:00 a.m.

1. **CALL TO ORDER:** Chair Marcia Vargas
2. **ROLL CALL:** Chair Marcia Vargas
3. **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of August 3, 2017
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Update on Recruitment of Lewis Center Foundation Board Members
 - .02 Approve New Lewis Center Foundation Board Member Desiree Burgnon
 - .03 Approve New Lewis Center Foundation Board Member Tyler Jaramillo
 - .04 Donation/Donor Update
 - .05 Next steps
 - .06 October Meeting
6. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement
 - .03 Make a brief report on his or her own activities
 - .04 Future agenda items
7. **RECOMMENDATIONS TO THE LCER BOARD:**
8. **ADJOURNMENT:** Chair Marcia Vargas

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Lewis Center Foundation
Minutes
August 3, 2017**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:46 a.m.
2. **Roll Call:** Lewis Center Foundation Members Donna Siegel and Marcia Vargas were present.

Lewis Center Foundation Member Kevin Crosson was absent.

Staff members Teresa Dowd, Lisa Lamb and Jim Quinn were also in attendance.

3. **Public Comments:** None

4. **Consent Agenda:**

.01 Approve Minutes of July 11, 2017

On a motion by Donna Siegel, seconded by Marcia Vargas, vote 2-0, the July 11, 2017 minutes were approved.

5. **Discussion/Action Items:**

.01 Recruitment of Lewis Center Foundation Board Members: Calls have not yet been made to the identified contacts. A deadline of 2 weeks was given to make the calls. Be sure to fill out the log and submit the completed log to Teresa, who will compile a master list of those we've contacted. If they're interested in attending the September 5 meeting, be sure to get their email address to send the packet.

.02 Donor Update: Teresa distributed reports of donations received for the 2016-17 school year. The Foundation statements are part of the LCER Board packet. Marcia will cover these during her committee update at the LCER Board meetings.

.03 Next Steps:

- a. We are initiating a mail campaign to all of our parents and supporters and hope this brings in some donations.
- b. Donna Siegel reported that Kay Ardenski approached her regarding fundraising for Local Outreach. Lisa noted that she had a meeting with Kay and the program needs some restructuring to be able to break even. A community fundraiser in mineral city was suggested.
- c. The website is being updated and the donation page and form will be updated as well.

6. **Board/Staff Comments:** Lisa reported that the D.C. visit has created energy around the GAVRT program, which will help the work of the Foundation. There is a NASA talk on campus on August 9.

Lisa also reported that when Bud Biggs retires from the LCER Board, he will suggest a replacement from Mitsubishi to retain their ongoing support.

7. **Recommendations to the LCER Board:**

8. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 11:04 a.m.