

Lewis Center for Educational Research

**BP 2000: ADMINISTRATION
 CONCEPTS AND ROLES**

Adopted: September 5, 2002

**Revised: March 9, 2015
 August 12, 2019**

The primary role of the Lewis Center for Educational Research (“LCER”) Board of Directors (“Board”) is to govern. Governance includes fiduciary and policy setting roles, as well as roles in strategic planning, building a unity of purpose, communicating a common vision and creating a positive organizational culture. Recognizing that LCER is governed by a Board and not by individual board members, the relationship between the Board and the President/Chief Executive Officer (“CEO”) is crucial to the effective operation of its schools and programs. The Board and CEO shall work together as a team in the exercise of LCER governance.

The Board recognizes that LCER administration performs essential roles and functions in support of student learning, including provisions of instructional support and services to its schools as well as the responsible management of non-instructional operations and programs. The CEO or designee may make decisions concerning LCER operations within the parameter of law and Board policy.

The CEO’s role shall be to provide leadership in the management of the organization. This is accomplished by developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the LCER to fulfill its vision and goals. The Board also expects the CEO to help shape the culture and environment of the LCER in a manner that focuses LCER operations on enhancing student achievement, encourages positive relationships with the community and instills confidence in its schools and programs.

Because the CEO is the only LCER employee who is directly selected and evaluated by the Board, the Board has the responsibility to ensure that the CEO possesses the skills and attributes that best meet the needs of the LCER. The CEO may delegate to other LCER staff any duties imposed upon him/her by the Board. This delegation shall not relieve the CEO of responsibility for actions taken by his/her designee.