

Lewis Center for Educational Research

AR 3513.3 BUSINESS AND NONINSTRUCTIONAL OPERATIONS TOBACCO-FREE SCHOOLS NOTIFICATION & ENFORCEMENT

Adopted: June 5, 2003

Revised:

Notifications

Information about the LCER's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students and the community.

Signs stating "Tobacco use is prohibited" shall be prominently displayed at all entrances to school property.

Enforcement/Discipline

Any employee or student who violates the LCER's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Any other person who violates the LCER's policy on tobacco-free schools shall be informed of the LCER's policy and asked to refrain from smoking. If the person fails to comply with this request, the CEO or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering LCER property for a specified period of time