

**Special Meeting of the  
Lewis Center for Educational Research Board of Directors**

**Minutes  
April 28, 2017**

**1.0 Call to Order**

Chairman Bud Biggs called the meeting to order at 7:37 a.m., then turned the meeting over to Kirt Mahlum to chair.

**2.0 Roll Call**

LCER Board Members David Bains (left at 9:10), Duberly Beck, Bud Biggs (by phone – left at 8:45), Buck Goodspeed (arrived at 7:45), Andrew Jaramillo (left at 10:50), Robert Lovingood, Kirt Mahlum, Jose Palafox, Kevin Porter and Russell Stringham were present.

LCER Board Members Regina Bell, Peter Torres, Rick Wolf and Marcia Vargas were absent.

Staff members Veronica Calderon, Ryan Dorcey, Teresa Dowd, Brook Gupta, Wes Kanawyer, Lisa Lamb, Rebecca McCoy, Stacy Newman, Jim Quinn, Paul Rosell and Amber Watson were also present.

**3.0 Public Comments: None**

**4.0 Discussion/Action Items:**

Kirt suggested switching items 2 and 3 on the agenda. On a motion by Robert Lovingood, seconded by David Bains, vote 10-0, it was approved to switch these items.

**.01 Approve Resolution 2017-03** - Jim Quinn reported that funds are available for construction or renovation of schools through Prop 51 and we may want to apply for NSLA facilities. There is a preliminary application and a resolution needs to be approved 30 days prior to submission. There are some reasons why we may not want to apply, such as not owning the property and a requirement for prevailing wage. On a motion by Robert Lovingood, seconded by David Bains, vote 10-0, the LCER Board of Directors approved Resolution 2017-03, with the application process to be reported back to the Board.

**.02 Discuss questions the Finance Committee has prepared for LCER Administration to provide answers to** – Kirt Mahlum reported that as Chair of the Finance Committee, he asked committee members to provide him with questions. Lisa presented the answers to the questions to the Board. She tied the answers in with the Strategic Plan and clarified that the plan is a directive from the Board. Any changes to the plan need to be approved by the full LCER Board. A planning session will be scheduled to revisit the plan as many of the objectives have been met.

Lisa also reported that K-16 Bridge will continue at VVC, who will cover the staffing costs. High Desert students will continue to receive priority registration. LCER will provide the technical side of Bridge to VVC at cost through a MOU.

Jose discussed the need for a PR person that could tell our story. There are several versions of our story and we need to ask for big money. We need to sell our story and tug at people's

hearts. We need someone dedicated to this and raising funds. He thinks we can apply for funding to get AVCI going. Russ noted that we need a goal for donations and should go after whatever we can.

Lisa proposed monthly meetings for the LCER Board as we are meeting often with Special meetings. We can discuss this at the June meeting. Jim would like to meet monthly with the Finance Committee Chair when the committee doesn't have a meeting scheduled.

Lisa asked the Board if all questions had been answered, and the Board responded yes. Kirt thanked staff for their hard work.

**.03 Discuss the transition of the Director of Finance position: Job Description, Posting, Timeline** – this item was tasked to the Personnel Committee.

**.04 Schedule Budget Workshop** – The Budget Workshop was scheduled as a Special Finance Committee meeting on May 23, 2017.

## **5.0 Adjournment**

Chairman Biggs adjourned the meeting at 11:25 a.m.