

**Regular Meeting of the  
Lewis Center for Educational Research Board of Directors**

**Minutes  
June 11, 2018**

**1.0 Call to Order**

Vice Chairman Duberly Beck called the meeting to order at 4:00 p.m.

**2.0 Roll Call**

LCER Board Members Duberly Beck, Kirt Mahlum, Jim Morris, Omari Onyango (arrived 4:08) Sharon Page, David Rib, Marcia Vargas and Rick Wolf were present.

LCER Board Member Kevin Porter was absent.

Staff members Valli Andreasen, Fausto Barragan, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, and Stacy Newman were also present.

**3.0 Public Comments: None.**

**4.0 Special Presentations:**

.01 Valli Andreasen presented Julie Mangold the AAE Athletic Parent of the Year award.

**5.0 Consent Agenda**

- .01 Approve Minutes of May 7, 2018 Special Meeting
- .02 Approve Minutes of May 14, 2018 Regular Meeting
- .03 Approve Updated LCER Board of Directors Agreement/Job Description
- .04 Approve Updated LCER Board of Directors Code of Ethics
- .05 Approve AAE AFJROTC to Stay Overnight at MRC for Cadet Officer Training on July 13-14, 2018
- .06 Approve AAE AFJROTC to Stay Overnight at MRC for Advanced Leadership Training on August 10-11, 2018
- .07 Approve AAE AFJROTC Field Trip to USS Midway in San Diego, CA September 8-9, 2018
- .08 Approve AAE AFJROTC Senior Cadet Field Trip to Washington D.C. September 29-October 3, 2018
- .09 Approve AAE 8<sup>th</sup> and 9<sup>th</sup> grade Field Trip to Washington D.C. October 1-6, 2018
- .10 Approve AAE AFJROTC to Stay Overnight at MRC for Advanced Leadership Training on January 9-10, 2019
- .11 Approve AAE AFJROTC Drill Team and Color Guard Field Trip to the Southern California Invitational Drill Meet in El Segundo, CA March 1-2, 2019
- .12 Approve AAE AFJROTC Field Trip to Leadership Camp in Fawnskin, CA March 25-19, 2019
- .13 Approve AAE AFJROTC Drill Team and Color Guard Field Trip to the Golden Bear Drill Meet in Torrance, CA April 26-27, 2019
- .14 Approve AAE AFJROTC Field Trip to Stay Overnight at MRC for World Vision Fundraiser May 10-11, 2018

On a motion by Marcia Vargas, seconded by Kirt Mahlum, vote 8-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.14.

**6.0 Discussion/Action Items:**

- .01 Lewis Center Foundation Update** – Marcia Vargas thanked everyone for participating in the gala. It raised about \$22K. Next year’s gala has been tentatively scheduled for April 26, 2019. The annual gala events will go towards the school’s capital campaigns. The Foundation has also scheduled a Wine and Cheese mixer on September 28 to support scholarship funds. Another LCER Board member is needed on the Lewis Center Foundation Board. Please let Lisa or Marcia know if you are interested.
- .02 Approve AAE LCAP** – Valli Andreasen noted that the AAE LCAP was presented at the last meeting. Marcia Vargas noted that it mentioned the AAE and NSLA School Boards. This will be updated in the future. Marcia also suggested teachers from both schools attend CABE as it’s for all teachers working with English Learners. Additionally, NSLA has instituted the seal of biliteracy. It is a state seal and AAE may have students that could receive it as well. Information is on the CDE website. Valli will look into this for AAE. On a motion by Rick Wolf, seconded by Kirt Mahlum, vote 8-0, the LCER Board of Directors approved the AAE LCAP.
- .03 Approve NSLA LCAP** – Fausto Barragan noted that the NSLA LCAP was presented at the last meeting. On a motion by Marcia Vargas, seconded by Sharon Page, vote 8-0, the LCER Board of Directors approved the NSLA LCAP.
- .04 Approve 2018-19 LCER Budget** – David Gruber provided updates from the May revise. We are receiving one time funds of \$344 per ADA. It is listed as unbudgeted as the Exec Team needs time to discuss the best way to use the funds. David Rib asked if there were any highlights of changes. David reported that we are shoring up some gaps in certificated and classified salary schedules, trying to be as competitive as possible. Also the Tetra loan for AAE’s campus expansion will be paid off in the next 12-18 months. We also earmarked about \$400K for the debt we will be incurring at NSLA. We recently hired an outside group to come in and look over our finances and help determine industry standards for charter schools. A traditional reserve amount is 3%, but charter schools should be higher due to having facilities costs. NSLA’s MOU requires 4%. We have also included reserves for emergency repairs such as sewer, air, etc. Duberly thanked David for the easy to read format and the clarity. On a motion by Kirt Mahlum, seconded by Rick Wolf, vote 8-0, the LCER Board of Directors approved the 2018-19 LCER Budget.

**7.0 Information Included in Packet:**

**1. Staff Reports**

- President/CEO – Lisa Lamb
- Human Resources Director – Stacy Newman – the LCER is hosting a joint back to school all staff meeting this year on August 3. Dr. Gail Thompson will be the guest speaker. Stacy is asking for donations to cover expenses, and would also like to present staff with a gift from the Board. The gift would be paid for by individual donations and the amount needed is about \$1,000. Marcia asked if the money could come from the Foundation funds and noted that Lisa has an amount she can spend without prior approval. Kirt would like to explore the donations coming personally from the LCER Board members. Stacy will solicit the Board for donations.
- Finance Director – David Gruber
- AAE Principals – Wes Kanawyer/Valli Andreasen – Valli Andreasen noted that the waiting list is now included in the report as requested.
- NSLA Principal Fausto Barragan

**2. LCER Financial Reports**

- Checks Over \$10K

- Budget Comparisons
- 3. Lewis Center Foundation Financial Reports
  - April 2018
- 4. LCER Board Attendance Log
- 5. LCER Board Give and Get – Board members are asked to either give themselves or get donations from others. Donations are to all areas.

## **8.0 Board/Staff Comments**

- .01 Ask a question for clarification** – Rick Wolf asked how many of AAE’s graduates had an IEP – about 7 or 8.
- .02 Make a brief announcement** – Marcia Vargas encouraged all Board members to attend graduations and promotions. It is a great feeling to celebrate with students and their families.
- .03 Make a brief report on his or her own activities**
- .04 Future agenda Items**

## **9.0 Closed Session**

The LCER Board of Directors convened into closed session at 5:06 p.m. to discuss:

1. Conference with Legal Counsel Existing Litigation: 1 case (Paragraph (1) of Subdivision (d) of Section 54956.9). Name of Case: County of San Bernardino and City of San Bernardino v. The High Desert Partnership in Academic Excellence Foundation, Inc.
2. Public Employee Performance Evaluation: President/CEO

The LCER Board of Directors reconvened into open session at 6:36 p.m. Duberly Beck, Vice Chairman of the Board, reported that the LCER Board gave authorization to legal counsel for terms of the lease negotiation; and that the Public Employee Performance Evaluation: President/CEO was presented.

## **10.0 Adjournment**

Vice Chairman Duberly Beck adjourned the meeting at 6:43 p.m.