

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
November 13, 2018**

1.0 Call to Order

Chairman Kevin Porter called the meeting to order at 4:00 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Kirt Mahlum, Jim Morris (arrived 4:55), Omari Onyango, Sharon Page, Kevin Porter, David Rib, and Marcia Vargas were present.

LCER Board Member Rick Wolf was absent.

Staff members Valli Andreasen, Tony Castro, Fausto Barragan, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, and Stacy Newman, and Paul Rosell were also present.

3.0 Public Comments: Sharon Page congratulated the AAE Cross Country team for making it to CIF finals, with 3 progressing as individuals. The LCER Board congratulated the team.

4.0 Special Presentations:

.01 AAE Ambassadors Madison Lamb and Brittney Souter updated the Board on activities including fundraising for the Ambassador trip to New York, fundraising for the HOSA trip to Sacramento, plans to help NSLA ASB with tours of the school, ASB planning the winter formal and pep rally, canned food drive for the homeless, and participation in the Victorville and Adelanto parades and sports.

.02 NSLA ASB did not present.

.03 Valli Andreasen presented AAE's LCAP Local Indicators. This school-wide plan provides goals for how revenue is spent. This plan ties in to the Strategic Plan academic goal.

.04 Fausto Barragan presented NSLA's LCAP Local Indicators. This 3-year plan is updated annually. Spending is based on data and is more transparent.

5.0 Consent Agenda

.01 Approve Minutes of October 15, 2018 Regular Meeting

.02 Approve Minutes of October 19, 2018 Special Meeting

.03 Approve AAE Class of 2019 Disneyland Grad Nite Field Tip

On a motion by Duberly Beck, seconded by Marcia Vargas, vote 7-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.03.

6.0 Discussion/Action Items:

.01 Lewis Center Foundation Update – Marcia Vargas reported that the Give BIG San Bernardino County campaign raised \$1,800. The Lewis Center Foundation is meeting on Friday to develop a timeline for the annual gala scheduled for April 26.

.02 AAE College Readiness Block Grant Plan – Valli Andreasen presented the AAE College Readiness Block Grant Plan.

.03 LCER Nominating Committee – The committee is meeting on November 19 regarding screening of applicants and nominees for officer positions. They will bring their recommendations to the December meeting for approval.

.04 VVWRA Easement – The easement agreement has been finalized for a total of \$25K and will be signed tomorrow.

7.0 Information Included in Packet:

01. Staff Reports

- President/CEO – Lisa Lamb
- Human Resources Director – Stacy Newman
- Finance Director – David Gruber
- AAE Principal – Valli Andreasen
- NSLA Principal – Fausto Barragan

02. LCER Financial Reports

- Checks Over \$10K
- Budget Comparisons

03. Lewis Center Foundation Financial Report

- September 2018

04. LCER Board Attendance Log

05. LCER Board Give and Get

8.0 Board/Staff Comments

.01 Ask a question for clarification – None

.02 Make a brief announcement – Lisa Lamb noted that once the new Board Chair and Treasurer are elected we will need to add them to the bank accounts as signers.

.03 Make a brief report on his or her own activities – Lisa Lamb reported that she was contacted by a company regarding buying part of the Mojave River property as a land trust. We would not want to sell it as it is a great asset and we are currently managing and using the wildlands area.

.04 Future agenda Items - None

9.0 Closed Session

The LCER Board of Directors convened into closed session at 5:05 p.m. to discuss Public Employee Performance Evaluation: President/CEO. The LCER Board of Directors reconvened into open session at 5:25 p.m. Kevin Porter, Chairman of the Board, reported that the LCER Board finalized and presented the 2017/18 President CEO evaluation.

10.0 Adjournment

Chairman Kevin Porter adjourned the meeting at 5:30 p.m.