

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
December 10, 2018**

1.0 Call to Order

Chairman Kevin Porter called the meeting to order at 4:00 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Kirt Mahlum (arrived 4:13 and left at 4:45), Jim Morris (arrived 4:41), Omari Onyango (arrived 4:06), Sharon Page, Kevin Porter, David Rib and Rick Wolf were present.

LCER Board Member Marcia Vargas was absent.

Staff members Valli Andreasen, Tony Castro, Fausto Barragan, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, and Stacy Newman, and Paul Rosell were also present.

Angel Arrington represented SBCSS.

3.0 Public Comments: NSLA Space Science students Jayden West, Faith Ladson and Hugo Rodriguez spoke about what they were learning in their Space Science elective.

4.0 Special Presentations:

.01 AAE Ambassadors Brielle DeLaHoussaye and Emily Sharp updated the Board on activities including fundraising for the Ambassador trip to the United Nations in New York, fundraising for the HOSA trip to Sacramento, public health assembly, military ball, homecoming, and the Mayor's Summit.

.02 Employee of the Semester awards were presented to Heather O'Bier for LCER, Linda Robsahm for AAE Certificated Elementary, Sandra Perea for AAE Certificated Secondary, Nicole Shay for AAE Classified, Stephany Mesinas for NSLA Certificated and Jeovanni De Rena for NSLA Classified.

.03 Kevin Porter and Kirt Robsahm were recognized for the service on the LCER Board of Directors. Lisa Lamb and the Exec Team thanked them for their many years of service.

5.0 Consent Agenda

.01 Approve Minutes of November 13, 2018 Regular Meeting

.02 Approve NSLA 7th Grade Field Trip to Ocean Institute, Dana Point, March 3-5, 2019

.03 Approve NSLA 8th Grade Field Trip to Pali Institute, Running Springs, April 15 -19, 2019

.04 Approve AAE College Readiness Block Grant Plan

On a motion by Duberly Beck, seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.04, with a change of dates for the Ocean Institute field trip in Dana Point to March 5-7.

6.0 Discussion/Action Items:

- .01 Lewis Center Foundation Update** – Lisa Lamb reported that Lewis Center Foundation is planning the 2019 Annual Gala which will be held at the Hilton Garden Inn in Victorville on April 26. Save the Dates will be going out soon. The event will raise funds for the AAE and NSLA Capital Campaigns.
- .02 Discuss AAE and NSLA 1st Interim Reports** – David Gruber distributed the reports and noted that we will be doing the 2nd Interim Report as of January 31 and will bring them to the Board in March. These reports show the process of the budget and where we are. We are moving in a positive direction in financial health and cash flow. Duberly asked if the Board could receive these reports before the meeting moving forward. The timing is difficult due to when the report is due to the County.
- .03 Discuss Annual Audit** – David Gruber asked Nigro and Nigro for the report last Monday but they are still working on it. They draft is expected by tomorrow. We will forward it to the Board in early January and Nigro and Nigro will present it at the February meeting.
- .04 Approve MOU with AVUSD regarding the use of Thunderbird Campus for the Apple Valley Center for Innovation** – Lisa Lamb reported that this MOU was drafted to protect our partnership with AVUSD regarding joint use of the Thunderbird Campus. There is a long history of use but no language was defined, other than the AAE Charter stating use would be mutually agreed upon. Legal has reviewed the MOU on both sides. The MOU also sets the stage for further talks with NASA regarding a Goldstone museum on site. This would be a separate agreement. The NASA Contracts Director will be touring the facility. Jim Morris noted to be careful with compliance issues. On a motion by Duberly Beck, seconded by Jim Morris, vote 7-0, the LCER Board of Directors approved the MOU with AVUSD regarding the use of Thunderbird Campus for the Apple Valley Center for Innovation.
- .05 Approve AR 5141.52 and BP 5141.52 Suicide Prevention** – Paul Rosell noted that these policies give direction for suicide prevention and intervention. School personnel will be trained to identify at risk students. On a motion by David Rib, seconded by Duberly Beck, vote 7-0, the LCER Board of Directors approved AR 5141.52 and BP 5141.52 Suicide Prevention.
- .06 Nominating Committee Recommendation** - On a motion by Omari Onyango, seconded by Duberly Beck, vote 7-0, the LCER Board of Directors approved Dr. Patricia Caldwell as a member of the LCER Board of Directors.
- .07 Nominating Committee Recommendation** - On a motion by Rick Wolf, seconded by David Rib, vote 7-0, the LCER Board of Directors approved the following slate of LCER Board Officers for 2019:
- i. Chairman – Duberly Beck
 - ii. Vice Chairman – Sharon Page
 - iii. Secretary – Marcia Vargas
 - iv. Treasurer – James Morris

7.0 Information Included in Packet:

01. Staff Reports

- President/CEO – Lisa Lamb
- Human Resources Director – Stacy Newman
- Finance Director – David Gruber
- IT Director – Ryan Dorsey
- AAE Principal – Valli Andreasen
- NSLA Principal – Fausto Barragan

- 02. LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
- 03. Lewis Center Foundation Financial Report
 - October 2018
- 04. LCER Board Attendance Log
- 05. LCER Board Give and Get

8.0 **Board/Staff Comments**

.01 Ask a question for clarification – David Rib asked about NSLA learning about Christmas, Kwanza and Hanukkah and asked if there were materials available to share.

.02 Make a brief announcement –

- Jim Morris commended the use of funds for Professional Development and bilingual pay.
- Lisa Lamb invited the Board to attend the All Staff meeting this Wednesday that will be streamed between campuses.
- Lisa Lamb noted that the AAE band is performing this Thursday at the County open house.
- The Exec Team is meeting January 11 to finalize objectives and strategies for the Strategic Plan.
- Next Monday Lisa and Ryan are meeting at JPL for strategic planning and NASA grant planning.
- Jose Palafox stopped by today. Kevin reported that he is being considered as a board member for a charter school in Northern California.
- The NSLA annual report was presented to the County Board last week. Lisa thanked Angel for her work to ensure charter programs are quality.

.03 Make a brief report on his or her own activities – None

.04 Future agenda Items – None

9.0 **Closed Session**

The LCER Board of Directors convened into closed session at 5:29 p.m. to discuss Public Employment: President/CEO. They did not discuss County of San Bernardino and City of San Bernardino vs. The High Desert Partnership in Academic Excellence Foundation Inc. The LCER Board of Directors reconvened into open session at 6:05 p.m.

10. **Open Session**

Kevin Porter, Chairman of the Board, reported that the LCER Board unanimously approved the President/CEO employment agreement.

10.0 **Adjournment**

Chairman Kevin Porter adjourned the meeting at 6:09 p.m.