

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
May 13, 2019**

1.0 Call to Order

Chairman Duberly Beck called the meeting to order at 4:06 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Pat Caldwell, Jim Morris, Omari Onyango, Sharon Page, David Rib, Jessica Rodriguez, and Rick Wolf were present.

LCER Board Member Marcia Vargas was absent.

Staff members Valli Andreasen, Fausto Barragan, Marcelo Congo, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, Stacy Newman and Paul Rosell were also present.

Heather Kinney represented the San Bernardino County Superintendent of Schools.

3.0 Public Comments: None.

4.0 Special Presentations:

.01 Valli Andreasen presented the AAE and NSLA LCAP, which will be shared with stakeholders. State priorities were addressed, goals were reviewed and the action plan was updated. The LCAP for both schools will be brought to the Board in June for approval.

5.0 Consent Agenda

- .01 Approve Minutes of April 8, 2019 Regular Meeting
- .02 Approve Updated AAE 2019-20 and 2020-2021 School Calendars
- .03 Approve 2019-20 LCER Board Calendar

On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 8-0, the LCER Board of Directors approved Consent Agenda Items 5.01 – 5.03.

6.0 Discussion/Action Items:

- .01 **Review NSLA Site Plan** – Some revisions are still needed on the NSLA Site Plan. We are still over on parking spaces and a bus drop off area will be added off Waterman. City Planning is working with us and we hope to finalize the plan by August. Informational parent meetings are scheduled for May 21 to look at the overall scope and footprint of what the school will look like.
- .02 **Approve Lease Agreement with REDA for 503 E. Central Ave., San Bernardino** – Lisa Lamb presented the lease agreement with REDA. The lease gives us 2 years to stay on the property, which includes a contingency period depending on how CEQA and permits fall out. If we are delayed, a penalty rent starts January 2021. The design/build firm selected will be held to the same schedule and will include liquidated damages for delays. The plan is to access the new property by September 2020 to start moving things over and be ready for students by winter break. On a motion by Pat Caldwell, seconded by Omari Onyango, vote 8-0, the LCER Board of Directors approved the lease agreement with REDA.
- .03 **Discuss 2019-20 Draft LCER Budget** – David Gruber presented the draft of the 2019-20 LCER budget. It is aligned with our LCAP goals, includes a 2.5% cola increase to salaries, absorbs health and welfare benefit increases, and includes an increase in NSLA facility reserves. The draft will be revised

in accordance with the May Revise from the Governor. A budget workshop was discussed. We will schedule a workshop on June 6 at 4:00 p.m. if we have everything ready by June 3. Otherwise the 2019-20 budget will be discussed when brought to the Board for approval in June.

.04 Approve Board Resolution No. 2019-01, School Excess Liability Fund – JPA Agreement

Amendment – On a motion by Jim Morris, seconded by Sharon Page, vote 8-0, the LCER Board of Directors approved Board Resolution No. 2019-01, School Excess Liability Fund – JPA Agreement Amendment.

.05 Lewis Center Foundation Update – Lisa Lamb thanked everyone for their support of the 2019 Annual

Gala and reported the gala raised about \$20K to be split between the AAE and NSLA Capital Campaigns. Paul Rosell expressed his gratitude to the committee for the wonderful tribute. Lisa also reported that the Lewis Center Foundation has pledged \$15K next year and \$10K annually to a PR/Marketing position for the LCER. This position will work closely with the Foundation. Lisa also reported that the Foundation is partnering with the Victor Valley Chamber on a golf tournament that will be held September 27. The anticipated revenue is \$50K to be split between the two organizations.

7.0 Information Included in Packet:

01. Staff Report and Correspondence from Dawn Middleton and Jim Hudson – Lisa Lamb

02. LCER Financial Reports

- Checks Over \$10K
- Budget Comparisons

03. Lewis Center Foundation Financial Report

- March 2019

04. LCER Board Attendance Log

05. LCER Board Give and Get

8.0 Board/Staff Comments:

.01 Ask a question for clarification – None

.02 Make a brief announcement – None.

.03 Make a brief report on his or her own activities – NSLA's 8th grade promotion will be June 3 at 5:00 p.m. at the Sturgis Center in San Bernardino; AAE's graduation will be June 14 at 6:30 p.m. at High Desert Church in Victorville.\

.04 Future agenda Items – None

9.0 Highmark Board Interview: Tina Smith and David Bourne from Highmark asked the Board and staff the following questions:

- Why did you join the Board and what about the mission excites you?
- What is the target population of students served at NSLA and how have they benefited from our education model?
- What is the matriculation agreement with other schools?
- Explain the Executive Team. What is the role the Strategic Plan plays and how was it developed? What is the buy in from staff?
- How do the Board and Administration stay on track financially and what is the oversight?

Highmark was asked why they were asking these questions – it is an underwriting process analysis and review of NSLA to develop a risk rating for creditors, as well as to find out if NSLA is a school they want a long term relationship with.

10.0 Adjournment

Chairman Duberly Beck adjourned the meeting at 7:32 p.m.