

Lewis Center for Educational Research Board
Regular Minutes
October 19, 2020

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Kevin Porter called the meeting to order at 4:01 p.m. First grade AAE student Dave Newman led the Pledge of Allegiance.
2. **ROLL CALL:** LCER Board members Torii Gray, Sharon Page, Omari Onyango, Kevin Porter, David Rib and Rick Wolf were in attendance.

LCER Board members Pat Caldwell, Jim Morris and Jessica Rodriguez were absent.

Staff members Valli Andreasen, Fausto Barragan, Marcelo Congo, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb and Stacy Newman were also in attendance.

3. **PUBLIC COMMENTS:** None
4. **SPECIAL PRESENTATIONS:**
 - .01 LCER 30th Anniversary Presentation – Lisa Lamb and Kevin Porter kicked off the 30th Anniversary Presentation and 30 for 30 Fundraiser on Facebook Live. The first 10 minutes of the 40-minute part 1 Documentary, produced and directed by Jisela Corona, was shown.
5. **DISCUSSION ITEMS:**
 - .01 Discuss AAE and NSLA Phase 2 School Reopening Plans – Lisa Lamb reported that elementary waivers for both AAE and NSLA have been approved. Hybrid instruction will begin at AAE October 26 for TK-2, November 9 at NSLA for TK-2 and AAE for 3-5, and November 30 at NSLA for 3-5. Students will attend 2 days per week. Secondary is still tentative as there is not a waiver for this level. If things go well the plan is to have AAE MS start on November 30, and AAE HS and NSLA MS on January 11. Every Monday, Admin meets with AAE and NSLA nursing staff to look at current data and any action plans needed. A check in occurs every Friday with all Principals and Managers to discuss the week and plan accordingly. If any staff tests positive, staff are notified at that location, without identification. We are also doing surveillance testing. Every 2 weeks 25% of staff are tested. If there is a false positive, there is no caveat for that. They still must quarantine for 10 days. Sharon asked if teachers were concerned with students returning to campus. Staff being onsite in person has helped us get used to protocols and work out any issues prior to students returning. Some staff are still anxious and others are excited for students to return. Teachers are doing an outstanding job.
 - .02 Discuss AAE and NSLA Construction Projects –David Gruber reported that at AAE the old retaining wall has been removed, the pad has been expanded, dirt has been brought in and the new retaining wall is in. The anticipated completion date is early March. At NSLA, office walls and multipurpose room walls are going up. The 1st and 2nd grade foundation is to be poured today, and MS/HS will be poured by next week. We will be hiring a moving company to move the campus.
 - .03 Discuss November 13, 2020 Strategic Planning – Lisa Lamb reported that the Strategic Planning on November 13 will be held at AV Town Hall to allow us to meet in a distanced environment. Please respond to emails so we can plan accordingly. Lisa, Stacy and Pat have met to plan and will meet again before the meeting.
 - .04 Discuss Mitsubishi and LCER Naming MOU and Plaque – David Rib discussed the draft naming MOU and plaque. He is working with Mitsubishi on the terms. Mitsubishi has agreed to pay for the plaque and make a contribution, but the amount has not been determined. David also contacted Betty Biggs, who did not have input on the MOU, but she is excited to attend the dedication. He is happy with the draft of the plaque. If there are any comments please let David know.

.05 Lewis Center Foundation Update – Lisa Lamb reported that the Foundation is going strong with the \$30 for 30 Years Fundraiser and 30th Anniversary kick off. The Foundation also implemented milestone bonuses for Employee Recognition. We are continuing to build our donor list and need additional donor information. David reported that the goal of the \$30 for 30 Fundraiser is \$30,000.

6. ACTION ITEMS:

- .01 Approve Revised 2020-21 LCER Budget – David Gruber presented the most significant revisions to the 2020-21 Budget. There have been many changes by the State since the budget was finalized in June. At the time, we had to make cuts that were necessary due to anticipated reductions in funding, but revenue is expected to be higher. Revisions include reinstatement of a 3.5% across the board COLA retroactive to July 1, 2020 and reinstatement of positions that were placed on hold. Cash flow projections and deferrals were also discussed, as well as budget priorities for 2021-22. This will be a good topic for strategic planning. On a motion by Sharon Page, seconded by David Rib, vote 6-0, the LCER Board of Directors approved the Revised 2020-21 LCER Budget.
- .02 Approve Revised BP 3550: Health and Safety Policy for COVID-19 – Stacy Newman reported that we have been reviewing information as it becomes available, including federal, state and local guidance, as well as legal. She pointed out highlights of the changes. On a motion by Omari Onyango, seconded by Sharon Page, vote 6-0, the LCER Board of Directors Approved the BP 3550: Health and Safety Policy for COVID-19 Revision.
- .03 LCER Board Chair to Appoint Nominating Committee to Bring Forward 2021 LCER Board Officer Nominations – Kevin Porter appointed Pat Caldwell, Sharon Page and Rick Wolf to the Nominating Committee.

7. CONSENT AGENDA:

- .01 Approve Minutes of September 14, 2020 Regular Meeting
- .02 Approve Minutes of September 21, 2020 Special Meeting

On a motion by Rick Wolf, seconded by Omari Onyango, vote 6-0, the LCER Board of Directors approved Consent Agenda Items 7.01-7.02.

8. INFORMATION INCLUDED IN PACKET:

- .01 President/CEO Report – Lisa Lamb
- .02 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
- .03 Lewis Center Foundation Financial Report
 - August 2020
- .04 LCER Grant Tracking Sheet
- .05 NSLA Enrollment Numbers - Lisa Lamb reported that we are including this report to see how the wait lists are maintaining, especially at NSLA as we build out the campus. AAE's numbers will be included next time as well.
- .06 LCER Board Attendance Log
- .07 LCER Board Give and Get

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement – Lisa Lamb reported the LCER was featured in the Town of Apple Valley Magazine.
- .03 Make a brief report on his or her own activities
- .04 Future agenda items

10. ADJOURNMENT: Chairman Porter adjourned the meeting at 5:28 p.m.