

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
August 10, 2020**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Kevin called the meeting to order at 4:30 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Torii Gray, Jim Morris, Omari Onyango, Sharon Page, Kevin Porter, David Rib, Rick Wolf were in attendance.

LCER Board Member Jessica Rodriguez was absent.

3. **PUBLIC COMMENTS:** Public Comment from Stephanie Deininger regarding Diversify our Narrative was read by Lisa Lamb.
4. **SPECIAL PRESENTATIONS:**
 - .01 Diversify Our Narrative Campaign – AAE Students Winson Cheng, Jiyeon Kim and McKinleigh Johnson presented information on the Diversify Our Narrative Campaign to incorporate more BIPOC texts into our school curriculums. Pat Caldwell directed Administration to follow up on this. Jim Morris thinks it is a great idea. Torii Gray stated we should prepare students to embrace diversity. Sharon asked if we have done racial sensitivity training for staff. The 2019 All Staff Training was dedicated to racial sensitivity, and NSLA had yearlong workshops in this area. We have also started a Together United Committee and are working with AAE’s ELA Chair regarding the list of curriculum and how it is adopted. Omari Onyango directed Admin to give the matter due diligence with cultural competence.
 - .02 Near-Cal General Contractor Introduction and Overview of AAE MPR Construction Timeline – Steve Sanderson and Carl Johnson informed the Board that they have mobilized onsite at AAE as of today and the fence has been installed. Grading and demo will begin in the next week or so, and they will be bringing in 3000 yards of dirt. The pad should be finished in 4-6 weeks, as well as masonry walls, retention basin, and the new storm drain extension. Building will then begin. It may be noisy during demo so teachers in adjacent areas will be able to distance teach from home during that time. They are close to starting building construction on the NSLA project.
5. **DISCUSSION ITEMS:**
 - .01 Update on Back to School – Lisa Lamb, Valli Andreasen, Fausto Barragan reported that distance learning has been a difficult transition for staff, but everyone has been working hard to ensure things run smoothly. We have near 100% connectivity for families, and it has gone better than expected. Torii Gray stated that as a parent, staff has done a fantastic job. Valli Andreasen thanked the Board for their support.
 - .02 Stakeholder Input on the AAE and NSLA Learning Continuity and Attendance Plan Template – This plan replaces the LCAP and ensures we are supporting our students in every way. The State did not release the template in time for the packet. We will have a public hearing to present the draft plan on September 14, 2020, and then approve the final plan at a separate meeting before September 30. Stakeholder engagement is important, and we will use information from parent surveys, parent forums, comments during the public hearing and school site council feedback.
 - .03 Groundbreaking Ceremonies – Lisa Lamb reported that the NSLA Groundbreaking Ceremony is August 12. AAE’s will be virtual.
 - .04 Discuss October 30, 2020 30 Year Anniversary – Lisa Lamb reported that the Lewis Center’s 30 year anniversary is coming up and we are planning a multi-media presentation. Jisela will be interviewing key people and we will share the presentation with stakeholders.

.05 Lewis Center Foundation Update – Lisa Lamb reported the Foundation discussed the Employee Recognition Program for longevity and retirement. We will plan an annual celebration to present milestone awards, possibly in December. The Foundation also discussed fundraising and will be looking into virtual ideas. There is still hope to do the golf tournament at some point.

6. CONSENT AGENDA:

- .01 Approve Minutes of June 15, 2020 Regular Meeting
- .02 Approve Minutes of July 16, 2020 Special Meeting

On a motion by David Rib, seconded by Pat Caldwell, vote 8-0, the LCER Board of Directors approved Consent Agenda items 6.01-6.02.

7. ACTION ITEMS: None

8. INFORMATION INCLUDED IN PACKET:

- .01 President/CEO Report
- .02 LCER Financial Reports - Lisa Lamb reported that Sharon Page had asked about the transfer of funds from DCB to Union Bank. All cash deposits go into DCB and then when we have a larger balance we transfer that to Union Bank. During this reporting period, we did the PPE loan through DCB, which was then transferred to Union Bank. Lisa also updated that the State increased deferrals from 3 months to 5 months. As our cash reserves are higher, we should be ok to withstand the deferrals. Sharon appreciates the effort of the team to be sure we are where we are today.
 - Checks Over \$10K
 - Budget Comparisons
 - AAE and NSLA Federal Cash Management Data Collection for Categorical Funds
- .03 Lewis Center Foundation Financial Report
 - June 2020
- .04 LCER Grant Tracking Sheet
- .05 LCER Board Attendance Log
- .06 LCER Board Give and Get
- .07 AVUSD Correspondence

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement
- .03 Make a brief report on his or her own activities – David Rib has been working on a dedication plaque for naming the AAE MPR. He will share it with the Board and see if any members would want to include a quote.
- .04 Future agenda items – discuss Building Naming MOU and Plaque

10. ADJOURNMENT: Chairman Kevin Porter adjourned the meeting at 5:20 p.m.