

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
September 14, 2020**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** On behalf of Chairman Kevin Porter, Lisa Lamb called the meeting to order at 4:02 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Torii Gray, Jim Morris, Omari Onyango, Sharon Page and Kevin Porter were in attendance.

LCER Board Members David Rib, Jessica Rodriguez and Rick Wolf were absent.

Staff members Valli Andreasen, Fausto Barragan, Ryan Dorcey, Teresa Dowd, Lisa Lamb and Stacy Newman were also in attendance.

Heather Kinney represented the SBCSS.

3. **PUBLIC COMMENTS:** Public comments were read from Connie Villela-Collins regarding the Learning Continuity and Attendance Plan and CJ McFarland regarding the Parent Survey.

4. **SPECIAL PRESENTATIONS:**

- .01 Public Hearing to Seek Stakeholder Input on the Development of the AAE and NSLA Learning Continuity and Attendance Plans Prior to Final Adoption – Community members/stakeholders were encouraged to send in public comments and to use the Questions feature of GoToWebinar during the hearing. Some questions were read and answered and others will be contacted directly. Fausto Barragan and Valli Andreasen presented the plan drafts, which show how LCER is operating under COVID-19 conditions and is utilizing COVID-19 funding. This plan replaces the LCAP at this time. We will consider the input received and finalize the plan for approval at a special meeting tentatively on September 21, 2020. Lisa gave special recognition to Heather Juarez for her work on the plans.

5. **DISCUSSION ITEMS:**

- .01 Discuss Potential Date of September 21, 4:00 p.m. for a Special LCER Board Meeting to Approve the AAE and NSLA Learning Continuity and Attendance Plans – Lisa Lamb asked if this date worked for the Board. It does and the special meeting will be scheduled for this date.
- .02 Discuss Potential Date of October 22 for All Day Strategic Planning Meeting – This item was tabled to the September 21 special meeting.
- .03 Discuss AAE and NSLA Phase 2 School Reopening Plans, Including Waiver Application Process, Liability Considerations and Other Issues – Lisa Lamb reported that we are looking at what is required to enter into Phase 2 of reopening. We have been meeting with SBCSS and DPH, and they do not want all grades coming back at the same time. We will be applying for a waiver for AAE soon as we should be off the watch list. We will return in phases by grade level – i.e. special education first, then TK-2, then 3-5, then MS/HS. Parent surveys show 73% want to come back in person, even with a hybrid situation. NSLA will return a little bit later than AAE as San Bernardino data is different than Apple Valley, but they will also return in phases. There is a bill to protect schools from liability, and we looking at asking families to sign an assumption of risk. We are ensuring that policies and procedures we have in place are being followed.
- .04 Discuss Timeline for AAE MPR Construction –David Gruber reported that construction on the AAE MPR is underway, and the foundation should be poured the beginning of October. The project is about a month behind schedule. The noise level has not been a distraction.

- .05 Discuss Timeline for NSLA Campus Construction, Anticipated Move Schedule, and Lease Update – Lisa Lamb and David Gruber reported that the groundbreaking went well. Office foundations have been poured, and the fire hydrant needs to be installed before lumber can be on site. Work on Edison lines is delayed due to their staff being pulled away for repairs due to fires. Currently there are no completion delays anticipated, and are looking at starting school the end of August.
- .06 Discuss AAE and NSLA School Calendar and Bell Schedule Alignment for 2022-23 School Year – Lisa Lamb reported that we are still working on aligning our calendar and bell schedules with both schools. NSLA will have a later start date next year due to construction, so we cannot align next school year. We need to be vacated from the current campus by June 30, 2020 and hope to start instruction by end of August. The 2022-23 school year is when school bell schedules are required to have a later start time, so it makes sense to align everything at the same time. We are looking at aligning master schedules as much as possible as well. We can maximize our in house knowledge as well as outside programs we bring to students. Sharon asked about tracking absenteeism, like attendance near holidays. Staff has pulled and tracked that data, which will be taken into consideration. We will be sure to have parent forums on these changes.
- .07 Discuss Potential Miracle League Field in San Bernardino – Lisa Lamb reported that Mayor Valdivia contacted her to connect with Chris Stewart, former MLB player, who wants to start a Miracle League field in San Bernardino with the Lewis Center. A Miracle League Field is an adaptive baseball field for children with disabilities. They usually do an adaptive playground as well. There is a park behind the new NSLA campus that would fit the parameters. The park is adjacent to 3 schools that could benefit from its use. We will be presenting to the City of San Bernardino and are looking at getting major supporters. There are students from Cal Baptist University that are interested in doing design on the project and TSK is interested in collaborating as well. Jim Morris discussed the challenges in operations and maintenance. We were already planning on using the field at the park and having a MOU with the City. We would take partial responsibility, and Sandals Church is committed to helping maintain as well. The plan needs to be sustainable. We want to be a good community member but need to go in with our eyes open and be sure the fields are used as designed. Kevin suggested discussing any anticipated issues with Miracle League, as they will have encountered them during their history.
- .08 Discuss October 30, 2020 30 Year Anniversary Multimedia Presentation – Lisa Lamb and Jisela Corona reported that we have begun interviews and interviewed Rick Piercy and Dorothy Harp today. There are many more interviews scheduled, and she will also be contacting the Board.
- .09 Discuss AAE MPR Building Naming MOU and Plaque – this item was tabled to the next meeting.
- .10 Lewis Center Foundation Update – Lisa Lamb reported that there will be a Call to Action Fundraiser in conjunction with the 30 year anniversary presentation. The goal is to raise \$30K. The Foundation is working on other virtual fundraisers as well.

6. **ACTION ITEMS:** None

7. **CONSENT AGENDA:**

- .01 Approve Minutes of August 10, 2020 Regular Meeting
- .02 Approve AAE Consolidated Application and Reporting System (CARS) Report
- .03 Approve NSLA Consolidated Application and Reporting System (CARS) Report
- .04 Approve NSLA 2020-21 School Calendar

On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board of Directors approved Consent Agenda items 7.01-7.04.

8. **INFORMATION INCLUDED IN PACKET:**

- .01 President/CEO Report – Lisa Lamb
- .02 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
- .03 Lewis Center Foundation Financial Report

- July 2020
- .04 LCER Grant Tracking Sheet
- .05 NSLA Adopted Budget Narrative from San Bernardino County Superintendent of Schools
- .06 LCER Board Attendance Log
- .07 LCER Board Give and Get

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement
- .03 Make a brief report on his or her own activities
- .04 Future agenda items

10. ADJOURNMENT: Adjourned at 5:51 p.m.