

**Special Meeting of the  
Lewis Center for Educational Research Board of Directors**

**Minutes  
September 21, 2020**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Kevin Porter called the meeting to order at 4:01 p.m.

2. **ROLL CALL:** LCER Board members Pat Caldwell, Torii Gray, Sharon Page, Kevin Porter, David Rib, Jessica Rodriguez and Rick Wolf were present.

LCER Board members Jim Morris and Omari Onyango were absent.

LCER Staff members Fausto Barragan, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber and Lisa Lamb were also present.

3. **PUBLIC COMMENTS:** None.

4. **DISCUSSION ITEMS:**

- .01 Discuss LCER Board Strategic Planning Date – Lisa Lamb discussed that we will need to meet in November rather than October for Strategic Planning. The LCER Board decided on November 13<sup>th</sup> from 9:00 – 3:00. We will update our current strategic plan as well as plan for NSLA opening.
- .02 Discuss AAE MPR Building Naming MOU and Plaque – David Rib reported that he has been working on a proposal for a plaque, and will be getting quotes. A draft MOU is being worked on as well. David will bring the final draft of the plaque proposal and MOU to the Board. David let the Board know Mitsubishi committed \$10K towards the NSLA construction project. The Board thanked David and Mitsubishi. While interviewing Dorothy Harp (one of the original Science Center volunteers) for the 30<sup>th</sup> Anniversary, we heard the story of how she introduced Bud Biggs to Rick Piercy.
- .03 Discuss Upcoming 2020-21 LCER Budget Revisions – Lisa Lamb discussed plans the Exec Team has to bring a revised budget to the Board for approval in October. When we originally planned the LCER budget we had built in an across the board salary increase, however due to proposed 10% State cuts and deferrals due to COVID, the budget was proactively reduced to accommodate these updates. Expected revenues have changed over the last several months and the Exec Team is revising the budget to reinstate some of the adjustments that were made as well as an across the board salary increase that will be retroactive to July 1. These adjustments will be received by staff on their November 15 paycheck. We feel confident we are in a sustainable position to make these revisions. We received a PPE loan to offset salaries, which has helped with cash flow. We should qualify for loan forgiveness on the loan. The goal is to continue to reduce the gap in salaries compared to other districts. There will still be deferrals, and David is doing a cash flow analysis. Staff will be notified of the revised budget changes once the Board has approved the budget revision.

5. **ACTION ITEMS:**

- .01 Approve AAE and NSLA Learning Continuity and Attendance Plans – Staff reviewed public comments and input received regarding the plans, and made a few minor revisions. These plans replace the LCAP for this year. On a motion by Pat Caldwell, seconded by Jessica Rodriguez, vote 7-0, the LCER Board of Directors approved the final AAE and NSLA Learning Continuity and Attendance Plans.

6. **ADJOURNMENT:** Chairman Kevin Porter adjourned the meeting at 4:28 p.m.