

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board  
December 13, 2021**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Rib called the meeting to order at 4:31 p.m.
2. **ROLL CALL:** LCER Board members Pat Caldwell, Torii Gray, Jim Morris (arrived at 4:57 p.m.), Omari Onyango, Sharon Page, Kevin Porter, David Rib, Jessica Rodriguez and Rick Wolf were in attendance.

Staff members Valli Andreasen, Fausto Barragan, Marcelo Congo, Jisela Corona, Ryan Dorcey, Teresa Dowd, Lisa Lamb, David Gruber and Stacy Newman were also in attendance.

3. **PUBLIC COMMENTS:** Shauna Archuleta submitted a comment regarding social media accounts and kindness, Amanda Lopez submitted a comment regarding traffic issues, and Lucy Tejo commented regarding a safe learning environment and in approval of vaccines.
4. **SPECIAL PRESENTATIONS:**
  - .01 LCER Ambassadors Update – Melissa Mangold and Apple Cheung gave an update on AAE student activities.
  - .02 NSLA ASB Update – Kaedyn Hill and Damaris Moreno gave an update on NSLA student activities.
  - .03 Presentation of Certificate, Gift and Plaque to Retiree Rebecca Kobold – David Rib presented Becky Kobold a certificate from the Board, a plaque from the 1<sup>st</sup> District Supervisor, and a gift for her retirement. Becky shared a quilt she had made with classroom shirts from over the years and thanked the Board and Lewis Center for their support. Lisa Lamb shared her appreciation and some memories of Becky.
5. **CONSENT AGENDA:**
  - .01 Approve Minutes of the September 13, 2021 Regular LCER Board Meeting – On a motion by Jessica Rodriguez, seconded by Jim Morris, vote 9-0, the LCER Board of Directors approved the Consent Agenda by roll call vote, and the approval is for the November 8, 2021 minutes.
6. **ACTION ITEMS:**
  - .01 Approve Administrative Regulation and Board Policy 6163.2 – Animals in School – Lisa Lamb provided some example of occasions where it would be appropriate for animals on campus. On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 9-0, the LCER Board of Directors approved Board Policy 6163.2 – Animals in School by roll call vote.
  - .02 Approve AAE Educator Effectiveness Block Grant Plan – This plan was presented and discussed at the last meeting. On a motion by Kevin Porter, seconded by Torii Gray, vote 9-0, the LCER Board of Directors approved the AAE Educator Effectiveness Block Grant Plan by roll call vote.
  - .03 Approve NSLA Educator Effectiveness Block Grant Plan – This plan was presented and discussed at the last meeting – On a motion by Omari Onyango, seconded by Jim Morris, vote 9-0, the LCER Board of Directors approved the NSLA Educator Effectiveness Block Grant Plan by roll call vote.
  - .04 Approve Nominating Committee Recommendation of Term Renewal for Pat Caldwell, Omari Onyango, Sharon Page and David Rib as a member of the LCER Board of Directors – Jim Morris discussed the process to join the Board in which nominees are discussed by a committee and then brought forward for approval by the Board. Up to 4 LCER Board members may be parents. Sharon Page also pointed out the stability of our Board as well as getting good ideas when new members are added. On a motion by Kevin Porter, seconded by Torii Gray, vote 9-0, the LCER Board of Directors approved the renewal of term for Pat Caldwell, Omari Onyango, Sharon Page and David Rib by roll call vote.
  - .05 Approve Nominating Committee Recommendation of Slate of LCER Board Officers for 2022 – Lisa Lamb thanked David Rib for his work as the Chairman of the Board, especially during the construction of the AAE MPR and NSLA campus, as well as for his attendance at functions. On a

motion by Omari Onyango, seconded by Torii Gray, vote 9-0, the LCER Board of Directors approved the following recommended slate of officers for 2022 by roll call vote.

- Chairman – Jessica Rodriguez
- Vice Chairman – David Rib
- Secretary – Pat Caldwell
- Treasurer – Kevin Porter

## **7. DISCUSSION ITEMS:**

- .01 NSLA Gym Construction Project Timeline and Update – David Gruber reported that we are expecting to close the bonds on December 21, with construction to begin mid-January. It is supposed to take 7 months. Lisa reported that as Covid has impacted prices we will need to come out of pocket with about \$107K, which we have on hand.
- .02 AAE and NSLA 1<sup>st</sup> Interim Reports – David Gruber reviewed the reports and reported that these reports are a snapshot of where we are in our budget as of October 31 compared to the start of the fiscal year. We have a decreased attendance rate due to Covid and quarantines. We still have a good cash balance and are projected to continue to do so. ACSA is projecting over a 5% COLA for next year, which will help with the PERS and STRS increases.
- .03 Lewis Center Foundation Update – Jessica Rodriguez reported that milestone employee celebrations were held at both campuses this month. Lisa reported there was a lot of positive feedback regarding these celebrations. The Foundation Board Chair Marcia Vargas and Vice Chair Duberly Beck have resigned from the Foundation Board, as well as members Desiree Burgnon and Umang Patel. An AAE parent and NSLA parent have joined the Foundation Board. Jessica will be appointing the nominated Foundation Board Chair in February. We will discuss the Board liaison position at the next meeting, and can discuss Board participation during strategic planning as well.

## **8. INFORMATION INCLUDED IN PACKET:**

- .01 President/CEO Report – Sharon asked if Head Start is signed off on and it is. We have no further obligation. Kevin is happy to see how far we have come since the lease issues. Our successes were celebrated.
- .02 LCER Grant Tracking Report
- .03 LCER Milestone Employees
- .04 LCER Financial Reports
  - Checks Over \$10K
  - Budget Comparisons
  - AAE and NSLA Cash Management Data Collection for Categorical Funds
  - Lewis Center Foundation Finance Reports
- .05 AAE and NSLA Enrollment Data
- .06 LCER Board Attendance Log

## **9. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification
- .02 Make a brief announcement – Lisa Lamb reported that we are having social media concerns at both schools. It is a concern everywhere. Staff and parents are asked to report derogatory social media accounts immediately. We will be rolling out digital citizenship curriculum, and a program from our insurance carrier called Stop It for students to report this type of activity. We are also working on our safety plan updates and planning a violent intruder training. Jim reflected on the need to reinforce good citizenship and maybe this could be discussed at strategic planning. Lisa reported that this year the LCER attended a different charter school conference by Charter School Development Center (CSDC). Previously we have been members of and attended the California Charter School Association (CCSA) conference but their focus is on advocacy, and we are looking to switch to CSDC which focuses on operations and governance. It would be beneficial if the Board could attend the Board strand next year. Capturing Kids Hearts was also attended by Admin at both

schools. Through part of the NASA grant we received, Lisa is presenting GAVRT posters at the AGU conference in New Orleans this month and will be able to network with JPL and NSLA staff. Kevin Porter thanked David Rub for his guidance as Chairman this year. David Rib reported that he will be staying on at Mitsubishi for the next 3 years as Plant Manager.

.03 Make a brief report on his or her own activities

.04 Future agenda items

**10. ADJOURNMENT:** Chairman Rib adjourned the meeting at 6:11 p.m.