

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board**  
**April 11, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Rodriguez called the meeting to order at 4:30 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Jim Morris (arrived at 4:46 p.m.), Omari Onyango (left at 5:15), Kevin Porter (arrived at 4:45 p.m.), Sharon Page, David Rib, Jessica Rodriguez and Pat Schlosser were in attendance. LCER Board member Torii Gray was absent.

Staff members Valli Andreasen, Fausto Barragan, Marcelo Congo, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber, Brook Gupta, Lisa Lamb, Rebecca McCoy and Stacy Newman were also in attendance.

3. **PUBLIC COMMENTS:** None
4. **SPECIAL PRESENTATIONS:**
  - .01 Update on AAE Student Activities: LCER Ambassadors Melissa Mangold and Apple Cheung updated the Board on student activities, including the Ambassador trip to Sacramento, ROTC Leadership Camp, senior dress, and upcoming prom.
  - .02 Update on NSLA Student Activities: NSLA ASB did not present.
  - .03 Present AAE and NSLA Town Hall Information – Lisa Lamb, Valli Andreasen and Fausto Barragan reported that Town Hall meetings were held a couple weeks ago. There was low turnout. A S.W.O.T. analysis was done regarding strengths, weaknesses, opportunities and threats at each school. NSLA’s strengths were dual immersion, family feel, new campus, opportunities such as Noche del las Estrellas and Girl Scouts, weaknesses such as bullying, nutrition, playground facilities, sports program, extra curriculars and electives, and threats were the charter climate, bullying/social media, and Covid gap. Lisa reported at AAE strengths were Space Force, academic rigor, teachers, learning opportunities, and weaknesses included science offerings in high school.
  - .04 Social Emotional Learning/Multi-Tiered System Supports/Special Education Presentation – Marcelo Congo presented that we are in difficult times and are adapting to them. Local agencies are restructuring to meet the social emotional needs. We are being sure we have teams in place at both campuses and are conducting risk assessments and SELsurveys. Trends locally and nationally that we are treating are anxiety, depression, LBGQTQ, gender identity and suicide. These are not new, but the pandemic exacerbated it. He summarized the challenges and recommendations. Lisa Lamb commended Marcelo for his commitment to our families.
  - .05 Human Resources Staffing Presentation – Stacy Newman, Brook Gupta and Rebecca McCoy reported that our workforce is not back to pre-pandemic levels and schools were dealing with labor shortages even before the pandemic. Teacher preparation programs saw a 70% drop in enrollment in the past decade and there are shortages in specialized areas. It is especially hard to fill lower-skilled positions. Some still want to work remotely and pay rate is a factor. AAE has several upcoming retirees, and people are moving as well as changing careers. NSLA has new openings due to the buildout. With classified we’ve had midyear turnover, especially in custodial. Unemployment claims and increased minimum wages have also contributed to shortages. We are also having difficulty filling daily absences. We are responding with incentives such as COLA increases, absorbing the base rate for health insurance, longevity additions to salary schedules, restructuring salary schedules, diverse recruitment efforts and milestone bonuses from the Foundation. Stacy also shared our HR celebrations.

5. **DISCUSSION ITEMS:**
  - .01 NSLA Gym Construction Update – David Gruber reported that unfortunately construction has not begun. The City has reviewed the plans and sent comments back to the architects, which will be resubmitted this week. Once we receive the permit we can begin the 7-month build. Michael Clark

and Scott Gormley are working on a sports logo for NSLA. The 8 draft logos will be taken to staff and students for feedback. We're not scheduled to begin payment on the gym until July 2023.

- .02 Discuss A-G Completion Improvement Grant Program – Lisa Lamb reported that this is an additional funding opportunity to increase our A-G completion rate at AAE, which is currently 70%. The team analyzed students are falling short in math requirements. There are only 3 FT math teachers at the HS level, and felt that making the PT position a FT position would allow more sections of math. If this is successful, we will continue this practice. Another solution is to have a teacher assist with an independent study course we offer. We can also target funds towards remedial summer school courses.
- .03 Discuss LCER Board Strategic Planning to be held on April 15, 2022 at NSLA – Lisa Lamb reminded the Board that strategic planning is this Friday in room E204. Please arrive at 7:30 a.m. and we will begin promptly at 8:00 a.m.
- .04 Lewis Center Foundation Board Update – Lisa Lamb reported that we are working on a brew event as the next fundraiser. The Foundation is also working on assisting with the NSLA playground, AAE shade and milestone recognitions. We have several new members and Pat Caldwell will be providing a training to the group in May.

## **6. CONSENT AGENDA:**

- .01 Approve Minutes of the March 14, 2022 Regular LCER Board Meeting
- .02 Approve AAE 2<sup>nd</sup> Interim Report
- .03 Approve NSLA 2<sup>nd</sup> Interim Report
- .04 Approve LCER Board Meeting Dates 2022-23

On a motion by Pat Schlosser, seconded by Sharon Page, vote 7-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

## **7. ACTION ITEM:**

- .01 Approve Revised NSLA 2021-22 School Calendar – Fausto Barragan reported that the instructional minutes for 9<sup>th</sup> grade fell short due to the late start. We would like to expand the instructional calendar for 9<sup>th</sup> grade only to meet the requirement for instructional minutes. As they lost milestone activities due to the pandemic, staff are working on planning leadership opportunities for 3 additional calendar days, including a visit to CSUSB.

On a motion by Jim Morris, seconded by Pat Caldwell, vote 7-0, the LCER Board of Directors approved the revised NSLA 202-22 School Calendar.

## **8. INFORMATION INCLUDED IN PACKET:**

- .01 President/CEO Report – Lisa Lamb
- .02 LCER Grant Tracking Report
- .03 LCER Financial Reports
  - Checks Over \$10K
  - Budget Comparisons
  - Lewis Center Foundation Financial Reports
  - AAE and NSLA Consolidated Application and Reporting System Reports
  - AAE and NSLA Civil Rights Data Collection Reports
- .04 AAE and NSLA Enrollment Data
- .05 LCER Board Attendance Log

## **9. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification – Jim Morris asked if as we fill staffing positions, we are on track to fill enrollment as well, i.e. for 10<sup>th</sup> grade at NSLA. We are waiting for the Intent to Return forms to be returned and we have waiting lists in several grades and anticipate it growing. Attrition has been low. Sharon Page attended the awards ceremony for ROTC Leadership camp and it was

phenomenal to reestablish the camp. Lisa Lamb reported that Admin has been working on the dress code updates. Valli and Fausto are taking it to their leadership teams. There is no change to the base uniform, but are looking at simplifying the dress code. We will be taking it to staff, students and parent panels during May before bringing it to the Board for approval in June. The Exec Team is deep into budget development and the Board budget workshop is Tuesday, May 24 at 4:30 p.m. The team has been working on a COLA and comparisons of the classified salary schedule. Lisa also thanked the SB Sheriff's Department for the 2 workshops they presented. Toni Preciado is continuing Love & Logic parent classes, and next year we will be bringing in the Capturing Kids Hearts philosophy as well. Marcelo Congo reminded everyone we have great resources in place.

.02 Make a brief announcement or a brief report on his or her own activities – Jessica Rodriguez is participating in the Inland Empire Workforce Summit on April 29 and if anyone is interested, let her know as she has extra seats at the event.

.03 Future agenda items

**10. CLOSED SESSION:** The LCER Board convened into closed session at 6:35 p.m. The Board reconvened into open session at 7:17 p.m. Jessica Rodriguez, Chairman, reported that no action was taken in closed session.

.01 Public Employment: President/CEO

.02 Public Employee Performance: President/CEO

**11. ADJOURNMENT:** Chairman Rodriguez adjourned the meeting at 7:18 p.m.