

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board**  
**May 9, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** David Rib, Vice Chairman, called the meeting to order at 4:01 p.m.

2. **ROLL CALL:** LCER Board Members Pat Caldwell, Omari Onyango, Sharon Page, Kevin Porter, Jessica Rodriguez and David Rib. LCER Board Members Jim Morris and Pat Schlosser were absent.

LCER staff Valli Andreasen, Marcelo Congo, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb and Stacy Newman were also in attendance.

3. **PUBLIC COMMENTS:** Lucy Tello, NSLA parent, commented in support of Dr. Barragan, thanked him for his support and wished him the best. Natalia Pero, NSLA student, commented that Dr. Barragan was the best principal she could ask for. Connie Martinez, NSLA parent, commented regarding her petition with 150 signatures to have Dr. Barragan stay. David Rib reported that we were saddened to hear of Dr. Barragan's leaving, but support him in his new endeavors. Pat Caldwell read a comment from Nicole Vega, NSLA parent, in support of Dr. Barragan to remain principal at NSLA. Lisa Lamb read a comment from Susana Lopez, NSLA parent, in support of Dr. Barragan. She also read a comment from Shauna Archuletta, AAE parent, regarding the potential dress code changes. She also read a comment from Cheryl Moyer, AAE parent, regarding the potential dress code changes.

4. **SPECIAL PRESENTATIONS:**

.01 Update on AAE Student Activities: LCER Ambassador Kyriacos Philippou updated the Board on AAE student activities including Ambassador interviews, ROTC interviews, ROTC field trip to Edwards Air Force Base, a successful prom, AP testing, band, upcoming ASB spirit day, and Principal's cabinet. It has been a hard year recovering from the pandemic and we are happy to be back in person.

.02 Special Presentation to Torii Gray – Torri Gray was not in attendance but we will send her her gift of appreciation for her service on the LCER Board.

.03 Special Presentation to Jeff Henderson – Jeff Henderson was presented a Certificate of Appreciation and \$500 check for his work on the AAE MPR AV system.

.04 AAE SFJROTC Presentation – Toni Sardillo presented part of the presentation that got their unit the Exceeds Standards recognition on the spot. There were also no discrepancies. It is the 15<sup>th</sup> year of JROTC at the AAE. She reviewed cadet impact goals as well as school impact goals. Toni was the first AAE cadet to earn the J-100 scholarship and she received appointment at both the air force and naval academies.

5. **PUBLIC HEARING:**

.01 The LCER Board held a public hearing to seek input regarding the specific actions and expenditures proposed to be included in the AAE and NSLA Local Control and Accountability Plan (LCAP) annual updates. Valli presented a brief presentation on the AAE LCAP Goals for 2021-2024. We are in the 2<sup>nd</sup> year of a 3-year LCAP and we received input during various engagement opportunities with stakeholders on things they would like to see funding spent on. She discussed additions to the plan for 2022-23 including an additional TK classroom, professional development for staff, after school elementary electives, STEM intercession and an elementary summer academy. She asked the Board and public to let us know of any additional things they would like to see added. Lisa Lamb presented a brief presentation on the NSLA LCAP Goals for 2021-2024. NSLA is also in the 2<sup>nd</sup> year of a 3-year cycle and received input during various engagement opportunities with stakeholders. Additions to the plan for 2022-23 include an additional TK classroom, professional development, sports, community events, and additional staff. She also gave a shout out to the parents that have been helping with landscaping on the NSLA campus. A NSLA parent asked if there were any plans to add band or choir at NSLA. There may be a mariachi band class and secondary art classes. The playground was not included in the original NSLA planning, but we have been made aware of the need. The Foundation has raised about \$60K in capital campaign funds.

There is also a campaign online to donate to the playground and we are working to make it happen. NSLA will be hosting summer school as well.

## **6. DISCUSSION ITEMS:**

- .01 NSLA Gym Construction Update – Larry Rieder presented an updated budget on the NSLA gym construction. Near Cal has kept costs at earlier projections, which is great. We are over budget about \$70K. The City of SB has increased fees and costs as they had us redo the plans and resubmit the project to the City as a new project, rather than as a resubmittal even though it was included in the original plans. John Phan let us know that the bond timing was good as it would have been significantly more if it had been done later. We are looking for areas to save in costs and have set aside funds in facilities in reserves. Lisa also thanked Near Cal for working together with us.
- .02 Update on LCER 2022-23 Budget Development in Preparation for LCER Board Budget Workshop on May 24, 2022 – David Gruber recognized Amber Watson for her help in budget development. They have been preparing for the workshop by reviewing the Strategic Plan and the LCAP budget. Human Resources has been looking at salary comparisons of classified positions and hard to fill positions. We continue to look at certificated salaries as well and are looking at additional years for the certificated salary schedule. We are hearing that the original COLA released in January of 5.33% may increase to 6.5%. We are looking providing as large of a cola increase as possible.
- .03 Discuss LCER Dress Code Stakeholder Engagement – Lisa Lamb read a public comment from Susan Ellis, AAE parent, regarding potential dress code changes. Valli updated the Board that the changes have been discussed during parent and student meetings. A survey will be sent to parents and results shared with the Board. They will present an updated Lewis Center dress code policy to the Board next month, and each school will have their own dress codes. Lisa Lamb reported that she is not sure what engagement has occurred at NSLA at this time. Sharon asked for clarification. We are gathering information from stakeholders and developing a plan. Each principal will compile information for the Board. She would like to see it uniformly enforced as well. Pat Caldwell asked if the policy will only be for students or if it is for staff as well. Staff has to maintain a minimum of the student dress code. Pat would like to see the draft of the policy. It will be included in the Board for review before the meeting. Jessica reinforced the need for enforcement as well.
- .04 Create LCER Board Nominating Committee to Fill Open LCER Board Position –Lisa Lamb reported we need to form a nominating committee to fill the open LCER Board position. The committee will be Lisa, Jessica and Sharon. We now need to recruit applications to consider.
- .05 Lewis Center Foundation Board Update – Lisa Lamb reported there was not a quorum at the last meeting. We still need to recruit members for the Foundation as well. Lisa provided a new member orientation for those in attendance. Pat will provide a fundraising training in the future. We are still planning a brew event for the fall.

## **7. CONSENT AGENDA**

- .01 Approve Minutes of the April 11, 2022 Regular LCER Board Meeting
- .02 Approve Minutes of the April 15, 2022 Special LCER Board Meeting

On a motion by Sharon Page, seconded by Pat Caldwell, vote 6-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

## **8. ACTION ITEMS:**

- .01 Approve A-G Completion Improvement Grant Program – Lisa Lamb reported there were no changes to the plan presented last month. On a motion by Kevin Porter, seconded by Omari Onyango, vote 6-0, the LCER Board of Directors approved the A-G Completion Improvement Grant Program by roll call vote.
- .02 Approve Revision of BP 7330 – Use of Lewis Center Facilities – Lisa Lamb reported that this revision removes the fee schedule from the policy so adjustments can be made by Administration as needed. We will maintain the fee schedule separately. On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board of Directors approved the revision of BP 7330 – Use of Lewis Center Facilities by roll call vote.

- .03 Approve AAE 2022-23 CL-500 Declaration of Need for Fully Qualified Educators – any time we place an individual in a classroom that doesn't have a permit, we need approval by the Board. On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 6-0, the LCER Board of Directors approved the AAE 2022-23 CL-500 Declaration of Need for Fully Qualified Educators by roll call vote.
- .04 Approve NSLA 2022-23 CL-500 Declaration of Need for Fully Qualified Educators - On a motion by Kevin Porter, seconded by Pat Caldwell, vote 6-0, the LCER Board of Directors approved the NSLA 2022-23 CL-500 Declaration of Need for Fully Qualified Educators by roll call vote.

**9. INFORMATION INCLUDED IN PACKET:**

- .01 President/CEO Report
- .02 LCER Grant Tracking Report
- .03 LCER Financial Reports
  - Checks Over \$10K
  - Budget Comparisons
  - Lewis Center Foundation Financial Reports
- .04 AAE and NSLA Enrollment Data
- .05 LCER Board Attendance Log

**10. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities – Lisa Lamb reported that the Exec Team met to develop strategies and objective for the new goals in the Strategic Plan. The Strategic Plan will be brought forward for approval next month.
- .03 Future agenda items

**11. DISCUSSION ITEM:**

- .01 Board Review of Comparable Compensation Data for Charter School Executive Directors/CEOs/Superintendents – Stacy Newman discussed the compensation study data for the CEO. A survey was sent to districts in the area as well as other charter schools to gather their like compensation data. Sharon asked if most contacts are a set salary for all years of the contract, or if there are increases each year. District contracts were not received to compare, but it is typical for a cola to be included or things like absorbing health increases. The Lewis Center is the only school with the CEO on the salary schedule. Pat Caldwell asked if the Board was permitted to remove the CEO from the salary schedule. Stacy responded that yes they can as the CEO's contact is with the Board. Kevin and Sharon appreciated the layout of the data.

- 12. CLOSED SESSION:** The Board convened into closed at 6:41 p.m. to discuss Public Employment: President/CEO. The Board reconvened into open session at 7:42 p.m. David Rib, Vice Chairman, reported that no action was taken in closed session.

**13. ACTION ITEMS:**

- .01 Approval of Resolution 2022-03 Regarding Reasonable Compensation Findings – on a motion by Kevin Porter, seconded by Omari Onyango, vote 6-0, the LCER Board of Directors approved Resolution 2022-03 Regarding Reasonable Compensation Findings.
- .02 Approval of Employment Agreement for President/CEO – On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board of Directors approved an Employment Agreement for the President/CEO for a 3 year period that moves the CEO off the Lewis Center Administrative/CEO salary schedule, and instead provides a \$220,000 annual salary, plus subsequent COLA for each year of contract period, as well as other standard annual staff entitlements (i.e. health insurance, etc.), along with \$1,000/month car allowance.

- 14. ADJOURNMENT:** Vice Chairman David Rib adjourned the meeting at 7:46 p.m.