

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board  
February 6, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Caldwell called the meeting to order at 4:31 p.m.
2. **ROLL CALL:** LCER Board members Pat Caldwell, Yolanda Carlos, Donna Kauffman, David Rib, Jessica Rodriguez, Marisol Sanchez and Pat Schlosser were in attendance. LCER Board members Omari Onyango and Sharon Page were absent.

LCER staff members Erika Agosto, Artie Aragon, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb, Stacy Newman, Chet Richards and Victor Uribe were also in attendance.

3. **PUBLIC COMMENTS:** Susanna Saavedra, AAE parent, commented regarding the AAE school campus layout; Casey Dodge, AAE parent, commented regarding classroom locations, playgrounds, and shade structures; Sky Saavedra, former AAE student, commented regarding dual enrollment college classes; Susanna Saavedra donated a patchwork quilt to the school.

Kyriacos Philippou, LCER Ambassador, presented AAE student highlights. The National Honor Society induction ceremony was held January 31, seniors are fundraising for Grad Nite, ASB attended a leadership seminar, ROTC is hosting Knights Challenge on Friday, and AAE Senior Tyler Izadi was awarded the J-100 Scholarship to any university. Korian Maldonado, LCER Ambassador, presented NSLA student updates. Valentine grams are on sale, the students recently had a dance, and Rocket Races were held, which was a successful fundraiser.

4. **SPECIAL PRESENTATIONS:**

- .01 2022-23 Lewis Center Audit - Jeff Nigro, Nigro & Nigro, discussed the 2021-22 fiscal audit report. The audit is an unmodified opinion regarding if our financial statements are developed using generally accepted accounting principles. It is a year long process. In addition to financial statements, it covers things such as attendance accounting, LCAP reporting, CalPads reporting, unduplicated pupil counts, federal programs, and internal controls. There were no findings in financial statements, federal programs, or internal controls. There were findings in Independent Study attendance accounting. David Rib asked if anything was unresolved. If a past finding wasn't noted, it would have been reported as a finding again. Pat Schlosser asked what the fiscal impact was of the findings. There will be \$10,332 for AAE and \$1,614 for NSLA in attendance loss, and the ADA finding may not have a financial impact as the State is being flexible on how it is determined. Pat Caldwell asked about the upcoming audit. There is a new accounting standard that is going to change the way lease payments are made to the LLC's as the debt will be noted on the financial statements.

5. **CONSENT AGENDA:**

- .01 Approve Minutes of the January 9, 2023 Regular LCER Board Meeting – on a motion by David Rib, seconded by Yolanda Carlos, vote 7-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

6. **ACTION ITEMS:**

- .01 Approve AAE 2023-24 Comprehensive School Safety Plan – Chet Richards provided an overview of the plan that covers items such as any type of disaster, child abuse, discipline, egress of the school and staff trainings. David Rib asked about the org chart, and if the Incident Commander is the one in charge of the plan. Yes they would be. Do the staff go through training of their duties? We have in the past and are planning trainings to do so again. Lisa reported that there is an internal control system as well. We also have a storage of safety and first aid supplies. There are many variables and we are working an integrated system in the future. On a motion by Pat Schlosser, seconded by Marisol Sanchez, vote 7-0, the LCER Board of Directors approved the AAE 2023-24 Comprehensive School Safety Plan by roll call vote.

- .02 Approve NSLA 2023-24 Comprehensive School Safety Plan – Erika Agosto, Vice Principal, noted that their plan speaks to many of the same items as AAE’s plan. They have monthly safety drills, additional security cameras will be installed, and they had training for the Campus Safety Officers. On a motion by David Rib, seconded by Jessica Rodriguez, vote 7-0, the LCER Board of Directors approved the NSLA 2023-24 Comprehensive School Safety Plan by roll call vote.

**7. DISCUSSION ITEMS:**

- .01 Taiwanese Partnership with San Bernardino County - Lisa Lamb reported that we are collaborating with the SB County Board of Education, SB County Superintendent of Schools, and SB County Board of Supervisors. We have struggled to find and keep Mandarin teachers. The 5<sup>th</sup> grade teams at each school are partnering with sister schools in Taiwan. We hope it will grow into some great opportunities.
- .02 Expanded Dual Enrollment Course Offerings for NSLA High School through San Bernardino Valley College - Artie Aragon updated the Board that we are offering college credits in Mandarin, sign language, Spanish and French to NSLA students. Jessica noted that students and parents are excited about the program.
- .03 NSLA Gym Construction Update – David Gruber reported that the HVAC equipment is next to be installed, windows are installed, stucco is this week, early May is the targeted completion date. We are currently about \$250K over budget in added costs from the original agreement due to supply and demand increases. We are planning a grand opening when it is complete.
- .04 Lewis Center Foundation Board Update – Lisa Lamb reported that the Foundation is meeting tomorrow and will be discussing the gala and additional fundraising opportunities and scholarships.

**8. INFORMATION INCLUDED IN PACKET: *(Board members may ask questions on items for clarification.)***

- .01 President/CEO Board Report – Lisa updated the Board that we have on boarded an additional counselor at each school. There are still several vacancies, particularly at NSLA, and it has been challenging filling them. Lisa asked if the data chart was helpful. The Boar agreed it is. Pat Caldwell asked if we knew when the PBS program will be airing. We don’t at this time, but it should be before the end of the school year.
- .02 LCER Financial Reports
- Checks Over \$10K
  - Budget Comparisons
  - AAE and NSLA Cash Management Data Collection for Categorical Funds
  - Lewis Center Foundation Finance Report
- .03 LCER Board Attendance Log

**9. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities – Jessica reported that NSLA’s Rocket Races were held for the first time since 2020. The students raised \$25K - \$26K. It is similar to a jog a thon or color run.
- .03 Future agenda items

**10. ADJOURNMENT: Chairman Caldwell adjourned the meeting at 5:31 p.m.**