

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
May 8, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Caldwell called the meeting to order at 4:32 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Yolanda Carlos, Sharon Page, Marisol Sanchez and Pat Schlosser were in attendance. Members Omari Onyango, David Rib and Jessica Rodriguez were absent.

Staff members Jisela Corona, Ryan Dorcey, Teresa Dowd, Lisa Lamb, Marcelo Congo, David Gruber, Stacy Newman and Victor Uribe were also in attendance.

3. **PUBLIC COMMENTS:**

4. **SPECIAL PRESENTATIONS:**

- .01 Update on Student Activities - LCER Ambassador CJ Jeffs provided an update on AAE school activities such as AP testing, finals, teacher appreciation last week, Prom, McTeacher's night this Thursday, ROTC change of command, sports and interviews for new Ambassadors. LCER Ambassador Kasey Medina provided an update on NSLA school activities such as the multicultural festival (Ambassadors sold Italian Crème sodas and there were many performances and a salsa contest), UCR field trip for 10th graders on May 10, drama performance of Brothers Grimm, and the high school dance on May 25.
- .02 AAE School Update – Chet Richards, Principal, reported about the upcoming band and choir concerts, lockdown drill that was held, upcoming military ball, fire drill in May, and that baseball and soccer fields should be going in this summer. We hope to put a track around it as well. We have started installing fencing and will be continuing around the north end. The new portable will be installed so we will be fencing off that area as well. There are also some office moves around campus. AP will be on Saturdays and we're having clean up days to make up tardies. An AAE grad was hired for 5th grade and we're filling other positions as well. There was a small fire on campus caused by crows on the electrical lines. AVFPD provided a quick response.
- .03 NSLA School Update – Victor Uribe, Principal, reported that the multicultural fair was a big success, there was a salsa contest, Rockets in Training went well, a new Chile club has started to host international students and they will go to Chile next year, one of our students took 2nd place at the first SB County tournament on cybersecurity and e-sports, end of year celebrations and promotions are coming up, author Dr. Kenisha Williams came and read to students, we are working on mindful moments to help with anxiety, weeding was done on earth day, Catapult drill training was held, there was a mini grand opening for the playground, thank you to the Foundation for their support, and there is a new high school cheer team.

5. **PUBLIC HEARING:**

- .01 The LCER Board sought public input regarding the specific actions and expenditures proposed to be included in the AAE and NSLA Local Control and Accountability Plan (LCAP) annual updates. Heather Juarez reported that the LCAP draft is a working document on how the schools spend their funds. It goes before all our community groups for input before bringing the final version for approval in June. At AAE, scores are not where we want them to be so we will be continuing interventions that are in place. A Teacher on Assignment was added to secondary to focus on math. We have also added an additional counselor and support services for special ed and Kindergarten aide hours will be extended to help with first grade as well. An updated social studies curriculum is being adopted for middle school. Sports field are being added, which will keep students on campus for practices. We have implemented Catapult EMS for our emergency system. The drills have gone well. Additional fencing is being added and CSO hours are being increased. At NSLA, scores are also not where we want them to be. We have done a lot of intervention so we hope those will increase. An additional academic counselor was added, we are hiring a Teacher on Assignment for secondary to focus on English and we're hiring a Transition Coordinator to work with special ed as

they transition out of high school and to whatever is next for them. AVID will start next year in grades 6-8 and then move into high school. The special ed population continues to grow so another Resource Specialist will be hired. We are adding 3 AP classes next year and fine tuning the dual language program. Teachers are receiving professional development on biliteracy. NSLA is adding Kindergarten aides next year as K is going to full day. Additional shade structures will be added in TK and we're working on a safe pedestrian access for pick up and drop off and adding additional fencing. We will be implementing an alternative learning center for behavior intervention. Pat Schlosser noted that the carry over funds can reduce flexibility. Staffing has been very difficult. Lisa reported that we are navigating new requirements. Both schools have been designated as ATSI. AAE has 1 subgroup to target, and NSLA has 5 subgroups. We need to build plans to address these in the plan. 75% of schools in California have been identified as this. We are working with the county and our stakeholders. We will provide a slideshow presentation in June. Pat is a great resource for us. Sharon commended staff for their diligence.

6. DISCUSSION ITEMS:

- .01 NSLA Gym Construction Update – David Gruber reported that the NSLA gym is approximately 1 week away from getting the certificate of occupancy. We will be promoting donor pavers – the space is not as large so if any Board are interested, purchase a brick. We are hoping to have all of our promotion ceremonies in the gym.
- .02 LCER Board Budget Workshop June 1, 2023 @ 4:30 p.m. – David Gruber reported that the budget will be presented at the workshop on June 1. The May revise should be released soon and we will be attending workshops to see what changes were made.
- .03 Lewis Center Foundation Board Update – Marisol Sanchez reported that the Gala Sponsorship Form is available. There will be 3 distinguished awards being given for AAE staff, NSLA staff and a community member. McTeacher's night is this Thursday and there is a coloring contest and the class with the most turned in will win a happy meal lunch.
- .04 Discuss Revision of LCER Attendance Policy in Parent/Student Handbook – Lisa Lamb reported that Admin has discussed and revised the attendance policy and she reviewed the draft during the meeting. It includes an involuntary removal option, how to report absences, make up work, process for addressing truancy and more. It will include a SART meeting as part of the process. The policy was vetted through our attorneys and it will be included in the Parent/Student handbook. We will present the final version in June. Pat brought up SART violation in the disenrollment process. If a student is unreachable, and they don't enroll in the school district, CalPads would show AAE as the school of record. The District would be notified of disenrollment as it would follow the expulsion process. Pat also asked how it was different from the SARB process. Lisa will clarify that with the District Attorney office. Excused absences are included in this policy, but the focus is on unexcused absences. There are home hospital options as well.
- .05 Discuss Development of Grading Policy – Lisa Lamb reported that Admin is finalizing this and it will be brought to the Board in June.

7. CONSENT AGENDA:

- .01 Approve Minutes of the April 10, 2023 Regular LCER Board Meeting
- .02 Approve 2023-24 LCER Board Calendar
- .03 Approve AAE Science Camp Field Trip

On a motion by Pat Schlosser, seconded by Yolanda Carlos, vote 5-0, the LCER Board of Directors approved Consent Agenda Items 7.01-7.03.

8. ACTION ITEMS:

- .01 Approve Revision of AR 6164.4 – Identification of Individuals with Exceptional Needs – Marcelo Congo reported that these special education board policies and regulations (8.01-8.06) were updated to current regulations and to include new information. On a motion by Pat Schlosser, seconded by Yolanda Carlos, vote 5-0, the LCER Board of Directors voted to table the revision of AR 6164.4.

- .02 Approve Revision of BP 6164.4 – Identification of Individuals with Exceptional Needs - On a motion by Pat Schlosser, seconded by Sharon Page, vote 5-0, the LCER Board of Directors approved the revision of BP 6164.4 with the following updates: correcting the revision date and removing (“Charter School”).
- .03 Approve Revision of AR 6164.6 – Identification and Education Under Section 504 - On a motion by Sharon, seconded by Pat Schlosser, vote 5-0, the LCER Board of Directors voted to table the revision of AR 6164.6.
- .04 Approve Revision of BP 6164.6 – Identification and Education Under Section 504 - On a motion by Sharon Page, seconded by Pat Caldwell, vote 5-0, the LCER Board of Directors approved to table the revision of BP 6164.6.
- .05 Approve Revision of BP 6173 – Education for Homeless Children and Youth - On a motion by Sharon Page, seconded by Pat Schlosser vote 5-0, the LCER Board of Directors approved to table the Revision of BP 6173. Pat Schlosser asked when training for staff occurs. It occurs at the back to school All Staff meeting. Sharon Page asked about transportation.
- .06 Approve BP 6173.1 – Education for Foster Youth - On a motion by Pat Schlosser, seconded by Yolanda Carlos, vote 5-0, the LCER Board of Directors approved to table BP 6173.1.
- .07 Approve Revision of AR 5030 – Student Wellness – David Gruber reported that a lot has changed in food services over the last few years and the policy and regulations were updated with new requirements. On a motion by Sharon Page, seconded by Pat Schlosser, vote 5-0, the LCER Board of Directors approved the revision of AR 5030.
- .08 Approve Revision of BP 5030 – Student Wellness - On a motion by Yolanda Carlos, seconded by Marisol Sanchez, vote 5-0, the LCER Board of Directors approved the revision of BP 5030.
- .09 Approve Revision of BP 3553 – Free and Reduced Meals Program – David reported that this helps us identify free and reduced meals and includes changes to the Universal Meals Program. On a motion by Pat Schlosser, seconded by Sharon Page, vote 5-0, the LCER Board of Directors approved the revision of BP 3553.
- .10 Approve Transfer of Federal and State Educationally Related Mental Health Services (ERMHS) Funds from Member LEA’s to SELPA - Lisa Lamb reported that both schools are part of Desert Mountain SELPA. The ERMHS funding traditionally has gone straight to SELPA and they provided the services. The collective JPA believes it is best to pool these funds and continue the way we operate rather than receiving the funds as the LEA level. Pat S. reported that the funds are multiplied at the SELPA level as they receive matching funds from the County. On a motion by Yolanda Carlos, seconded by Marisol Sanchez, vote 5-0, the LCER Board of Directors approved the transfer of ERMHS funds from Member LEA’s to SELPA.

9. INFORMATION INCLUDED IN PACKET:

- .01 President/CEO Report
- .02 LCER Grant Tracking Report
- .03 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
 - Lewis Center Foundation Financial Reports
- .04 LCER Board Attendance Log

10. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities – Lisa Lamb reminded the Board about AAE’s graduation June 9. The staff dinner is at 5:00 p.m. NSLA’s 8th grade promotion is June 7 at 6:00 p.m. in the gym. A new AAE sign has been installed on the A building per Rick Piercy’s desire. Shout out to Cynthia Allen and Teresa Dowd for facilitating that. We also plan to add a millstone to the landscaping. Stacy Newman reported that Lisa Lamb was awarded the Medal of Donor in Education from San Bernardino County. She also just walked for her doctorate.
- .03 Future agenda items

11. CLOSED SESSION: The LCER Board moved into closed session at 6:36 p.m.

.01 Pupil Personnel Administrative Recommendation on Stipulated Expulsion: AAE Case #32614

The LCER Board reconvened into open session at 6:58 p.m. Pat Caldwell, LCER Board Chair, reported that the LCER Board approved the Administrative Recommendation for Expulsion of AAE student #32614 by unanimous vote.

12. ADJOURNMENT: Chairman Caldwell adjourned the meeting at 7:00 p.m.