

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
June 12, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Caldwell called the meeting to order at 4:32 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Omari Onyango, Sharon Page, Jessica Rodriguez and Marisol Sanchez were in attendance. Members Yolanda Carlos, David Rib and Pat Schlosser were absent.
3. **PUBLIC COMMENTS:** None.
4. **SPECIAL PRESENTATIONS:**
 - .01 AAE School Update – Chet Richards, Principal reported that his first graduation was amazing, Dr. Longoria started a Watch Dogs program that has male role models that volunteer to help out on campus.
 - .02 NSLA School Update – Victor Uribe, Principal reported that Summer Academy started today, plans are underway for next year, and all promotions were well attended. It was great to have the celebrations in the new gym.
5. **DISCUSSION ITEMS:**
 - .01 Discuss Revision of LCER Attendance Policy in Parent/Student Handbook – Lisa Lamb reported that this item was brought back after contacting the DA’s office in Victorville. They felt the wording was appropriate regarding SART agreements. Charters are in a little bit of a gray area but our approach is consistent.
 - .02 Discuss LCER Secondary Grading Policy to be included in Parent/Student Handbook – Lisa Lamb reported that the Steering Committee met many times and further refined this policy. Footnotes were added for where research came from. More information was added on missing assignments. Open office hours were held and it was sent to staff. Credits vs. grades was discussed.
 - .03 NSLA Gym Construction Update – David Gruber reported that the gym is finished! It is being used for many functions already. The first games will be girls’ volleyball. Lisa thanked David for all his work to make it happen.
 - .04 AAE Future Projects – Chet Richards updated the Board on future facility projects. Some of the new fencing has been installed and baseball and soccer fields will added, with a track. Additional fencing will allow a grass play area for TK-2 and plans include a future playground and shade structures. There will only be 2 entrances to the school with additional interior fencing. The new portable addition has begun construction and should be done by the end of summer. Future office changes were discussed as well.
 - .05 Lewis Center Foundation Board Update – Lisa Lamb reported that the Foundation is actively working on the gala at the Hilton Garden Inn on September 30 at 6:00 p.m. We are looking for sponsors. Distinguished Service Awards were selected and awarded. They will be honored at the gala.
6. **CONSENT AGENDA:**
 - .01 Approve Minutes of the May 8, 2023 Regular LCER Board Meeting
 - .02 Approve 2023-24 College and Careers Access Pathways Amendment with Victor Valley College
 - .03 Approve Instructional Service Agreement with Victor Valley College
 - .04 Approve Update of AAE 2023-2024 and 2024-2025 School Calendars
 - .05 Approve Resolution 2023-02 Regarding AAE Education Protection Account
 - .06 Approve Resolution 2023-03 Regarding NSLA Education Protection Account
 - .07 Approve AAE ASB Leadership Lock-in August 25-26, 2023

On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

7. ACTION ITEMS:

- .01 Chet Richards and Heather Juarez shared that the LCAP has been reviewed and we have received input from our communities. The 3 goals that direct our spending were shared. On a motion by Jessica Rodriguez, seconded by Omari Onyango, vote 5-0, the LCER Board of Directors approved the AAE Local Control and Accountability Plan (LCAP), Local Control Funding Formula (LCFF) Budget Overview for Parents and Local Indicators by roll call vote.
- .02 Victor Uribe and Heather Juarez shared the 3 goals that direct spending at NSLA. On a motion by Jessica Rodriguez, seconded by Sharon Page, vote 5-0, the LCER Board of Directors approved the NSLA Local Control and Accountability Plan (LCAP), Local Control Funding Formula (LCFF) Budget Overview for Parents and Local Indicators by roll call vote.
- .03 David Gruber shared that the budget was reviewed at the workshop on June 1 and includes items such as a 5% cola and additional teachers at NSLA for 11th grade. On a motion by Marisol Sanchez, seconded by Omari Onyango, vote 5-0, the LCER Board of Directors approved the 2023-24 LCER Budget by roll call vote.
- .04 Lisa Lamb reported that we are preparing for NSLA charter renewal and updating our parent/student handbooks, so we are making sure our policies are consistent. On a motion by Sharon Page, seconded by Pat Caldwell, vote 5-0, the LCER Board of Directors approve the revision of BP 5144 - Suspension and Expulsion by roll call vote.
- .05 Approve AR 5145.7 – Sexual Harassment – Stacy Newman reported that this policy brings more attention to the types of sexual harassment. On a motion by Marisol Sanchez, seconded by Pat Caldwell, vote 5-0, the LCER Board of Directors approved AR 5145.7 – Sexual Harassment by roll call vote.
- .06 Approve BP 5145.7 – Sexual Harassment - On a motion by Jessica Rodriguez, seconded by Omari Onyango, vote 5-0, the LCER Board of Directors approved BP 5145.7 – Sexual Harassment by roll call vote.
- .07 Approve Revision of BP 6020 – Parent Involvement – Lisa Lamb reported that new language was added and the title changed to be Title I compliant. On a motion by Omari Onyango, seconded by Sharon Page, vote 5-0, the LCER Board of Directors approved the revision of BP 6020 – Parent Involvement by roll call vote.
- .08 Approve BP 6161.2 – Damaged or Lost Instructional Materials – Lisa discussed the need to add this policy to request reimbursement for damaged materials and it includes an option to work off the debt. On a motion by Marisol Sanchez, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved BP 6161.2 – Damaged or Lost Instructional Materials by roll call vote.
- .09 Approve Revision of AR 6164.4 – Identification of Individuals with Exceptional Needs – Second Reading – Marcelo Congo reported that additional information was added on case load, more clarification on identification of students, and clarification of parent and student rights. On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the revision of AR 6164.4 – Identification of Individuals with Exceptional Needs by roll call vote.
- .10 Approve Revision of AR 6164.6 – Identification and Education Under Section 504 – Second Reading – Marcelo Congo reported that this revision includes the liaisons, making sure meetings are conducted appropriately, and additional suspension procedures. More training is needed to keep up with Section 504 changes. Our forms will be updated as well. On a motion by Marisol Sanchez, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the revision of AR 6164.6 – Identification and Education Under Section 504 by roll call vote.
- .11 Approve Revision of BP 6164.6 – Identification and Education Under Section 504 – Second Reading - Marcelo Congo reported that there were only minor revisions. On a motion by Jessica Rodriguez, seconded by Omari Onyango, vote 5-0, the LCER Board of Directors approved the revision of BP 6164.6 – Identification and Education Under Section 504 by roll call vote.
- .12 Approve Revision of BP 6173 – Education for Homeless Children and Youth – Second Reading - Marcelo Congo reported that there were housing questionnaire updates and we are adding more information on the website. On a motion by Omari Onyango, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the revision of BP 6173 – Education for Homeless Children and Youth by roll call vote.

- .13 Approve BP 6173.1 – Education for Foster Youth – Marcelo Congo reported that this is a new policy that includes training for staff and liaisons to provide support in a timely manner. On a motion by Jessica Rodriguez, seconded by Sharon Page, vote 5-0, the LCER Board of Directors approved BP 6173.1 – Education for Foster Youth by roll call vote.
- .14 Approve AAE 2023-2024 CL-500: Declaration of Need – Stacy Newman reported that we have tried to recruit teachers but do not have fully qualified candidates. This declaration shows our due diligence. On a motion by Marisol Sanchez, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the AAE 2023-2024 CL-500: Declaration of Need by roll call vote.
- .15 Approve NSLA 2023-2024 CL-500: Declaration of Need – On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved the NSLA 2023-2024 CL-500: Declaration of Need by roll call vote.
- .16 Approve Eleni Philippou to serve as a Full Time Elementary Teacher (Kindergarten) for the Academy for Academic Excellence during the 2023/2024 school year on a Multiple Subject Provisional Internship Permit (PIP) – Stacy Newman shared that once one is hired on an emergency permit, this is the next step. On a motion by Sharon Page, seconded by Jessica Rodriguez, vote 5-0, the LCER Board of Directors approved Eleni Philippou to serve as a Full Time Elementary Teacher (Kindergarten) for the Academy for Academic Excellence during the 2023/2024 school year on a Multiple Subject Provisional Internship Permit (PIP) by roll call vote.
- .17 Approve Janhely Montoya to serve as a Full-time K-12 Speech Language Pathologist for the Academy for Academic Excellence and Norton Science and Language Academy during the 2023/2024 School Year on a Subsequent Variable Term Waiver – Stacy Newman thanked our credentialist Rebecca McCoy for her hard work on keeping us compliant. On a motion by Omari Onyango, seconded by Marisol Sanchez, vote 5-0, the LCER Board of Directors approved Janhely Montoya to serve as a Full-time K-12 Speech Language Pathologist for the Academy for Academic Excellence and Norton Science and Language Academy during the 2023/2024 School Year on a Subsequent Variable Term Waiver by roll call vote.
- .18 Approve AAE ASB and Student Activities Spending Plans – On a motion by Jessica Rodriguez, seconded by Sharon Page vote 5-0, the LCER Board of Directors approved the AAE ASB and Student Activities Spending Plans by roll call vote.

8. INFORMATION INCLUDED IN PACKET: *(Board members may ask questions on items for clarification.)*

- .01 President/CEO Report
- .02 LCER Grant Tracking Report
- .03 NSLA CIF Correspondence
- .04 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
 - Lewis Center Foundation Financial Reports
- .05 LCER Board Attendance Log
- .06 LCER Board/Lewis Center Foundation Give and Get
- .07 AAE and NSLA Federal Cash Management Data Collection Reports

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities – Sharon thanked staff for the work going into the packet and the work running the schools, and David for the budget workshop prior to the Board meeting. David thanked his team. Marcelo reported that we were awarded national recognition on the special education dept. Only 24 charter schools in the nation received this award.
- .03 Future agenda items

10. CLOSED SESSION: The LCER Board convened into closed session at 6:10 p.m. to discuss:

- .01 Pupil Personnel Administrative Recommendation on Stipulated Expulsion: AAE Case #32452

The LCER Board reconvened into open session at 6:40 p.m. Pat Caldwell, Chairman of the Board, reported that the LCER Board unanimously approved the Pupil Personnel Administrative Recommendation on Stipulated Expulsion: AAE Case #32452 by roll call vote.

11. ADJOURNMENT: Chairman Caldwell adjourned the meeting at 6:45 p.m.