

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board  
December 11, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Caldwell called the meeting to order at 4:30 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Yolanda Carlos. Sharon Page, Jessica Rodriguez, Marisol Sanchez and Pat Schlosser were in attendance. Members Omari Onyango and David Rib were absent.
3. **PUBLIC COMMENTS:** None
4. **SPECIAL PRESENTATIONS:**
  - .01 LCER Student Updates – LCER Ambassadors - No update at this meeting.
  - .02 AAE School Update – Chet Richards, Principal, updated the Board that winter sports are going strong. Attendance is down a bit due to seasonal illnesses. Frontline is being implemented for sub calling. Pay Com is being implemented in place of our EWS payroll system. Teachers will be using Remind for communication. Honor roll will be presented in January for secondary. iReady results are coming in and are promising. We will be adding fencing around the soccer field. The baseball field is in progress but we won't be installing the grass until March. We are working on bids for a playground for north elementary. The B building will be the new school Admin building and we will be selecting a bid and moving forward soon. It will create more office space, more classroom space and be more centralized. Winter Concerts were amazing last week. We had a basketball game vs. NSLA last Saturday and it was a great game. We are playing them in soccer this Saturday. SRLA ran their first half marathon and one of the students finished in 1:39 minutes. Space Force JROTC Dining In was last Saturday. Alicia Mayer received a full ride neuroscience scholarship to Vanderbilt in Tennessee. Eli Lovett placed 11th at CIF in cross country. He is signing with Master's College this week. The PTC program held Santa Shop and Polar Express is on Thursday. AAE Band did a great job at the Greater High Desert Chamber of Commerce meeting last week.
  - .03 NSLA School Update – Victor Uribe, Principal, updated the Board that the Shanghai pen pal program is going well and the kids were excited. NSLA received a \$100K grant from San Manuel for performing arts so we are looking into instruments, instructors and storage for the new programs. Secondary Folklorio is being established. We are also adding theater upgrades to the aMPR including curtains, sound system, backdrops and lighting. Hip Hop will be added to Elementary. CPR training was held for staff. Shade and play structures for TK and K will be added over winter break. Future projects include adding 2 outside fitness areas. There is also a care project for families in need that provides food and clothing. We participated in the YMCA Christmas parade last Saturday. Ambassadors, cheer, folklorico and staff and parents participated. We won a trophy. Elementary performances are happening this week. ELOP will be adding programs in January with more options before and after school. The athletes competed well in the Basketball game last Saturday.
5. **CONSENT AGENDA:**
  - .01 Approve Minutes of November 13, 2023 Regular Meeting
  - .02 Approve AAE Senior Grad Nite Field Trip to Disneyland May 31-June 1 2024
  - .03 Approve AVCI Lead Explainer Field Trip to Exploratorium in San Francisco, CA April 12-14, 2024

On a motion by Pat Schlosser, seconded by Sharon Page, vote 6-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

## **6. ACTION ITEMS:**

- .01 Approve Nominating Committee Recommendation of Dr. Steven Levin as a Member of the LCER Board of Directors – Pat Caldwell and Lisa Lamb provided information on Dr. Levin. On a motion by Sharon Page, seconded by Marisol Sanchez, vote 6-0, the LCER Board of Directors approved Dr. Steven Levin as a Member of the LCER Board of Directors by roll call vote.
- .01 Approve Nominating Committee Recommendation of Slate of LCER Board Officers for 2024
  - Chairman - Patricia Caldwell
  - Vice Chairman - Jessica Rodriguez
  - Secretary - Yolanda Carlos
  - Treasurer - Sharon Page

On a motion by Pat Schlosser, seconded by Sharon Page, vote 6-0, the LCER Board of Directors approved the Nominating Committee’s Recommendation Slate of LCER Board Officers for 2024 by roll call vote.
- .02 Approve Deletion of BP 4118 – Suspension/Disciplinary Action – Stacy Newman reported that additional information was provided to the Board from legal counsel and the employee handbook. On a motion by Yolanda Carlos, seconded by Pat Schlosser, vote 6-0, the LCER Board of Directors approved the Deletion of BP 4118 by roll call vote.
- .03 Approve Revision of BP 4401 – At Will Employer – Stacy Newman On a motion by Sharon Page, seconded by Marisol Sanchez, vote 6-0, the LCER Board of Directors approved the Revision of BP 4401 by roll call vote.
- .04 Approve BP 6153 - School Sponsored Trips - Lisa Lamb reported that this policy delineates school sponsored trips vs. non school sponsored trips. We added a section on school sponsored international trips and information on chaperones, as well as defining processes. On a motion by Pat Schlosser, seconded by Jessica Rodriguez, vote 6-0, the LCER Board of Directors approved BP 6153 by roll call vote.
- .05 Approve AR 6153 - School Sponsored Trips - Lisa Lamb reported that this is the corresponding Administrative Regulation to BP 6153. On a motion by Marisol Sanchez, seconded by Yolanda Carlos, vote 6-0, the LCER Board of Directors approved AR 6153 by roll call vote.

## **7. DISCUSSION ITEMS:**

- .01 Next LCER Board Meeting is January 29, 2024 - Lisa Lamb reported that we would be meeting on this date to approve the School Accountability Report Card as we do not have the data until later in the month.
- .02 Banking Update - David Gruber reported that we want to update our credit cards as we use American Express and not all locations take American Express. They also do not provide any incentives. Lisa and David met with US Bank regarding their credit card program. We could make payments to vendors through the credit cards that will provide us incentives. We will also update our Board Policy on credit card use to align with the new program.
- .03 Lewis Center Foundation Board Update – Marisol Sanchez reported that Mc Teacher’s Night is January 24, 2024 from 4:00 - 7:00 p.m. - 19200 Bear Valley Rd., Apple Valley and 1575 E. Highland Ave., San Bernardino. Pat thanked Marisol for serving as the Foundation Board chair.

## **8. INFORMATION INCLUDED IN PACKET:**

- .01 President/CEO Report - Pat reminded the Board to read this report monthly as it aligns with the Strategic Plan.
- .02 Grant Tracking Report
- .03 LCER Financial Reports
  - Checks Over \$10K
  - Budget Comparisons
  - Lewis Center Foundation Financial Reports
- .04 LCER Board Attendance Log
- .05 LCER Board/Lewis Center Foundation Give and Get
- .06 AAE and NSLA Milestone Anniversary List

**9. BOARD/STAFF COMMENTS:**

.01 Ask a question for clarification

.02 Make a brief announcement or a brief report on his or her own activities - Lisa Lamb reported that we have been giving many tours on both campuses. San Manuel brought additional team members to NSLA after awarding the grant. The NSLA Ambassadors have been doing a great job. AAE has had Assemblyman Tom Lackey and our insurance carrier, Charter Safe. They were very impressed and the AAE Ambassadors did a great job. Assemblyman Lackey will be returning with additional staff. Lisa is proud of both schools. David and Lisa participated in our annual investor call and we received great feedback from them as well. There is a Psyche mission talk this Thursday at AAE. The team asked to come present.

.03 Future agenda items

**10. CLOSED SESSION:** The LCER Board of Directors adjourned into closed session at 5:15 p.m. The LCER Board of Directors reconvened into open session at 5:45 p.m. Pat Caldwell, Chairman, reported that the LCER Board of Directors unanimously approved the Pupil Personnel Administrative Hearing Panel Recommendation on AAE Stipulated Expulsion Case #32189 by roll call vote.

**11. ADJOURNMENT:** Chairman Caldwell adjourned the meeting at 5:49 p.m.