

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
June 10, 2024**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Caldwell called the meeting to order at 4:32 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Steve Levin, Sharon Page, David Rib, Jessica Rodriguez and Pat Schlosser were present. Members Yolanda Carlos, Omari Onyango and Marisol Sanchez were absent.
3. **PUBLIC COMMENTS:** AAE Parent Pedro Gama sent in a comment that was read regarding aligning the AAE school calendar with Apple Valley Unified School District's school calendar. AAE Staff Member Aaron Beitzel commented regarding 6th Grade Science Camp and assistance in finding funding for this field trip. Pat Caldwell referred the field trip funding comment to Admin to follow up with a presentation to the Board.
4. **SPECIAL PRESENTATIONS:**
 - .01 NSLA School Update – Victor Uribe, Principal, presented his last Board update of his career as he is retiring. Secondary attendance increased by 2.17% over last year. Elementary attendance needs more improvement. Suspensions greatly which will help our Dashboard be in the green. Promotion ceremonies were well attended. NSLA is looking forward to the first graduating class next year. 8th grade retention is up to over 80%. TK - 7 has a waiting list. The after school program is moving to being run by an outside organization. About 174 students are attending summer academy. The MPR is getting an upgrade, artificial turf is being installed, elementary is getting additional outdoor equipment, and several murals are being planned. Victor thanked the Board for a great 2 years and modeling what a successful Board looks like and commended their focus on the needs of the students. Pat C. commented that the lower suspension rate is great and wished Victor well in his retirement. Pat S. congratulated Victor, and Jessica thanked him for his time and service to the NSLA community.
 - .02 AAE School Update – Chet Richards, Principal, reported that AAE's attendance is up as well, but they are still not pre-covid numbers. Suspension has greatly decreased. Assemblyman Lackey's office presented student awards. We had 3 long time teachers retire and there have also been a lot of shifts in grade levels. We are working on a CTE Pathway. PTC is working with Bright School Kids for next year and they raised \$16K at their bubble run. The P restroom is under construction and the baseball field is ready. We will be having a game this week so that seniors can play on it before they leave. The north elementary playground should be ready in a couple weeks. We have started moving into the new B Building Admin building. CAASP scores are looking great. An ethnic studies forum was held with a few parents and another one is scheduled for August. Graduation and promotions were all great. It was the largest graduating class for AAE with 119 graduates. Steve thanked Chet for a great report and asked about the chronic absenteeism rate. This is for 10% or more absent. He is hoping the school system numbers match the Dashboard numbers. We are developing plans to address that. David appreciated the statistics for the graduating class, especially the 38 students that had been here since Kindergarten. It is a tribute to AAE's culture. Kinder Buddies helps develop that spirit as well.
 - .03 NASA Eclipse Student Ambassadors, Mosiah Gonzalez and Natalie Ritter, were presented certificates for their participation in the NASA Eclipse Symposium. on behalf of the Lewis Center, NASA/JPL and Twigg's Labs. Caprice Caasi-Freire participated as well and we will mail her certificate. Lisa reported that it was a great achievement and helped us work with student teams nationwide.
5. **CONSENT AGENDA:**
 - .01 Approve Minutes of May 13, 2024 Regular Meeting and May 28, 2024 Special Meeting
 - .02 Approve Resolution 2024-01 Regarding AAE Education Protection Account
 - .03 Approve Resolution 2024-02 Regarding NSLA Education Protection Account

- .04 Approve AAE SFJROTC Field Trip to Joint Base, Hickam, HI October 5-9, 2024
- .05 Approve AAE Field Trip to USA Varsity Drum Major Camp July 12-14, 2024
- .06 Approve Disposal of IT Electronic Waste Assets

Items .04 and .05 were pulled for discussion. On a motion by Pat Schlosser seconded by Steven Levin, vote 6-0, the LCER Board approved Consent Agenda Items .01, .02, .03 and .06 by roll call vote.

Item .04 David Rib where the funding for this trip is coming from and the cost. Chet reported that he thinks the cost is around \$12-15K. They reduce costs by staying and eating on base. ROTC does a lot of fundraising during the year and asks for donations as well. It is a smaller group of students with leadership roles that attend. Pat S. asked where the funds are held once generated. They are held in the ROTC account, which is a separate line item.

Item .05 David Rib asked the same about the drum major camp field trip. This is only a couple students and is a minimal cost funded by VPA.

Lisa reported that we have been able to support many more field trips with pandemic funding. PTO and PTC have always helped with field trip expenses in the past. We are very cognizant of not excluding or discriminating for field trips. Sharon reported that ROTC students fundraise starting in middle school for their trips.

On a motion by Pat Schlosser, seconded by Steven Levin, vote 6-0, the LCER Board approved Consent Agenda Items .04 and .05 by roll call vote.

6. DISCUSSION/ACTION ITEMS

- .01 Going Dark for November LCER Board Meeting – Lisa Lamb reported that due to November holidays and an Exec Team conference in Sacramento, we would like to go dark for November. Pat S. noted if there were any student discipline issues we may need to address we could call a special meeting.
- .02 LCER Board Terms and Officers Elections in December – Pat Caldwell informed the Board that Pat C., Sharon, David and Omari will term out in December. We are looking for a diverse balance of Board members. Please let Lisa know if you know of anyone that may be interested. Pat S., Steve and Jessica volunteered for the nominating committee.
- .03 AAE Local Control Funding Formula (LCFF) Budget Overview for Parents, 2024-25 Local Control and Accountability Plan (LCAP), 2024 Annual Update and Local Indicators – Chet Richards reported that there were several changes to what was presented last month. We still have the same goals but we condensed the action plans. On a motion by David Rib, seconded by Pat Schlosser, vote 6-0, the LCER Board approved the AAE Local Control Funding Formula (LCFF) Budget Overview for Parents, 2024-25 Local Control and Accountability Plan (LCAP), 2024 Annual Update and Local Indicators by roll call vote.
- .04 NSLA Local Control Funding Formula (LCFF) Budget Overview for Parents, 2024-25 Local Control and Accountability Plan (LCAP), 2024 Annual Update and Local Indicators – Victor Uribe reported that NSLA condensed the action items as well and their LCAP speaks to the Dual Immersion program. In looking at expenditures we are defining what action item the resources are coming from. Steve confirmed that there were no major changes and one goal was added. On a motion by David Rib, seconded by Sharon Page, vote 6-0, the LCER Board approved the NSLA Local Control Funding Formula (LCFF) Budget Overview for Parents, 2024-25 Local Control and Accountability Plan (LCAP), 2024 Annual Update and Local Indicators by roll call vote.
- .05 LCER Budget for Fiscal Year 2024-25 – David Gruber presented the budget at the Budget Workshop on May 28. There were no additional questions. On a motion by Pat Schlosser, seconded by Steve Levin, vote 6-0, the LCER Board approved the LCER Budget for Fiscal Year 2024-25 by roll call vote.

- .06 Desert Mountain SELPA Special Education Local Plan Update 2024-2025– Marcelo Congo reported that CAHELP approved the plan last month and works with SELPA to provide services as outlined. It includes Governance and Administration, the Annual Budget Plan and the Annual Service Plan. It's not required for the LEA to approve the plan, but it is presented so the Board is aware of the services. Each Board has given authority to their Superintendent to vote on the plan. Pat S. also noted it is informational.
- .07 Enchanted Education LLC Expanded Learning Opportunities Program Services Agreement for After School Learning Services at NSLA – David Gruber thanked NSLA Admin and Stacy for their work on this contract. We went out for formal bid to find a provider. NSLA has previously staffed this program but this gives us the opportunity to expand the program. It is a 1-year contract to be sure it meets our goals and includes an enriched summer academy program. On a motion by David Rib, seconded by Jessica Rodriguez, vote 6-0, the LCER Board approved the Enchanted Education LLC Expanded Learning Opportunities Program Services Agreement by roll call vote
- .08 AAE 2024-2025 CL-500: Declaration of Need – Rebecca McCoy reported that this will be an annual declaration needed. She reviews credentials of current staff and applicants, and determines a number of emergency permits we may need to hire staff on a permit to fill our positions. On a motion by Pat Schlosser, seconded by Steve Levin, vote 6-0, the LCER Board approved the AAE 2024-2025 CL-500: Declaration of Need by roll call vote.
- .09 NSLA 2024-2025 CL-500: Declaration of Need – Rebecca McCoy reported that this is the same for NSLA and she has determined permits that may be needed. Steve asked about the process for evaluating the need. What happens after they are hired and are teaching? Rebecca reported that the permit is for 1 year and she works with them directly on the exams they need to take and pass to get the full authorization. She then helps them apply to the commission if they are eligible. On a motion by David Rib, seconded by Steven Levin, vote 6-0, the LCER Board of Directors approved the NSLA 2024-2025 CL-500: Declaration of Need by roll call vote.
- .10 Ana Luisa Flores to serve as a Full-time Elementary Teacher (3rd grade) for the Academy for Academic Excellence during the 2024/2025 school year on a Multiple Subject Provisional Internship Permit (PIP) – Rebecca McCoy reported that the PIP is not covered by the Declaration of Need. Ana has been employed since 2022 in enrichment and originally was going to school for psychology but wants to work with elementary. She is attending Los Angeles Pacific University next year. She knows our students and staff already. On a motion by Pat Schlosser, seconded by Steve Levin, vote 6-0, the LCER Board approved Ana Luisa Flores to serve as a Full-time Elementary Teacher (3rd grade) for the Academy for Academic Excellence during the 2024/2025 school year on a Multiple Subject Provisional Internship Permit (PIP) by roll call vote.
- .11 Lewis Center Foundation Board Update – Marisol Sanchez was not in attendance so Lisa Lamb reported that Lewis Center Foundation Board selected the Distinguished Service Award winners. They are: AAE - Cynthia Allen, NSLA - David Tellyer, LCER - Charles Whittenburg, and Community Partner - Mitsubishi Cement. She also reported that the Foundation is looking at the structure of the Lewis Center Foundation with our attorneys, YM&C. This isn't anything urgent but we may need a small revision of bylaws and some resolutions. The Foundation funds are currently separate from school funds, but we are just tightening up procedures.

7. INFORMATION INCLUDED IN PACKET:

- .01 President/CEO Report
- .02 Grant Tracking Report
- .03 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
 - AAE and NSLA March 31, 2024 Campanile Quarterly Financial Reports
 - AAE and NSLA Consolidated Application and Reporting System (CARS) Semi Annual Reports
 - Lewis Center Foundation Financial Reports
- .04 LCER Board Attendance Log
- .05 LCER Board/Lewis Center Foundation Give and Get

8. BOARD/STAFF COMMENTS:

.01 Ask a question for clarification

.02 Make a brief announcement or a brief report on his or her own activities – Lisa reported that when we designed our school calendars, we considered AVUSD and SBCUSD schedules and tried to align where we could. We also analyzed our attendance to see if there were any dates that were low. It's been many years since we have been able to align with AVUSD. Pat S. asked for a presentation to clarify the calendar creation. Lisa thanked David, Marisol and Jessica for attending the AAE graduation and Jessica for attending the 8th grade promotion. Staff works so hard on all the ceremonies. The Exec Team, VPs and Coordinators will be meeting for 2 days regarding shared leadership, instructional leadership and PLC training. This will guide an Exec Team meeting to work on the objectives for the goals that were set. This work will poise us to make data informed decisions with instruction as our number one priority.

.03 Future agenda items - field trip discussion, school calendar development discussion

9. ADJOURNMENT: Chairman Caldwell adjourned the meeting at 6:08 p.m.