

**Minutes for Special Meeting of the Lewis Center for Educational Research Board
April 5, 2024**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** The meeting was called to order at 8:05 a.m.
2. **ROLL CALL:** LCER Board members Yolanda Carlos, Steve Levin, Omari Onyango, Sharon Page, David Rib, Jessica Rodriguez, Marisol Sanchez and Pat Schlosser were in attendance. Member Pat Caldwell was absent.
3. **DISCUSSION/ACTION ITEM:**
 - .01 Brown Act and Conflict of Interest Training – Jerry Simmons, YM&C, went over roles and responsibilities of Board Members and Management. He reminded the Board to ask questions of Admin as their duty includes fiscal oversight. It is best to ask questions during the Board meeting, in case someone else has the same question and then can hear the answer. If asked beforehand, the CEO can share in their comments. Attendance at meetings is very important to be sure members are knowledgeable about what is going on. He covered how to avoid conflicts of interest and annual disclosure requirements. Brown Act rules and Public Records were covered as well. He discussed charter renewal criteria and how to make the best case for renewal. Board members should review the charters to be sure the schools are doing what they said they would.
 - .02 Discuss Revisions to LCER Strategic Plan to Include S.W.O.T. Analysis, Review of Goals and Objectives, and Develop New Goals if Necessary – The LCER Board and Exec Team divided into groups to review data from the dashboard as well as survey feedback from students, parents and staff. Strengths, weaknesses, opportunities and threats were identified from the data. Goals were reviewed and new objectives will be developed by the Exec Team.
4. **INFORMATION INCLUDED IN PACKET:**
 - .01 LCER Strategic Plan 2022-2027
5. **ADJOURNMENT:** The meeting was adjourned at 3:30 p.m.