

High Desert “Partnership in Academic Excellence” Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Joint Meeting of the High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors Academy for Academic Excellence School Board Committee and Norton Space and Aeronautics Academy School Board Committee

Meeting at Lewis Center for Educational Research, Mojave River Campus, Bldg. G
17500 Mana Rd., Apple Valley, CA 92307

December 8, 2014 - Public Meeting – 8:00 a.m.

- 1.0 **CALL TO ORDER:** Chairman Bud Biggs
- 2.0 **ROLL CALL:**
 - .01 Foundation Board: Chairman Bud Biggs
 - .02 AAE School Board Committee: Chairman Kevin Porter
 - .03 NSAA School Board Committee: Chairman Scott Johnson
- 3.0 **PUBLIC COMMENTS:** Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.
- 4.0 **SPECIAL PRESENTATION:**
 - .01 Employee of the Semester Presentation – Chairman Bud Biggs
- 5.0 **CLOSED SESSION:**
 - .01 Pupil Personnel Administrative Hearing Panel Recommendation on AAE Expulsion Case 103114-1
- 6.0 **INFORMATION:**
 - .01 Staff Reports - Included in Packet
 - .02 Foundation Board Attendance Log – Included in Packet
- 7.0 **STANDING BOARD COMMITTEE REPORTS:**
 - .01 (a) Budget/Audit Committee – Russell Stringham
 - (b) Fundraising Committee – Donna Siegel
 - (c) Personnel Committee – Regina Bell
- 8.0 **STAFF COMMENTS:**
- 9.0 **BOARD MEMBER COMMENTS:**
- 10.0 **FOUNDATION BOARD CONSENT AGENDA:**
 - .01 Approve Minutes of September 8, 2014 Regular Meeting
 - .02 Approve July 1, 2014 through October 31, 2014 Financial Reports
 - .03 Approve Foundation Financial Reports for August, September, and October 2014
- 11.0 **FOUNDATION BOARD ACTION ITEMS:**
 - .01 Approve Renewal of Term for Buck Goodspeed, Andrew Jaramillo, Scott Johnson, Robert Lovingood, Jose Palafox, Donna Siegel and Russell Stringham
 - .02 Appoint Foundation Board Officers: Chairman, Vice Chairman, Treasurer and Secretary
- 12.0 **AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:**
 - .01 Approve Minutes of November 14, 2014 Regular Meeting
 - .02 Approve AAE Comparatives – November 2014
- 13.0 **NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:**
 - .01 Approve Minutes of November 18, 2014 Regular Meeting
 - .02 Approve NSAA Financial Report – November 2014

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14.0 FOUNDATION BOARD TRAINING:

.01 YM&C Foundation Board Training on Brown Act, Conflict of Interest and Board Responsibilities

15.0 ADJOURNMENT: Chairman Biggs

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

Lewis Center for Educational Research
Academy for Academic Excellence

Principal's Report

Lisa Lamb

December 2014

As we wrap up the first semester, it is important for us to reflect upon our progress in our PLC. Our staff has continued working on the major transition to Common Core in English/Language Arts and Mathematics. A major accomplishment is that we have designated our Essential Standards in English/Language Arts and vertically aligned them in all grades. We are now working on developing common formative assessments based on these essential standards.

In addition to this standards identification, we have aligned our History/Social Science standards at the secondary level to the ELA standards to ensure all students reach mastery in these areas.

Our K-12 approach to mathematics has also greatly transformed this semester. In elementary, we are piloting the curriculum, EngageNY. The pilot has presented a learning curve for our teachers, students and parents, but we are finding steady progress in mastery. The major instructional shift is the increased emphasis on number sense and the understanding of how numbers work and a decreased emphasis on learning formulas in the elementary arithmetic. In secondary, we have transitioned to an integrated approach in grades 6-11. We are piloting the Carnegie integrated curriculum in grades 6-9. There continue to be issues with the digital components of the curriculum, but otherwise the transition is progressing smoothly.

In Science, all grades are moving to the Next Generation Science Standards (NGSS). The major instructional shift in the NGSS is toward integration of the separate science disciplines. This is in line with the shift toward integration in mathematics. Both departments are working closely together to align their content standards.

On top of the shifts in curriculum and standards, we have focused on instructional shifts and are moving from a focus on teaching to a focus on learning. As a result, we have created designated times for remediation, enrichment and/or depth of learning into our students' school day. In elementary grades, this is done through daily flex time and at secondary, through homeroom WHARF (**W**ork accomplished, **H**elp given, **A**dvisory, **R**eading, and **F**lex time). Once the final semester grades are issued, we will disaggregate that data to inform our ongoing efforts to support student learning and mastery.

K-4 Elementary Vice Principal

- Corwin Campus students made cards and a poster thanking veterans and wishing them a happy Veterans Day. The poster was displayed and cards were handed out at the Apple Valley Applebee's restaurant on November 11.

- Our generous Knights held a K-12 food drive November 10-21. Seven AAE families will receive a large box of donated food and a grocery store gift card before Thanksgiving. PTC donated \$213 from the popcorn sales at the October book fair for purchasing the cards. The rest of the food will be donated to a local charity.
- Second grade students participated in the Guinness World Records Day on November 13. They were part of the 556,401 people who broke the record for “Most People Sport Stacking at Multiple Locations in One Day.”
- The first of this year’s four Knights in Training (KIT) meetings were held on November 18 and 20. Our incoming 2015-2016 kindergarten students met with the four kindergarten teachers, four additional elementary teachers, and support staff. This greatly reduces any problems we have with new kindergartners in August as the children became familiar with our staff during KIT. Paul Rosell presented the essentials of Love & Logic to the parents.
- PTC fundraiser assemblies were held at all three campuses on November 20. Elementary students will be preselling community cards. The school will receive 65% of sales which will go towards equipment for the new MRC elementary playground.
- Kindergarten and first grade classes are holding Thanksgiving feasts and celebrations on November 25.
- Below are the “Discipline” totals for AAE Elementary School (Grades K to 4) for the 2014-2015 school year.

In-House Suspensions.....2
 Suspensions.....4
 Expulsions.....0

Grades 5-8 Vice Principal, Wes Kanawyer

- Community
 - Parents and Pastries – 11/20
- PTC
 - PTC Meeting – 11/13
 - Red Robin Fundraiser – 11/19
 - Discount Card Fundraiser- 11/21-12/17
- ASB
 - MS Pep Rally - 10/31
 - Spirit Week – 11/10-11/14
 - HS Fall Ball-Sunset Hills – 11/15

- Love and Logic
 - Weekly Meetings-Wednesdays
- VPA
 - Knights of Stardom #3 – 11/13
- Interventions
 - Weekly Detention Hall- Mondays, Tuesdays, and Thursdays
 - Response to Intervention Tier 2 Groupings during Homeroom
 - KHAS Tutoring Grades 6-12 – 11/18
- Other
 - Retirement Workshop – 11/4
 - STRS Workshop – 11/4
- Discipline totals for MS grades 5-8, 2014-2015
 - Expulsions 5th-8th 0
 - In-House Suspensions 9
 - Suspensions 4

Grades 9-12 Vice Principal, Wes Kanawyer

- Community
 - God and Country Field Trip Celebration – 11/13
 - Parents and Pastries – 11/20
- PTC
 - PTC Meeting – 11/13
 - Red Robin Fundraiser – 11/19
 - Discount Card Fundraiser- 11/21-12/17
- ASB
 - MS Pep Rally - 10/31
 - Spirit Week - 11/10-11/14
 - HS Pep Rally – 11/14
 - HS Fall Ball-Sunset Hills – 11/15
- Love and Logic
 - Weekly Meetings -Wednesdays
- VPA
 - Knights of Stardom #3 – 11/13
- AFJROTC
 - AFJROTC Sports Day Competition-Moreno Valley - 11/1
 - AFJROTC Nellis AFB Fieldtrip – 11/8
 - Flag Burning Ceremony – 11/11
 - KHAS Tutoring Grades 6-12 – 11/18
 - Cadet Commander’s Call – 11/19
- Interventions
 - Weekly Detention Hall- Monday, Tuesday, and Thursdays
 - Response to Intervention Tier 2 Groupings during Homeroom
 - KHAS Tutoring Grades 6-12 – 11/18
- Other
 - Retirement Workshop – 11/4

- STRS Workshop – 11/4
- Mock Trial Competitions – 11/4, 11/12, 11/18
- HOSA Fieldtrip-Regional Public Safety Center – 11/6
- 4D College Presentation – 11/10
- Discipline totals for HS grades 9-12, 2014-2015
 - Expulsions 9th-12th 0
 - In-House Suspensions 2
 - Suspensions 5

Registrar

Kinder	95
1st	96
2nd	96
3rd	112
4th	113
5th	113
6th	116
7th	117
8th	117
9th	109
10th	116
11th	85
12th	95
	1380

ASB

After a very successful and busy first quarter, ASB came back and hit the ground running after fall break. Here is a recap of what we have accomplished the past few weeks and what we are planning for the remainder of the 2nd quarter.

- The middle school held their first pep rally of the year on October 31st and it was a huge success. The 7th grade class came close to breaking the sound barrier by recording a sound pressure level over 120 decibels. Should be awesome to have such a spirited class entering high school in the near future. In addition, all of the games and activities went well and the Knight spirit was very much alive and well.
- The middle school ASB has also planned their first movie night of the year to be held on December 12th. This holiday event for the middle school students will be an awesome opportunity for the kids to have fun and celebrate the end of the year before going on winter break.
- Our largest fundraiser of the year, our Haunted House during Fall Festival went extremely well and raised us \$1,504.00 in revenue. We are hoping to

turn a profit of over \$1,000 after all is said and done. The teamwork and leadership was very evident during this event because of the enormous amount of work that went into preparing and running this huge event.

- High school had their Fall Ball (formerly Winter Formal) on November 15th at Sunset Hills. The team worked hard to plan the event and ended up having 118 students in attendance at this dance. Overall, they were able to profit about \$1,000 from the dance and it was truly a great night for all that attended, including the chaperones.
- Lastly, ASB has joined forces with other entities on campus to host the Annual Food Drive which we are in the midst of right now. The intent of this event is to help AAE families and the community in providing meals for the Holidays. We are hoping that this event has a huge success so that we can in turn give back to the community.

Special Needs - AAE

As the first semester of the 2014/2015 school draws to a close, a lot of has happened in the special needs department. In addition to the school wide assessments that have been conducted by our reading specialist and teacher, special needs instructional assistants and inclusion specialists have aided in the effort. The assessment data will be helpful with the interventions and support being offered during flextime. All in all, we've learned a lot from the results that have already been collected.

Over the past month, under the leadership of school principal, Lisa Lamb, an intervention team has been formed which includes a number of key staff members including the reading specialist, administrators, special education teacher, school psychologist, school counselor, transitions life skills coordinator and librarian. The purpose of the team, as noted in the Response to Intervention literature, is to provide intensive supports to students who continue to struggle and are not responding to excellent instruction and supports. This team will be instrumental in moving things forward to ensure success.

The special needs department offers a full continuum of services including inclusion supports, pull out, intensive self-contained program at the secondary level (grades 7-12), speech and language, transition life skills, occupational therapy, physical therapy, counseling, etc. All of the programs and services offered to assist our students in acquiring the necessary skills to be prepared for life after their public education ends.

Presently we have an instructional assistant dedicated to the Thunderbird Campus and an educational specialist that provides services several days a week. At the Corwin Campus, we have two instructional assistants and an educational specialist

that provides inclusion supports to grades second through fourth. At the Mojave River Campus, grades 5 and 6 grades, a more self-contained type class has been developed to assist a number of our students with more significant emotional, social and behavioral challenges. The level of support provided has assisted these students in being able to participate in the regular education program as much as possible. At the secondary level, grades seven through twelfth, we have six instructional assistants that provide inclusion supports. In addition, we have three educational specialists that provide direct services with students who have additional challenges and require more assistance. With this level of support we are realizing a tremendous amount of success.

Current Special Education Numbers:

AAE Special Needs Numbers (December – Pupil Count):

AAE total Sp. Ed. count as of today: 104
Speech ONLY count: 34
Pending Referrals: 11

Love and Logic:

Love and Logic classes are well underway with Desiree Atwater leading the discussions. The support for the principles being taught is very high. Parents continue to benefit greatly from implementing the Love and Logic concepts which include, Neutralizing Arguments, Delaying Consequences, Leading with Empathy, Recovery, Developing Relationships, Enforceable Statements, Choices to Prevent Power Struggles, Quick and Easy Interventions and Guiding Students to Own and Solve Their Own Problems. We invite all to attend the classes, which occur on Wednesdays.

Athletics:

- *Fall Sports:*
 - **Middle School Volleyball-** Under 2nd year coach Tiffany Parker the middle school girl's volleyball team continued their success from a season ago. They finished with an 8-2 record which clinched their 6th consecutive Mountain Valley Conference playoff appearance. They traveled down to Loma Linda Academy on Thursday, October 30th where they unfortunately lost their quarterfinal match.
 - **Varsity Volleyball-** Under 1st year coach Tiffany Parker the very young girls varsity volleyball team (only one senior) is having another successful season. They're currently tied for third place with one match remaining to determine the final playoff spot. A win this Tuesday, November 4th against Riverside Prep would clinch their 3rd consecutive CIF playoff appearance.
 - **Cross Country-** The Middle School and High School teams had another successful year. Both boys and girls middle school teams captured their 6th league title in a row, with 8th grade runner Joey Bonato and

7th grader Ashley Valdavinos both finishing the year undefeated in league races. Both our high school boys and girls teams finished in 3rd place respectively each earning a trip to the CIF Prelims on November 15th. This is the boys 5th consecutive trip to the prelims.

- *Items of Interest:*
 - All six winter sports teams (Boys and Girls Varsity Basketball, Boys and Girls Varsity Soccer and Middle School Baseball and Softball) have their tryout dates set for the first week in November with games and matches beginning the last week in November.

 - With the 2014-15 Basketball season rapidly approaching, we're happy to announce the addition of a Pep band and hype squad (student led cheering section) that will be bringing even more excitement.

Please reference the AAE school calendar at <http://www.lewiscenter.org/aae/> for upcoming events.

Lewis Center for Educational Research Norton Space and Aeronautics Academy



Date: November 25, 2014
To: Gordon Soholt, LCER & NSAA Board
From: Lupita Girard, NSAA Principal
Re: NSAA Principal Report—December-2014

HIGHLIGHTS AT NSAA

- Softball and Baseball season has started!
- Rocket Races and Family Skate Night are planned in December
- Parent-Teacher Conferences were very informative and fruitful at NSAA the last week of November before Thanksgiving Break.
- Continuous Common Core State Standards and PLC Professional Development Continues

ENROLLMENT Total- 706

K	117
1 st Grade	110
2 nd Grade	100
3 rd Grade	99
4 th Grade	88
5 th Grade	81
6 th Grade	69
7 th Grade	21
8 th Grade	21

STUDENT ACTIVITIES

Student will participate in the Rocket Races December 12th. The winner of the t-shirt contest will be announced, and his/her work will be placed in the t-shirts for the Rocket Races. The NSAA Winter program is planned on December 17th on the blacktop. We cannot wait to see what our students will share with our school community!

School Climate

In addition to her group and individual sessions, our school counselor, Ruby González, and UCR have started to work with our students with anti-bullying interventions for students in grades 3rd- 8th with the goal of prevention and awareness. Bullying claims are taken very seriously by the NSAA administration and we want to provide students with the tools to prevent and repel bullying incidents.

Middle Grades - Sports Program

Baseball and softball season began the week of November 18th, and our Rockets are busy practicing and keeping their grades up in order to participate in this program. We are happy to report our baseball team won their first game 11-2! Schedules are posted in our website as we invite everyone to show their support for our Rockets.

COMMON CORE STANDARDS IMPLEMENTATION

Our teachers continue to work diligently to ensure adequate implementation of the new Common Core State Standards (CCSS). We continue to provide professional development and collaboration opportunities for our teachers following the Professional Learning Communities (PLC) model.

PARENT INVOLVEMENT

Local high schools have been invited to present for NSAA parents with middle grades students about their programs. The presentation will be December 11th.

ELAC parents have started to plan and prepare for their December meeting.

PTO parents are coordinating NSAA's annual food drive to help about 30 families that need help during the holidays. Thank you for your contributions!

TITLE I-SUPPLEMENTAL EDUCATIONAL SERVICES (SES)

Two letters have been sent out to the parents of eligible students to invite them to participate in the Supplemental Educational Services (SES) and to invite them to the SES Providers fair, which will be on Dec 4. The criteria for eligible students is: 1) Students who receive free or reduced lunch; 2) Students who scored Below Basic in the last CSTs or in their benchmarks; 3) and students who are English Learners. The list will start with students in 8th grade and move down the grades. Sign up for SES services are first come first served, all others will be managed on a wait list. Currently 25 out of 60 students have signed up. Only 50 students will be accepted based on the funds available and designated for this purpose.

STAFF

Viviana Bravo accepted the Instructional Aide position for the Rocket Lab, taking Georgina Flores' spot, as now Ms. Flores will be assisting Mrs. Walworth in the ISAI class. Ms. A, from the ISAI class will now be the instructional aide for the Middle Grades. Ms. Woodson resign from her position as Science teacher for the Middle Grades. The position was posted, and interviews were held. We are happy that Mrs. Rosas accepted the position, and will continue in her 2nd grade position during the hiring process until it is filled. Interviews for the RSP position have been scheduled for November.

PROFESSIONAL DEVELOPMENT

New teachers have participated in the first Guided Language Acquisition Design (GLAD). NSAA's goal is that all teachers are GLAD-trained. The Academic Leadership Team will continue the year 2 of the Professional Learning Communities training this school year. Also, grade level representatives will attend the CCSS workshops provided by the SB County of Ed. Finally, NSAA representatives including the Principal and Vice Principal will attend school visits, and the ELA/ELD Network at the County as well.

RECRUITMENT

Monthly recruitment efforts continue at the Swap Meet to build enrollment numbers in first and kinder, as well as, kinder lists for next year. Later in December we will send postcards out, and will hand deliver to local preschools. We will continue these efforts throughout the year.

UPCOMING EVENTS-DECEMBER	LOOKING AHEAD TO JANUARY
<ul style="list-style-type: none">• 12/3 PTO General Meeting 8:30• 12/4 SES Providers' Fair 10:30 & 3:30• 12/5 Family Skate Night 5-7 pm• 12/8 LCER Foundation Board Meeting 7:30 am• 12/9 ELAC Meeting-8:30-9:30 K-5• 12/11 High schools Presenting at NSAA 8:30 am• 12/12 Rocket Races 8:30-12:00 pm• 12/17 Winter Program• 12/22-1/12 Winter Break	<ul style="list-style-type: none">• 1/15 Parents & Pastries 8:30 am• 1/19 Martin Luther King (Holiday)• 1/20 NSAA Board Meeting 7:00 am• 1/29 School Lottery• 1/30 100 Days of School

Please join us at any events you are interested in!

The full NSAA calendar is posted on our website at: <http://www.lewiscenter.org/nsaa/>

**Human Resources Department
Stacy Newman
August 26, 2014 – November 17, 2014**

AAE

New Hires:

Last Name	First Name	Hire Date	Job Title
Forney	Tarna	11/13/2014	Classified Sub
Nordquist	Jacqueline	11/13/2014	Guest Teacher
Miller	Nicole	11/7/2014	Certificated Substitute
Ritchea	Sally	10/27/2014	Education Specialist
Ibarra	Maricella	10/17/2014	Certificated Substitute
Krikorian	Varteni	9/22/2014	Guest Teacher
Shaver	Kimberlin	9/22/2014	Classified sub (cert sub when permit acquired)
Clark	Verna	9/17/2014	Classified Sub
Craven	Andrea	9/11/2014	Certificated Substitute
Johnson	Vicki	9/4/2014	Coach - Girls Varsity Basketball

Reclassifications:

LAST	FIRST	From	To	Date
Shaver	Kimberlin	classified Sub	Guest Teacher	10/15/2014
Frederick	Brian	Coach	Certificated Sub and Coach	10/1/2014

Terminations:

Last Name	First Name	Termination Date	Job Title
Kemp	Mary	11/4/2014	Certificated Sub
Porter	Randall	11/4/2014	Custodian
Brinson	Brandon	10/31/2014	Custodian / CDO
Broome	Penny	10/31/2014	Custodian
Connolly	Tim	10/31/2014	Custodian
Egelston	Harold	10/31/2014	Custodian
Foiles	Randy	9/25/2014	Classified Sub
Jones	Bailey	9/23/2014	Volleyball Coach
George	Beverly	9/22/2014	Bridge Curriculum Writer
Johnson	Vicki	9/4/2014	Coach - Girls Varsity Basketball

NSAA

New Hires:

Last Name	First Name	Hire Date	Job Title
Bravo	Viviana	11/5/2014	Instructional Assistant
Dade	Allen	11/5/2014	Certificated Sub
Cruzado	Silvia	10/20/2014	Elementary Teacher (1/2 time)
Curtis	Tara	9/11/2014	Certificated Sub
Fluker	Cynthia	9/11/2014	Music Instructor (rotation)

Leanos	Irma	9/11/2014	Certificated Sub
Garcia	Elena	9/10/2014	Character Development Officer
Harris	Ebony	9/8/2014	Character Development Officer

Reclassifications:

Last Name	First Name	From	To	Date
Garcia	Vincent	CDO (6hr)	Instructional Assistant (5hr)	10/27/2014
Lopez	Maria	Certificated Sub	Elementary Teacher	9/16/2014
Robles	Alexander	Classified Sub	Character Development Officer	9/12/2014

Terminations:

Last Name	First Name	Termination Date	Job Title
Woodson	Tamara	10/17/2014	Teacher - Science
Ruiz	Araceli	10/2/2014	Instructional Assistant
Davis	Connie	9/25/2014	Education Specialist
Angulo	Brenda	9/18/2014	Guest Teacher
Oceguera	Diana	9/12/2014	Teacher - 1/2 time
Rodriguez	Edith	9/12/2014	Instructional Assistant
Garay Zambrano	Maria	9/11/2014	Guest Teacher
Scott	Jonathan	9/5/2014	CDO

Positions Currently Posted / In the Interview Process / or Recently Hired

AAE:

Certificated:

Guest Teacher – Ongoing Posting
 Music Teacher – Posted on Edjoin
 Education Specialist – Recently Hired

Classified:

Classified Substitute - Ongoing Posting
 Music Rotation Teacher – Posted on Edjoin

NSAA:

Certificated:

Education Specialist – Posted on Edjoin
 Elementary Teacher (FT) – Posted on Edjoin
 Guest Teacher – Ongoing Posting
 Dual Immersion Elementary Teacher (Half Time) – Recently Hired
 Speech and Language Pathologist – Posted on Edjoin
 Science Teacher - Recently Hired

Classified:

Classified Substitute - Ongoing Posting
 Instructional Assistant - Recently Hired
 CDO (2) – Recently Hired
 Music Instructor – Recently Hired

HR Activities including both AAE & NSAA:

- Created job postings / descriptions for above positions
- Advertised new positions: internally, Edjoin, Daily Press, Desert Dispatch, LCER Website, Monster.com, Local Universities
- Collected and screened job applicants. Recruited and interviewed employees for NSAA and AAE as well as following up with thank you letters and emails for those applicants/candidates who were not selected
- Conducted new hire orientations for new employees, job-reclassifications, and completed exit interviews
- Processed new hire paperwork for recent new hires, including DOJ, background checks, benefits paperwork, etc
- Processed paperwork for employee terminations.
- Prepared packet for volunteers to include: DOJ fingerprint procedures, LCER Agreements: Proprietary, Child Abuse, Internet Use, etc
- Maintained volunteer fingerprint information and DOJ database as well as provided training at the Parent/Volunteer workshops at the AAE
- Prepared for this quarter's Employee of the Quarter: nominations, meetings, selections, awards, presentations, etc
- Prepared & monitored seasonal coaching contracts.
- Revised contract for Custodial contractor for MRC
- Follow up to employee notices for: CPR/First Aid, Mandated Sexual Harassment Training for Supervisors, TB tests, etc.
- Maintained employer pull notices through the DMV.
- Sent letters to employees for expirations of TB tests, Food handler's cards, CPR/First Aid cards, etc.
- Personnel issues: benefits, compensation, FMLA, terminations, EDD claims, UI, DOJ fingerprint issues, Workers' Comp claims, etc.
- Maintain program for sending and receiving Employer Pull Notice Information to/from the DMV in a further effort to go paperless.
- Balance health insurance statements.
- Processed Workers' Comp & Student Injury Claims.
- Set up training meetings for Worker's Comp and automated sub system for office staff, CDO's, etc. at NSAA
- Attended Exec Team, Five Dysfunctions of a Team, UITS, HDEAC, EDD, SISC, Health Care Reform, BTSA & SBCSS UI meetings workshops & trainings.
- Attended board meetings for High Desert Employer Advisory Council.
- Calculated pay reconciliations for finance department for employees' terminations, leaves, etc.
- Updated HR forms to include EDD, retirement, etc for 2014 changes.
- Updated workers' comp and student accident forms.
- Began working on preparing HR information to import into new HR software.
- Board Policy and Charter updates

To: Board of Directors

From: James M. Quinn, Director of Finance

Subject: Quarterly Report 4th Quarter 2014

- A. I will be preparing the 1st Interim for the Apple Valley School District and the County of San Bernardino. They are will not be complete for the regular December Board meeting but I plan to present them at a special meeting in January if the opportunity presents itself.
- B. The Federal Cash Management Reports were filed in October for all categorical funding.
- C. Only the 20 day attendance report for Norton was due during the quarter and was filed timely.
- D. The first quarter 2014-1 Internal Financial Statements will be presented to Union Bank before December 15, 2014.
- E. I continue to be a member of CASBO (California Association of School Business Officials) and have joined and actively participate in the Eastern Section Financial Services Professional Committee.
- F. I attended a workshop at the County Superintendent of Schools regarding this year's financial reporting model along with several webinars on various related subjects.
- G. The audit for fiscal year 2013-14 is now completed. There were no findings for the current year and the prior year findings were cleared. I reported to the board that due to two financial transactions we reported a negative Change in Net Assets for the fiscal year. The causes were the Interest Rate Swap purchase which results in a liability and loss being reported for the negative fair market value of the swap at 6/30/14, and the Voluntary Retirement Plan offered to senior certificated staff near the end of the year. The entire cost is reported as a current year charge to earnings even though it is paid out over five years. I have requested that Union Bank grant us a onetime exception to the debt requirement of having a positive net change in assets each year.
The audit will be presented to the board at the January proposed meeting and can be discussed at that time.
- H. As reported earlier, in September we began the training process for the new H/R software that I have been reporting. We are entering the trial stages of the conversion at this time.

Facilities

A new janitorial company has started at MRC.

North MRC Campus Construction

- Culvert is 90% complete
- Dirt is being brought in to level the wash area
- Parking lot, pick up and drop off will then start

South MRC Campus Electrical

- 4 poles are being placed underground by SCE

South MRC Campus Portables

- 11 portables have been set
- Waiting for 7 more from the SB city schools
- Will begin refurbishing

Traffic Light

- All properties have closed escrow except one
- We can't start work until all are closed
- Poles are on site ready to go

Norton

- Construction of 3 portables is about 80% complete
- Electrical plans are going back in for approval by City
- Ball field is almost ready to go – fencing will be put in soon
- New security company was hired due to continued theft and vandalism while former company was on duty

General Administration

I have continued to provide direction and written standard operating procedures for the duties I have been responsible for in order to ensure a smooth transition when I retire in December. I pass the hat to very capable people and I am available to them at any time to assist when needed.

Conferences/Training

- Attended RIMS/BTSA District Liaison quarterly meeting
- Attended quarterly Credential Analyst Workshop

Compliance/Categorical Programs:

- Attended monthly ACPA meeting for Categorical Directors

Lewis Center for Educational Research

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November 25, 2014

Dear Foundation Board:

Putting my emotions into words has never been my forte, but I couldn't retire without making an attempt and expressing my thanks to each of you. It seems a little surreal that after working for 32 years in Apple Valley schools, I am going to be leaving. Bittersweet as it is, I embrace the change and look forward to the new adventures with my husband as we make a move to Colorado. We will keep residence in two states for a while and who knows where life will take us?!

Working at the Lewis Center has provided me with an incredible opportunity to grow professionally and it has been a great honor to be a part of such a wonderful team of people who truly care about children.

I thank each of you for the role you play here at the LCER and for your support and guidance to our leadership.

I have been asked to continue to provide some consult to the team which will keep me connected to LCER and it is my pleasure to do so.

Thank you again.

A handwritten signature in cursive script that reads "Cheryl Dale".

Cheryl Dale
Director, General Administration

Lewis Center for Educational Research Foundation Board Report

Office of Research and Development

California English Language Development Test (CELDT)

- AAE - 30 students tested. When official scores return, approximately in December, the office will recommend students to the principal that meet the criteria for reclassification.
- We had our first follow up meeting with students reclassified last year. All students (12) indicated successful progress as a reclassified English language learner student.
- NSAA - 256 students tested. When official scores return, approximately in December, the office will recommend students to the principal that meet the criteria for reclassification.

ACT/SAT

- 57 students tested. AAE partnered with the Princeton Review. The Princeton Review administered the test, scored the test, and gave a webinar after the test on how to understand your scores. Students and Parents were also given a demonstration how to access free ACT and SAT practice test through MyMentor.

Preliminary Scholastic Achievement Test/ National Merit Scholarship Qualifying Test (PSAT/MNSQT)

- 41 students tested, previous year we had 75 students test. Lower numbers are due to a lack of available facilities to accommodate larger numbers

California High School Exit Exam (CAHSEE)

- 6 students, 5 juniors & 1 senior, took the English portion
- 7 students, 3 juniors & 4 seniors, took the Math portion
- 3 students from the totals above took both English & Math
- When scores are received, approximately in January, students that did not receive a passing score will be referred to the principal for additional support. They will be given another opportunity in May to take the test again.
- ALL sophomores will take both portions of the test February 3rd & 4th

Armed Services Vocational Aptitude Battery (ASVAB)

- Wednesday, January 21st
- Test was moved back to a weekday in hopes of increasing sign up numbers

The CollegeBoard Assessment Pilot

- AAE - The College Board is conducting a research study for the redesigned SAT, PSAT/NMSQT, and ReadStep assessments. AAE will participate in one of these exams, as assigned by CollegeBoard on January 14th to 40 students.

K16 Bridge Updates

Chris Piercy has submitted a detailed report but I will add a few items.

- Jim Southwick was invited to attend a CollegeBoard Accuplacer Focus Group in Chicago on November 20 and 21. Attendees came from all over the United States to discuss the next generation of the CollegeBoard Placement Exam. K-16 Bridge has had several in-depth conversations about our partnership and this invitation is a direct result of a few K-16 Bridge

schools partnering with CollegeBoard in a pilot Accuplacer program and remediation to raise student college readiness.

- K16 Bridge was invited to be presented to the West Valley Think Tank in Avondale, Arizona on November 20th. The Think Tank is comprised of the 10 Maricopa Community Colleges and the K-12 school districts within the Community Colleges boundaries. They are looking for solution to help transition students from the K-12 level into their Community Colleges in a coordinated, efficient process. They are also looking at ways to reduce the amount of remedial courses offered when students enter the Community College system. They see K16 Bridge as a solution to this challenge. Their next steps include further discussion at their February meeting and then moving forward with the Chancellor's office and the local Colleges and districts in the spring.
- Attached is a report on the K16 Bridge TOA activities through November 2014. Katie has trained 490 staff members or parents from 24 schools (Colleges and K-12). She also set up 460 individual Bridge Accounts to assist IT. Additionally, you will notice that we have several projects in addition to training and account management that Katie has been working on with our clients.
- The LCER Research office will attend the California Educational Research Association conference on December 3-5th. Highlights from the conference include presentations from the California Department of Education on the states new assessment system, CAASPP, College Readiness sessions, Charter School Performance over the past five years, English Language Learner (ELL) assessment that will replace the current assessment (CELDT) and guidance for districts on ELL reclassification.

K-16 Bridge Trainings 2014-15
 Provided by K-16 Bridge TOA (Katie Piercy)

School	Contact	Training		Number Trained	Notes
San Andreas Alt. Ed	Dorie Stratton	May-14			
San B. Adult School	Raul Pedraza	12-Aug-14	Training teachers September 24	4	
Pacific High School	Lisa Lindsay	1-Dec-07	Training teachers (not sure how many yet)		
Cajon High School	Clay Nacsin	May-14	130 teachers	130	
San B High	Betty Jo Knick	May-14	15 teachers	15	
Counselors Training	Helena Simolin	July 31, August 1, 2014	Implementation meeting in school districts- 12 people trained	20	
Reedley	Laura Gonzalez	11-Aug	7 counselors-trained on updates in Bridge	12	
Destination College	Cindy Flores	19-Aug	5 teachers, 3 office staff	7	
Academy for Academic Excellence		21-Aug	Updates on Bridge, trained her to train Serrano teachers	8	
Serrano Work Day	Tracy Stewart	4-Sep	Discussed implementation of Bridge in district	1	
Downey USD	John Harris	5-Sep	Trained Victoria on how to use Bridge with 9th graders	1	
Silverado HS	Victoria Gutierrez	11-Sep	Trained career center counselors- 4 counselors	1	
TPAA	Matt Winheim	12-Sep	Discussed the implementation of Bridge in the district	4	
Paramount USD	Jose Iniguez	17-Sep	Went over their presentation for the STEM Symposium	1	
Serrano Work Day	Susan Morris and Kelly Williams	18-Sep	Trained 5th grade teachers (3)	2	
NSAA	Adriana Amaya and 5th grade team	19-Sep	Discussed the idea of a counselor's video	3	
Serrano	Michele Herald	24-Sep	Trained 8 teachers	1	
San Bernardino Adult School	Raul Pedraza	24-Sep	Discussed implementation within their feeder schools	6	
Gavelin Community College	Melissa Casillas	26-Sep	Presented to Dept. Chairs/Principal	4	
Victor High	Andrea Porter	29-Sep	Presented to counselors, Sup, Principals	10	
Paramount USD	Jose Iniguez	30-Sep	Went over new adult/alternative ed plan with counselors	20	
Sierra High School	James Soward	6-Oct	Trained counselors on Bridge and how to implement	4	
San Bernardino High	Vicki Baylus	7-Oct	Trained counselors from Reedley feeder schools	6	
Reedley	Laura Gonzalez	10-Oct		15	(14 confirmed in OMS, 20 showed up)
Cripple Creek USD	Rachel Gray	16-Oct	Trained teachers	20	
Downey USD	John Harris	21-Oct	Trained one of the senior teachers	25	
Summit Leadership Academy	Wendy Uzaraski	22-Oct	Update on Bridge	1	
Cobalt Institute of Math and Science	Julie Provensal	24-Oct	Worked with 10th grade students	4	2 classes of 30, but 2 counselors
Selma High School	Jonmari Loving	27-Oct		62	

K-16 Bridge Trainings 2014-15
 Provided by K-16 Bridge TOA (Katie Piercy)

School	Contact	Training		Number Trained	Notes
Mission College	Susan Monahan	29-Oct	Trained Susan and two student assistants	3	
Heritage School	Shawn Premo	7-Nov	Worked with Parents on Bridge	40	
San Andreas Alt. Ed	Dorie Stratton	7-Nov	Met about Accuplacer experiment	1	
Evergreen College		17-Nov	Walked through Evergreen for presentation on 5th	3	
Parlier High	Rafael Iniguez	18-Nov	Trained teachers on Bridge	9	
Paramount USD	Jose Iniguez	19-Nov	Trained counselors	20	
La Mirada/Norwalk Meeting	Sue Parsons	20-Nov	Trained counselors/overview	25	
Cajon High School	Clay Nacsin	21-Nov	Clay and Chris Peters on Bridge Course	2	
Orosi High	Adrian Martinez	3-Nov	Trained counselors	10	
Total Staff Trained through 11/24/14				490	

Projects		
Bridge Course	Cajon High and Boynton High	Clay Nacsin/Chris Peters and Josh Frantz
Counseling video	Serrano High	Michele Herald
Wireframing new website	Bridge	Melissa Casillas and I
Navy PE Course	Serrano High	Jon Beck, Casey Goodnough
Account management/set up		I set up accounts for counselors and students
Rewriting Bridge Lessons		

Account Set Up		
Paramount Counselors	20	
Parlier Counselors	8	
La Mirada/Norwalk	25	
Henry Elementary	40	
Selma High	8	
San Bernardino admin	4	
Cerritos College admin	4	
Cobalt Institute of Math and Science	270	
Parlier Students	200+	
Orosi High	10	
Evergreen College	71	
Total accounts set up by Katie to assist IT		460

*There's smaller account set up and fixes that I've made as well.

The Lewis Center for Educational Research



Board Report November 15, 2014

This winter we will begin on one of the most challenging and exciting periods in the history of the K16 Bridge Program. Because of funding that we will be receiving from the California Career Pathway grant we are going to be able to move our program to a whole new level. Starting in January BCT Consultants, Peterson's, College Board, Invite Education, EUREKA, and SONO will work with us to develop the next generation of Bridge. Over the last ten years we have learned a lot about students from how to matriculate them to a post-secondary institution to the problem of getting them on a pathway at a young age. All of the challenges that we have faced over those years are going, to hopefully, be addressed in a new system we are calling My Mentor 2. The MM2 project will attack the main issues facing career pathways and academic preparedness by tapping into both K-12 and College School-Information-Systems (SIS). This data access will be key to us providing schools, students and their parents the most accurate look to whether the student is on or off track on their career/post-secondary pathway. This program will include plenty of "hooks" to get all of the educational stakeholders to take advantage of MM2. The program will have an upgraded LMS, dynamic seven year career educational planning system, and high end tutoring program. This program will be a first of its kind, holistic approach to solving the challenges of creating a focused and prepared K-12 student. The challenges will be tremendous but all of us that are a part of Bridge are very excited to get started.

We will be launching our first Educational Support Centers during the last week of January at Calvary Church in Phelan and Hillside Church of Wrightwood. These centers will be open to all students one night a week to start. The tutors will be students from Serrano High School and Victor Valley College. Tutors will be using a variety of tutoring programs that will be available through the students Bridge site. What is unique about this tutoring program is that the work done at the ESC will automatically be reported back to the teacher. Teachers will also be able to provide tutors guidance on what the students should be working on. I have also met with the Director of the Girls and Boys Clubs in Adelanto and he is very interested in being a K16 Bridge Educational Support Center. We are hoping to expand the offering at these sites to include early literacy and adult programs for getting a high school diploma.

May 1st will be our launch of MM2 and all of the new outreach programs. The event will be held at VVC starting with registration starting at 7:30 am. We are hoping to draw upwards of 500 guests including representatives of all of the RAMP UP participants. We will also be inviting County and State officials. Speakers at the event so far include new County Superintendent Ted Alejandre, Supervisor Robert Lovingood, and VVC President Roger Wagner. My hope is to create a fast paced unveiling using students to

guide the audience through the new system. We will follow the launch with training sessions for teachers and counselors. The conference will end with the CEO's luncheon.

On November 13th a group of teachers led by our Lead Trainer Katie Piercy participated in an all-day physical fitness program with the Navy. This training is the first step in our working with the Navy to develop a K-12 fitness and nutrition program. With seventy-five percent of high school seniors that apply to the military being rejected because of the lack of physical condition we felt a need to step in. If we are going to say that we are for all students being able to follow a variety of pathways we felt we needed to fix this problem. Starting this spring we will be holding training sessions for school districts in the High Desert. Besides getting them prepared for a military pathway we are also thinking better physical conditioning will spill over into the classroom.

Thank you,

Chris Piercy
Director, K16 Bridge

**Foundation Board, NSAA School Board Committee and AAE School Board Committee
Joint Attendance Log 2014**

	January	February	March Combined	April	May	Special May Meeting	June Combined	August	September Combined	October	November	December Combined	% of Attendance To Date
Regina Bell			Present			Present	Present		Present				100%
Bud Biggs			Present			Present	Present		Present				100%
Buck Goodspeed			Present			Present	Present		Absent				100%
Kirtland Malhum			Present			Present	Present		Present				100%
Jack Hamilton			Present			Absent	Present		Present				75%
Donna Siegel			Present			Absent	Present		Present				75%
NSAA School Board Committee													
Duberly Beck	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present		100%
Andrew Jaramillo	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present		100%
Tom Rosenbaum							Present	Present	Present	Present	Present		100%
Scott Johnson	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present		91%
Marcia Vargas	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present		91%
AAE School Board Committee													
David Bains	Present	Present	Absent	Absent	Present	Present	Present	Present	Present	Absent	Present		73%
Jose Palavox	Present	Present	Present	Absent	Absent	Present	Present	Absent	Present	Present	Present		73%
Kevin Porter	Present	Absent	Present	Present	Present	Present	Present	Absent	Absent	Present	Present		73%
Rick Wolf	Absent	Present	Present	Present	Present	Present	Absent	Absent	Present	Present	Absent		64%
Russell Stringham	Present	Present	Present	Absent	Present	Absent	Present	Absent	Absent	Absent	Present		55%
Robert Lovingood	Present	Absent	Absent	Present	Absent	Absent	Absent	Absent	Absent	Absent	Present		27%

High Desert "Partnership in Academic Excellence" Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Minutes for Regular Joint Meeting of the
High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors
Academy for Academic Excellence School Board Committee and
Norton Space and Aeronautics Academy School Board Committee**

**Meeting at San Bernardino County Superintendent of Schools
601 North E Street, San Bernardino, CA 92415**

**Additional Location:
Lewis Center for Educational Research, Mojave River Campus, Bldg. G
17500 Mana Rd., Apple Valley, CA 92307**

September 8, 2014 - Public Meeting – 9:00 a.m.

1. **CALL TO ORDER:** Secretary Andrew Jaramillo called the meeting to order at 9:06 a.m.
2. **ROLL CALL:**

.01 Foundation Board Members David Bains, Duberly Beck, Bud Biggs, Regina Bell, Jack Hamilton, Andrew Jaramillo, Scott Johnson, Kirt Mahlum, Jose Palafox, Tom Rosenbaum, Donna Siegel, Marcia Vargas and Rick Wolf were present.

Foundation Board Members Buck Goodspeed, Robert Lovingood, Kevin Porter, and Russell Stringham were absent.

.02 AAE School Board Committee Members David Bains, Jose Palafox and Rick Wolf were present.

AAE School Board Committee Members Robert Lovingood, Kevin Porter and Russell Stringham were absent.

.03 NSAA School Board Committee Members Duberly Beck, Scott Johnson, Andrew Jaramillo, Tom Rosenbaum and Marcia Vargas were present.

Staff members Cheryl Dale, Ryan Dorcey, Darren Dowd, Teresa Dowd, Guadalupe Girard, Gustavo Congo, Lisa Lamb, Stacy Newman, Jim Quinn, Toni Preciado, Paul Rosell, Gordon Soholt and Jim Southwick were also present.

Linda Fabre represented the San Bernardino County Superintendent of Schools.
3. **PUBLIC COMMENTS:** None.
4. **SPECIAL PRESENTATIONS/ ANNOUNCEMENTS :**

.01 Ron Powell, Desert/Mountain Special Education Local Plan Area, presented guidelines for students in Special Ed. When he joined SELPA in 1981, the laws were 1/4" thick. Today the laws are 3" thick. There are federal laws, federal regulations, state laws, state regulations, and the courts, which have the final decision. Charter schools must follow federal regulations. Laws conflict as charter schools establish their programs per state and authorizer requirements, but federal law trumps them. Lotteries may be held if we are at capacity. What if requirements of an IEP go outside our model or we have a unique educational model? Enrollment policies can't discriminate based on disabilities. Placement doesn't have to be within our school environment, it could be at the County or other district school. As we aren't able to meet every need, we hold IEP meetings to determine the best placement. If we make a recommendation to an outside program we are responsible for paying for that program. SELPA can help find placement within geographic boundaries. It makes sense for the district to take back responsibility if the student is returning to that district. There is a collaborative relationship between districts and SELPA.
5. **CORRESPONDENCE:**

.01 Scholarship thank you letters from Nick Natali and Brandon Peterson were included in the packet.
6. **DISCUSSION ITEMS:**

.01 Some Board members have expressed interest in setting the time of the Board meetings earlier. As the AAE starts at 7:30, we would need to go to 7:00 a.m. to avoid traffic. It was also expressed that it is hard to hear with the meeting being held in 2 locations. It is best to connect sites from either school to school or county to county systems. Once construction is completed at NSAA, we could hold the meeting at the school site.

7. **INFORMATION:**

.01 Staff Reports - Included in Packet

.02 Internal Financials – Included in Packet

.03 Foundation Board Attendance Log – Included in Packet

.04 President/CEO Report – Gordon Soholt reported that AAE construction is coming along. Pads are poured, the culvert is going in and the parking lot/drop off area is being completed. There are 11 portables currently onsite. We are waiting for one property to sign off for the traffic light and the rest of the properties are progressing. Poles have been ordered. Edison's cost for the power lines to be put underground is significantly higher than estimated, close to \$300K. There is no definitive timeline for the projects. At NSAA the new parking lot is graded and asphalted, the portable area is fenced and the rock base has been installed.

At the December Foundation Board meeting, lawyers from YM&C will provide board training in the Brown Act, Conflict of Interest, and Board Responsibilities. We ask that everyone attend in person in Apple Valley for this important meeting, which begin at 8:00 a.m.

The Ambassadors held a blood drive and collected 88 pints of blood. AAE staff and students have been participating in the ALS ice bucket challenge to honor one of our former teachers, Steve Hollifield, who we lost to ALS.

Gordon has been asked to join the CCSA Member Council.

.05 AAE Principal's Report – Lisa Lamb reported that AAE has had a great start this year. Tim Shields presented to MS/HS students to continue research with the desert tortoise population. We have a partnership with Hardshell Labs for this. We are holding a 9/11 ceremony on Thursday at MRC and Corwin. Teachers continue PLC training and are doing more assessment and student interventions. Scores are higher in all departments and discipline incidents have increased. We have changed our student information system over to Illuminate.

.06 NSAA Principal's Report – Lupita Girard reported that their teachers are continuing PLC training and providing extra support and interventions. Middle school started a new sports program and their first game is Thursday. They are doing English language development for English learners. Recruitment efforts are ongoing - thank you to Scott Johnson and Duberly Beck for their help.

8. **STANDING BOARD COMMITTEE REPORTS:**

.01 (a) Budget/Audit Committee – Jim Quinn reported that the budget committee met and discussed the increased construction costs, including the Edison costs at just over \$300K. We may need to use our line of credit at some point, and are also working with Union Bank on a financing agreement.

(b) Fundraising Committee – Donna Siegel thanked everyone for supporting Rick's retirement party and roast. Rick and Linda were given a trip to Sedona as his retirement gift and we raised \$760 for our scholarship funds.

(c) Personnel Committee – Regina Bell reported that the committee has not met.

9. **STAFF COMMENTS:** none

10. **BOARD MEMBER COMMENTS:**

Andy Jaramillo reported that he had lunch with Ted Alejandre, Ralph Baker and Reed Montgomery and they are open to helping with NSAA going K-12. We would need to get in writing what our needs are and get NSAA parents, the Board, and Gordon involved. Scott Johnson noted that at the last Board meeting a consultant/employee to identify needs going forward was discussed as current staff has their hands full with operations. He would like HR to create a job description. Andy noted that due to budget constraints we haven't been able to follow up on this and Ted may have some resources. Gordon would like the Budget Committee to discuss this. Regina asked if we were ready for a FT person or a consultant to assess and make recommendations. Bud stated that the NSAA Board needs to work this out and bring it to the Foundation Board.

11. **FOUNDATION BOARD CONSENT AGENDA:**

- .01 Approve Minutes of June 9, 2014 Regular Meeting and August 5, 2014 Special Meeting
- .02 Approve July 1, 2014 Financial Reports
- .03 Approve Foundation Financial Reports for May, June and July 2014
- .04 Approve BP 1312.3: Uniform Complaint Procedures Revision
- .05 Approve Increasing Gordon Soholt's Credit Card from \$5,000 to \$8,000
- .06 Approve Increasing Ryan Dorcey's Credit Card from \$3,000 to \$5,000
- .07 Approve Credit Card in the Amount of \$3,000 for Stacy Newman
- .08 Approve Credit Card in the Amount of \$3,000 for Laura Hoffman
- .09 Approve Credit Card in the Amount of \$3,000 for Robert Anderson
- .10 Approve Credit Card in the Amount of \$500 for Kathryn Piercy
- .11 Approve AR 6158 - Independent Study Criteria Revision
- .12 Approve BP 6158 - Independent Study
- .13 Approve Petty Checking Account not to exceed \$1,000 for NSAA Athletics
- .14 Approve VVC and Lewis Center Ramp Up Program Agreement

On a motion by Kirtland Mahlum, seconded by Scott Johnson, vote 13-0, the Board of Directors approved consent agenda items 11.01 – 11.14.

12. **FOUNDATION BOARD ACTION ITEM:**

- .01 Authorize Gordon Soholt to Negotiate New Union Bank Loan up to \$2,000,000

On a motion by Scott Johnson, seconded by Regina Bell, vote 13-0, the Board of Directors authorized Gordon Soholt to negotiate a new Union Bank loan up to \$2,000,000. We could also access our \$2 million line of credit if needed. Union Bank is coming up with a proposal Jim and Gordon will look at.

13. **AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:**

- .01 Approve Minutes of August, 2014 Regular Meeting
- .02 Approve AAE Comparatives
- .03 Approve Pine Summit 6th Grade Science Camp – May 20 – 22, 2015
- .04 Approve Washington D.C. 8th-9th Grade Field Trip – September 28 – October 4, 2014

As the AAE School Board Committee did not have a quorum, consent agenda items 13.01 – 13.04 were not approved.

14. **NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:**

- .01 Approve Minutes of August 20, 2014 Regular Meeting
- .02 Approve Updated NSAA School Board Committee Meeting Schedule

On a motion by Duberly Beck, seconded by Andrew Jaramillo, vote 5-0, the NSAA School Board Committee approved consent agenda items 14.01 – 14.02.

15. **ADJOURNMENT:** Chairman Biggs adjourned the meeting at 10:13 a.m.

Lewis Center for Educational Research
Statement of Revenues and Expenditures
From 7/2/2014 Through 11/3/2014

	Actuals - This Month	Actuals - Year-to-Date	Budget - Year-to-Date	Total Budget for 13/14	Percent Total Budget Remaining
Revenue					
Revenue					
Revenue	7,166,553.56	7,166,553.56	5,650,650.88	16,951,953.00	(57.72)%
Budget Carryover	0.00	0.00	1,275,081.36	3,825,244.00	(100.00)%
Total Revenue	<u>7,166,553.56</u>	<u>7,166,553.56</u>	<u>6,925,732.24</u>	<u>20,777,197.00</u>	<u>(65.51)%</u>
Interest					
Revenue - Interest	<u>187.58</u>	<u>187.58</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Interest	<u>187.58</u>	<u>187.58</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue	<u><u>7,166,741.14</u></u>	<u><u>7,166,741.14</u></u>	<u><u>6,925,732.24</u></u>	<u><u>20,777,197.00</u></u>	<u><u>(65.51)%</u></u>
Expense					
Salaries					
Certificated	2,388,540.44	2,388,540.44	2,492,050.64	7,476,152.00	68.05%
Classified	<u>1,051,478.11</u>	<u>1,051,478.11</u>	<u>1,039,227.28</u>	<u>3,117,682.00</u>	<u>66.27%</u>
Total Salaries	3,440,018.55	3,440,018.55	3,531,277.92	10,593,834.00	67.53%
Benefits					
Total Benefits	<u>955,323.70</u>	<u>955,323.70</u>	<u>1,049,179.28</u>	<u>3,147,538.00</u>	<u>69.64%</u>
Total Benefits	955,323.70	955,323.70	1,049,179.28	3,147,538.00	69.65%
Books and Supplies					
Total Books and Supplies	<u>526,471.62</u>	<u>526,471.62</u>	<u>474,248.00</u>	<u>1,422,744.00</u>	<u>62.99%</u>
Total Books and Supplies	526,471.62	526,471.62	474,248.00	1,422,744.00	63.00%
Services, Other Operating Expenses					
Total Services, Other Operating Expenses	<u>597,532.82</u>	<u>597,532.82</u>	<u>539,862.68</u>	<u>1,619,588.00</u>	<u>63.10%</u>
Total Services, Other Operating Expenses	597,532.82	597,532.82	539,862.68	1,619,588.00	63.11%
Capital Outlay					
Total Capital Outlay	<u>1,912,351.78</u>	<u>1,912,351.78</u>	<u>1,223,792.72</u>	<u>3,671,378.00</u>	<u>47.91%</u>
Total Capital Outlay	1,912,351.78	1,912,351.78	1,223,792.72	3,671,378.00	47.91%
Other Outgo - Debt Service					
Total Expense	<u>92,445.15</u>	<u>92,445.15</u>	<u>125,000.00</u>	<u>375,000.00</u>	<u>75.34%</u>
Total Expense	<u><u>7,524,143.62</u></u>	<u><u>7,524,143.62</u></u>	<u><u>6,943,360.60</u></u>	<u><u>20,830,082.00</u></u>	<u><u>63.88%</u></u>

**Lewis Center for Educational Research
Academy for Academic Excellence
Norton Space and Aeronautics Academy**
Statement of Revenues and Expenditures by Period
Comparative of 2011/12 and 2012/13

	07/01/2013 - 11/1/2013			07/01/2014 - 11/3/2014		
	Actuals year-to-date	Total Budget	Budget Variance	Actuals year-to-date	Total Budget	Budget Variance
Revenue						
Revenue						
Revenue	7,833,248.74	15,681,554.00	(7,848,305.26)	7,166,553.56	16,951,953.00	(9,785,399.44)
Budget Carryover	135,816.67	407,450.00	(271,633.33)	1,275,081.33	3,825,244.00	(2,550,162.67)
Capital Improvements	292,000.00	876,000.00		0.00	0.00	0.00
Total Revenue	7,969,065.41	16,965,004.00	(7,848,305.26)	8,441,634.89	20,777,197.00	(9,785,399.44)
Interest						
Revenue - Interest	154.24	5,000.00	(4,845.76)	187.58	0.00	187.58
Total Interest	154.24	5,000.00	(4,845.76)	187.58	0.00	187.58
Total Revenue	<u>7,969,219.65</u>	<u>16,970,004.00</u>	<u>(7,853,151.02)</u>	<u>8,441,822.47</u>	<u>20,777,197.00</u>	<u>(9,785,211.86)</u>
Expense						
Salaries						
Certificated	2,334,276.12	7,018,742.00	4,684,465.88	2,388,540.44	7,476,152.00	5,087,611.56
Classified	<u>966,635.42</u>	<u>3,000,582.00</u>	<u>2,033,946.58</u>	<u>1,051,478.11</u>	<u>3,117,682.00</u>	<u>2,066,203.89</u>
Total Salaries	3,300,911.54	10,019,324.00	6,718,412.46	3,440,018.55	10,593,834.00	7,153,815.45
Benefits	883,901.45	2,781,255.00	1,897,353.55	955,323.70	3,147,538.00	<u>2,192,214.30</u>
Books and Supplies	485,284.71	1,447,015.00	961,730.29	526,471.62	1,422,744.00	<u>896,272.38</u>
Services, Other Operating Expenses	468,313.81	1,596,664.00	1,128,350.19	597,532.82	1,619,588.00	<u>1,022,055.18</u>
Capital Outlay	839,662.02	991,883.00	152,220.98	1,912,351.78	3,671,378.00	<u>1,759,026.22</u>
Other Outgo	<u>33,015.61</u>	<u>161,000.00</u>	<u>127,984.39</u>	<u>92,445.15</u>	<u>375,000.00</u>	<u>282,554.85</u>
Total Expense	<u>6,011,089.14</u>	<u>16,997,141.00</u>	<u>10,986,051.86</u>	<u>7,524,143.62</u>	<u>20,830,082.00</u>	<u>13,305,938.38</u>

Lewis Center for Educational Research
Statement of Revenues and Expenditures
From 7/2/2014 Through 11/3/2014

	<u>Bridge</u>	<u>AAE</u>	<u>Global Ops</u>	<u>NSAA</u>	<u>Operating</u>	<u>IT</u>	<u>Total</u>
Revenue							
Revenue							
Revenue	152,750.00	4,168,554.94	1,670.00	2,335,401.09	55,807.88	60.15	7,166,553.56
Total Revenue	152,750.00	4,168,554.94	1,670.00	2,335,401.09	55,807.88	60.15	7,166,553.56
Interest							
Revenue - Interest	0.00	0.00	0.00	0.00	187.58	0.00	187.58
Total Interest	0.00	0.00	0.00	0.00	187.58	0.00	187.58
Total Revenue	152,750.00	4,168,554.94	1,670.00	2,335,401.09	55,995.46	60.15	7,166,741.14
Expense							
Salaries							
Certificated	33,351.16	1,556,739.13	0.00	702,985.64	95,464.51	0.00	2,388,540.44
Classified	0.00	367,463.33	14,224.15	204,210.65	330,672.67	134,907.31	1,051,478.11
Total Salaries	33,351.16	1,924,202.46	14,224.15	907,196.29	426,137.18	134,907.31	3,440,018.55
Benefits							
Total Benefits	4,169.48	526,184.38	5,204.76	238,590.67	133,447.62	47,726.79	955,323.70
Books and Supplies							
Total Books and Supplies	2,048.37	188,495.34	6,505.83	214,143.52	82,009.78	33,268.78	526,471.62
Services, Other Operating Expenses							
Total Services, Other Operating Expenses	51,980.89	81,581.58	838.79	110,382.61	264,245.92	88,503.03	597,532.82
Capital Outlay							
Total Capital Outlay	15,572.29	10,585.19	0.00	20,086.12	2,221.60	80,773.20	1,912,351.78
Other Outgo - Debt Service							
Total Expense	0.00	88,978.27	0.00	0.00	0.00	0.00	92,445.15
Total Expense	107,122.19	2,820,027.22	26,773.53	1,490,399.21	908,062.10	385,179.11	7,524,143.62

Lewis Center for Educational Research
 Check/Voucher Register - Board Report - 10K
 From 7/2/2014 Through 11/3/2014

Effective Date	Check Num...	Vendor Name	Check Amount	Transaction Description
7/2/2014	33052	SBCSS	18,800.32	NSAA STRS contributions for June
7/2/2014		SBCSS	65,762.89	LCER/AAE - STRS contributions for June
7/2/2014	33056	Employment Developme...	17,910.46	PIT #815-1243-6 for June
7/2/2014	33057	SBCSS	10,454.68	NSAA - PERS contributions for June
7/2/2014		SBCSS	33,825.98	LCER/AAE - PERS contributions for June
7/2/2014	33078	Blinky Signs	10,899.00	Outdoor programmable scrolling LED sign
7/2/2014	33079	CharterSAFE	57,838.90	25% Deposit for insurance products for 2014/15
7/11/2014	33120	S & S Interiors, Inc	14,062.50	Screen and recoat gym floor
7/15/2014	33131	SISC	133,407.25	Health coverage for July 2014
7/18/2014	33135	Apex Equipment	13,959.00	Kubota mower for AAE/NSAA
7/23/2014	33172	Southern California Edison	21,564.23	Acct #2-21-356-3786
7/25/2014	33186	Illuminate Education, Inc	21,962.00	Data & Assessment System, Student Information,INSPECT
7/25/2014	33190	Parsons Brinckerhoff, Inc	17,517.75	Progress billing for Hwy 18 entrance planning
7/25/2014	33205	Southern California Edison	299,415.78	Design #601961 - Relocate Facilities
7/31/2014	220		164,239.77	Group: CLASS; Pay Date: 7/31/2014
7/31/2014	33214	Conco Construction	88,581.89	Progress pymt for AAE parking lot
7/31/2014	33235	West Agile Labs	10,000.00	Development work for July
8/1/2014	219		412,827.80	Group: CERT; Pay Date: 8/1/2014
8/4/2014	33257	Client Trust - Gillinger Law	16,000.00	Compromise pymt in Shojaei settlement case
8/5/2014	33240	CharterSAFE	19,279.63	Insurance premium pymt for August
8/5/2014	33251	SBCSS	24,836.29	NSAA STRS contributions for July
8/5/2014		SBCSS	68,902.22	LCER/AAE - STRS contributions for July
8/5/2014	33255	Employment Developme...	19,012.09	PIT #815-1243-6 for July
8/5/2014	33256	SBCSS	11,630.62	NSAA - PERS contributions for July
8/5/2014		SBCSS	37,357.32	LCER/AAE - PERS contributions for July
8/7/2014	33263	Carnegie Learning	19,381.80	MS Math curriculum - Common Core
8/7/2014	33286	TechXtend	15,365.00	Centrify User Suite Mac & Cloud Manager
8/14/2014	33294	SISC	166,054.50	Health coverage for August 2014
8/15/2014	33327	Sunnyday Landscape	20,000.00	Phases I & II of Norton landscape work
8/18/2014	33332	SBMWD	16,807.50	Sewer Impact fees - Certificate #602506, Parcel #0281-151-07
8/18/2014	33333	Gain Saver	13,422.08	30 MacBook - loaners from K-12 Voucher program
8/20/2014	33334	Town of Apple Valley	95,923.58	TIF fees, DIF fees, Sewer fees, Permit fees
8/20/2014	33360	Southern California Edison	19,479.43	Acct #2-21-356-3786
8/20/2014	33368	VIRCO, Inc.	11,795.64	Tables, chairs, desks, bookcases, filing cabinets - Norton
8/28/2014	33381	Conco Construction	114,056.57	Progress pymt on parking lot expansion
8/28/2014		Conco Construction	132,673.04	Progress pymt on modular site
8/29/2014	221		177,804.18	Group: CLASS; Pay Date: 8/31/2014
8/29/2014	33385	Architecture for Educatio...	10,121.77	Progress billins for AAE portable additions
8/29/2014	33411	Sunnyday Landscape	13,120.00	Final pymt for landscape work at Norton
8/29/2014	33417	West Agile Labs	10,000.00	Work on requested fixes, 1st pymt of West Valley Ed plan
9/2/2014	222		414,047.14	Group: CERT; Pay Date: 9/1/2014
9/4/2014	33424	CharterSAFE	19,279.63	Insurance premium pymt for August
9/4/2014	33433	SBCSS	25,196.55	NSAA STRS contributions for August
9/4/2014		SBCSS	68,542.06	LCER/AAE - STRS contributions for August
9/4/2014	33437	Employment Developme...	15,387.02	Cert - PIT #815-1243-6 for August
9/4/2014	33438	SBCSS	11,850.17	NSAA - PERS contributions for August
9/4/2014		SBCSS	37,284.12	LCER/AAE - PERS contributions for August
9/4/2014	33467	City of San Bernardino	58,769.41	SB City impact fees
9/9/2014	33469	City of San Bernardino	57,617.89	SB City fees
9/15/2014	33493	Pontious and Associates	10,809.90	Progress payment for NSAA parking lot expansion
9/15/2014	33496	Renaissance Learning, Inc.	10,284.49	Subscription renewals for AR,AM, SR, SM - Norton
9/18/2014	33521	SISC	152,429.35	Health coverage for August 2014
9/19/2014	33527	Southern California Edison	11,232.65	Acct #2-30-619-9621
9/19/2014		Southern California Edison	23,896.43	Acct #2-21-356-3786
9/30/2014	224		188,013.45	Group: CLASS; Pay Date: 9/30/2014
9/30/2014	33597	Architecture for Educatio...	18,214.35	Contract payment for AAE portables

Lewis Center for Educational Research
 Check/Voucher Register - Board Report - 10K
 From 7/2/2014 Through 11/3/2014

<u>Effective Date</u>	<u>Check Num...</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>
9/30/2014		Architecture for Educatio...	19,916.12	Contract work for Norton portables
10/1/2014	225		423,565.99	Group: CERT; Pay Date: 10/1/2014
10/1/2014	25564	Lewis Center for Ed Rese...	80,000.00	DCB funds to Union
10/2/2014	33650	Conco Construction	22,099.35	Progress pymt for AAE modular site
10/2/2014		Conco Construction	50,635.80	Progress pymt for parking lot expansion
10/2/2014		Conco Construction	98,163.19	Progress payment for traffic signal
10/3/2014	33633	CharterSAFE	19,813.63	Insurance premium pymt for Sept
10/3/2014	33637	Employment Developme...	15,174.49	Cert - PIT #815-1243-6 for Sept
10/3/2014	33643	SBCSS	13,132.45	NSAA - PERS contributions for Sept
10/3/2014		SBCSS	38,313.11	LCER/AAE - PERS contributions for Sept
10/3/2014	33648	SBCSS	25,454.50	NSAA STRS contributions for Sept
10/3/2014		SBCSS	68,671.32	LCER/AAE - STRS contributions for Sept
10/3/2014	33654	Conco Construction	80,251.94	Progress work at Norton-fencing,parking lot,earth work,fees
10/13/2014	33682	SISC	162,752.90	Health coverage for October 2014
10/16/2014	33691	Chicago Title	10,434.40	Eklund escrow - traffic light
10/16/2014	33701	Global Modular	48,815.94	Progress pymt for restroom unit at Norton
10/16/2014	33720	Southern California Edison	10,914.45	Acct #2-30-619-9621
10/16/2014		Southern California Edison	21,226.94	Acct #2-21-356-3786
10/23/2014	33732	Architecture for Educatio...	18,091.32	Progress pyment for AAE portables
10/29/2014	33783	Impact Construction Serv...	67,980.00	Shuttle & install 11 portables for AAE campus
10/29/2014	33797	West Agile Labs	10,000.00	WVM Ed Plan Development
10/31/2014	227		195,398.29	Group: CLASS; Pay Date: 10/31/2014
11/3/2014	228		424,997.77	Group: CERT; Pay Date: 11/1/2014
Report Total			5,494,711.97	

Lewis Center for Educational Research

Balance Sheet

As of 11/1/2014

	<u>Current Year</u>
Assets	
Union-Checking	1,128,425.58
Union-Savings	500,504.58
Other-Checking	2,266,176.82
Other-Savings	0.00
DCB-NASA	9,110.22
DCB-CD	0.00
Petty Cash	20,809.11
Union Bank Trust Accounts	20,314.24
Accounts Receivable	222,344.66
Prepaid Expenses	17,624.24
Fixed Assets	<u>11,191,071.91</u>
Total Assets	<u><u>15,376,381.36</u></u>
Liabilities and Net Assets	
Accounts Payable Vendor	71,932.75
Accounts Payable - CDE	0.00
Other Liability	168,329.94
Long Term Debt	5,690,000.00
Fund Balance	9,904,823.80
Excess Revenues over Expenditures	<u>(261,886.49)</u>
Total Liabilities and Net Assets	<u><u>15,573,200.00</u></u>

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
August 1 - August 31, 2014**

CHECKING (HIGH DESERT PARTNERSHIP)

Beginning Balance		\$9,315.94
Revenue		
Transfer from Savings - Damiani Scholarship	\$2,500.00	
Retirement Party	\$3,425.00	
<i>Total</i>	\$5,925.00	
Expenditures		
Tyler Haglund - Educational Activity Grant - NSTA Area Conference	\$493.00	
CSU San Bernardino - School's First Scholarship - Kyle Lindsay	\$200.00	
VVC - Int'l Footprint Scholarship - Jacob Bell	\$2,000.00	
Sterling College - Foundation Board Scholarship - Brandon Peterson	\$500.00	
Retirement Party Expenses	\$4,149.97	
VVC - School's First Scholarship - Timothy Pieper	\$200.00	
Embry-Riddle - Bill Davis Scholarship - James Fuller	\$500.00	
<i>Total</i>	\$8,042.97	
Ending Balance	<i>Total</i>	\$7,197.97

SAVINGS (HIGH DESERT PARTNERSHIP)

Beginning Balance		
Unrestricted Funds		\$41,163.77
Restricted Funds - HiDAS Endowment		\$64,053.44
Restricted Funds - Davis Endowment		\$12,417.33
Restricted Funds - Board Scholarship		\$486.29
Restricted Funds - AAE Staff Scholarship		\$9.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,473.47
Restricted Funds - Rick Piercy Scholarship		\$2,471.94
Restricted Funds - IT Scholarship		\$704.29
Restricted Funds - Damiani Scholarship		\$2,681.75
Restricted Funds - Senior Leadership Team		\$8,072.63
Restricted Funds - Bodhi Award Scholarship		\$937.00
Restricted Funds - Daniel Kobold Scholarship		\$168.00
Restricted Funds - Schools First Scholarship		\$200.00
Restricted Funds - AAE PTC Scholarship		\$2,016.80
Restricted Funds - Capital Campaign AAE		\$106,201.18
Restricted Funds - Capital Campaign NSAA		\$96.62
Restricted Funds - California Writer's Club Scholarship		\$0.00
		\$249,153.83
Revenue		
Donation	\$75.00	
General (Retirement Party)	\$470.00	
Interest	\$19.75	
<i>Total</i>	\$564.75	
Expenditures		
Damiani Scholarship	\$2,500.00	
<i>Total</i>	\$2,500.00	
Ending Balance		
Unrestricted Funds		\$41,712.72
Restricted Funds - HiDAS Endowment		\$64,058.38
Restricted Funds - Davis Endowment		\$12,418.31
Restricted Funds - Foundation Board Scholarship		\$486.29
Restricted Funds - AAE Staff Scholarship		\$9.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,473.47
Restricted Funds - Rick Piercy Scholarship		\$2,471.94
Restricted Funds - IT Scholarship		\$704.29
Restricted Funds - Damiani Scholarship		\$181.75
Restricted Funds - Senior Leadership Team		\$8,072.63
Restricted Funds - VPA Scholarship (Bodhi Award)		\$937.00
Restricted Funds - Daniel Kobold Scholarship		\$168.00
Restricted Funds - Schools First Scholarship		\$200.00
Restricted Funds - AAE PTC Scholarship		\$2,016.80
Restricted Funds - AAE Capital Campaign		\$106,211.06
Restricted Funds - NSAA Capital Campaign		\$96.62
Restricted Funds - California Writer's Club Scholarship		\$0.00
		\$247,218.58
	<i>Total</i>	\$247,218.58

Total Checking and Savings **\$254,416.55**

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
September 1 - September 30, 2014**

CHECKING (HIGH DESERT PARTNERSHIP)

Beginning Balance		\$7,197.97
Revenue		
Transfer from Savings - Davis & Schools First Scholarship	\$700.00	
<i>Total</i>	\$700.00	
Expenditures		
Art Show 2013 - 50% art sales	\$5.00	
Cal Baptist Universtiy - Nick Natali - Casillas and Damiani Scholarships	\$3,000.00	
Bethel College - Jedediah Phillips - Damiani Scholarship	\$2,500.00	
Retirement Party Expenses	\$415.60	
<i>Total</i>	\$5,920.60	
Ending Balance	<i>Total</i>	\$1,977.37

SAVINGS (HIGH DESERT PARTNERSHIP)

Beginning Balance		
Unrestricted Funds		\$41,712.72
Restricted Funds - HiDAS Endowment		\$64,058.38
Restricted Funds - Davis Endowment		\$12,418.31
Restricted Funds - Board Scholarship		\$486.29
Restricted Funds - AAE Staff Scholarship		\$9.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,473.47
Restricted Funds - Rick Piercy Scholarship		\$2,471.94
Restricted Funds - IT Scholarship		\$704.29
Restricted Funds - Damiani Scholarship		\$181.75
Restricted Funds - Senior Leadership Team		\$8,072.63
Restricted Funds - Bodhi Award Scholarship		\$937.00
Restricted Funds - Daniel Kobold Scholarship		\$168.00
Restricted Funds - Schools First Scholarship		\$200.00
Restricted Funds - AAE PTC Scholarship		\$2,016.80
Restricted Funds - Capital Campaign AAE		\$106,211.06
Restricted Funds - Capital Campaign NSAA		\$96.62
		\$247,218.58
Revenue		
Capital Campaign - Recycling	\$148.87	
Capital Campaign - Scoreboard Donation - Ebmeyer	\$5,000.00	
Art Show - General - Edison	\$5,000.00	
AAE PTC Scholarship	\$2,000.00	
IT Scholarship - Allen Watson	\$25.00	
SLT	\$1,100.00	
General (Retirement Party)	\$200.00	
Interest	\$21.72	
<i>Total</i>	\$13,495.59	
Expenditures		
Transfer to Checking - School's First Scholarship	\$200.00	
Transfer to Checking - Davis Endowment	\$500.00	
<i>Total</i>	\$700.00	
Ending Balance		
Unrestricted Funds		\$46,917.06
Restricted Funds - HiDAS Endowment		\$64,063.81
Restricted Funds - Davis Endowment		\$11,919.40
Restricted Funds - Foundation Board Scholarship		\$486.29
Restricted Funds - AAE Staff Scholarship		\$9.33
Restricted Funds - Mike Klein Teacher Scholarship		\$7,473.47
Restricted Funds - Rick Piercy Scholarship		\$2,471.94
Restricted Funds - IT Scholarship		\$729.29
Restricted Funds - Damiani Scholarship		\$181.75
Restricted Funds - Senior Leadership Team		\$9,172.63
Restricted Funds - VPA Scholarship (Bodhi Award)		\$937.00
Restricted Funds - Daniel Kobold Scholarship		\$168.00
Restricted Funds - Schools First Scholarship		\$0.00
Restricted Funds - AAE PTC Scholarship		\$4,016.80
Restricted Funds - AAE Capital Campaign		\$111,370.79
Restricted Funds - NSAA Capital Campaign		\$96.62
		\$260,014.17
	<i>Total</i>	\$260,014.17

Total Checking and Savings

\$261,991.54

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
October 1 - October 31, 2014**

CHECKING (HIGH DESERT PARTNERSHIP)

Beginning Balance			\$1,977.37
Revenue			
Transfer from savings - SLT		\$2,500.00	
Transfer from savings - Donation		\$50.00	
	<i>Total</i>	\$2,550.00	
Expenditures			
SLT		\$2,500.00	
	<i>Total</i>	\$2,500.00	
Ending Balance		<i>Total</i>	\$2,027.37

SAVINGS (HIGH DESERT PARTNERSHIP)

Beginning Balance			
Unrestricted Funds			\$46,917.06
Restricted Funds - HiDAS Endowment			\$64,063.81
Restricted Funds - Davis Endowment			\$11,919.40
Restricted Funds - Board Scholarship			\$486.29
Restricted Funds - AAE Staff Scholarship			\$9.33
Restricted Funds - Mike Klein Teacher Scholarship			\$7,473.47
Restricted Funds - Rick Piercy Scholarship			\$2,471.94
Restricted Funds - IT Scholarship			\$729.29
Restricted Funds - Damiani Scholarship			\$181.75
Restricted Funds - Senior Leadership Team			\$9,172.63
Restricted Funds - Bodhi Award Scholarship			\$937.00
Restricted Funds - Daniel Kobold Scholarship			\$168.00
Restricted Funds - Schools First Scholarship			\$0.00
Restricted Funds - AAE PTC Scholarship			\$4,016.80
Restricted Funds - Capital Campaign AAE			\$111,370.79
Restricted Funds - Capital Campaign NSAA			\$96.62
			\$260,014.17
Revenue			
Capital Campaign - Brick Sales		\$3,911.40	
Donation to HiDAS		\$150.00	
General - retirement parties		\$150.00	
AAE Staff Scholarship		\$210.00	
SLT		\$3,114.55	
Donation to scholarships		\$50.00	
Interest		\$22.10	
	<i>Total</i>	\$7,608.05	
Expenditures			
Transfer to Checking - SLT		\$2,500.00	
Transfer to Checking - Donation		\$50.00	
	<i>Total</i>	\$2,550.00	
Internal Transfer			
Transfer from Senior Leadership Team to Capital Campaign - Marquee		\$5,000.00	
Ending Balance			
Unrestricted Funds			\$47,071.48
Restricted Funds - HiDAS Endowment			\$64,219.34
Restricted Funds - Davis Endowment			\$11,920.51
Restricted Funds - Foundation Board Scholarship			\$486.29
Restricted Funds - AAE Staff Scholarship			\$219.33
Restricted Funds - Mike Klein Teacher Scholarship			\$7,473.47
Restricted Funds - Rick Piercy Scholarship			\$2,471.94
Restricted Funds - IT Scholarship			\$729.29
Restricted Funds - Damiani Scholarship			\$181.75
Restricted Funds - Senior Leadership Team			\$4,787.18
Restricted Funds - VPA Scholarship (Bodhi Award)			\$937.00
Restricted Funds - Daniel Kobold Scholarship			\$168.00
Restricted Funds - Schools First Scholarship			\$0.00
Restricted Funds - AAE PTC Scholarship			\$4,016.80
Restricted Funds - AAE Capital Campaign			\$120,293.24
Restricted Funds - NSAA Capital Campaign			\$96.62
			\$265,072.22
		<i>Total</i>	\$265,072.22
Total Checking and Savings			\$267,099.59

Academy for Academic Excellence School Board Committee

Regular Meeting of the Board of Directors

Minutes

November 14, 2014

1.0 **CALL TO ORDER:**

The meeting was called to order by Kevin Porter, 7:13 a.m.

2.0 **ROLL CALL:**

Directors Present: Jose Palafox, Kevin Porter, Russell Stringham, David Bains, Robert Lovingood

Directors Absent: Rick Wolf

Staff Members Present: Lisa Lamb, Paul Rosell, Rena Payne

Student Representatives: Absent

3.0 **PUBLIC COMMENTS:** None

4.0 **SPECIAL PRESENTATIONS/ANNOUNCEMENTS:** None

5.0 **STUDENT REPRESENTATIVE COMMENTS:** None

6.0 **CORRESPONDENCE:** None

7.0 **DISCUSSION ITEMS:** None

8.0 **INFORMATION:**

.01 Principals Report

- Mrs. Lamb thanked the Board for being so supportive during this time while Gordon is gone. It is very comforting to know that AAE has good support from all levels. AAE Cabinet, Executive Team and Administrative Staff are strong and working together.
- Mrs. Lamb shared AAE is continuing their PLC's and the process is great in a number of ways. It is unveiling the hard fast held philosophy in education. Secondary teachers (6-12 grades) have been working to meet the needs of students who are failing. Lisa explained she made a quadrant of categories and gave the teachers a list of all the students that are currently failing and their grade levels. The teachers discussed the issue and looked at the list of students and analyzed what & why they feel these students are failing? For example, are they in the special education program and still struggling, are they really trying but they are still struggling, are they capable of passing but they are not trying, or are they just all around struggling academically? Once the teachers analyzed this information they made plans about what to do about it. They considered the following: what does this information tell us, do we see trends, is it higher at certain grade levels, and how can they help? Last week the teachers did some follow up on their plans in which they had spent a week of "shepherding" specific students, where each teacher has taken a number of those students to "shepherd" to mentor them, to dig deeper and get them the support they need.
- Mrs. Lamb shared information on a study that was done where a teacher spent two days shadowing a student all day to see what it was like as a high school student. Mrs. Lamb states, three major things the article reports on is that the student had too much sitting all day, which was exhausting, 90% of the day spent being talked to and not having to

respond back or say much of anything. Lastly, she reports feeling like a nuisance, because a lot of her day was spent sitting down and being quiet. The article is great as the teacher expresses what she would do different if she were teaching in the classroom. Mrs. Lamb shared that AAE is going to do this with a couple of our teachers and report our findings. We are going to find out what it is like to be an AAE elementary, middle school, and high school student. This will give us a student perspective and may help us determine why these students are failing.

- Mr. Stringham asked which primary subject matter the students are failing?
- Mrs. Lamb advised it depends on the grade level, there is not just one subject. Mrs. Lamb shared that 10th grade seems to be the hardest area with a high workload. We will start shadowing a 10th grade student to see what the workload is.
- Mr. Rosell stated we hear from the students that 10th grade was difficult but educationally when the student is in 11th, 12th grade and then college their skill level is really high.
- Mrs. Lamb shared high school students learn organization and time management. High school offers a lot of events and they need to learn to management their time.
- Mr. Porter said, the Board would like to see updates on quarterly bases the numbers that show kids are having challenge. The Board would get to see the information and it would give them a perspective of what AAE is working on.
- Mr. Bains asked what prompted AAE to look into this at this point in time? Have the numbers gone up?
- Mrs. Lamb shared no, the numbers have not gone up, they have gone down.
- Mrs. Lamb shared she gets a report called the Grade Exception Report every quarter which shows students who failing. She looks at the numbers and patterns and shares them at ALT meetings. At ALT this year, we looked at the numbers percentages by grade level, and asked ourselves what do we see?
- Mrs. Lamb shared how they are looking at classes, for example, where 40% of the class shows failing. We then have a meeting and develop a plan. Mrs. Lamb shared they focus on mastering how to best help the students.
- Mr. Rosell shared one has to analyze the reasons why the students are failing and what an “F” means.
- Mrs. Lamb shared that she asked the general education teachers to talk to the list of students and work with the students that are close to getting above the line with a passing grade. Specifically, those who are trying but are just struggling academically. The administrative team will be talking to the students who are failing and a not trying and are unmotivated. The intervention team developed specific talking points that give them a good picture of what is really going on with the student.
- Mr. Porter asked what is the number of students you are looking at talking to?
- Mrs. Lamb advised it’s about 100.
- Mrs. Lamb advised this year is AAE’s Charter Renewal. The process for renewal has changed a little in 5 years. They are reporting on finances, human resource practices, questions on why the founding group decided to start the charter and how they would be involved. Academically, the report is asking for a lot of things we are currently doing in our PLC’s. The LCAP, WASC, and charter renewal are all going in the same direction, validating all the work we are doing. Mrs. Lamb stated she will bring a working draft copy of the report to a Board meeting once it is finalized.
- Mr. Porter asked when does it expire?
- Mrs. Lamb advised it expires in June.
- Mr. Palafox asked who else is looking at these changes besides ourselves regarding if we are doing this the right way as compared to what the county or the district wants from us?

- Mrs. Lamb advised our executive team, human resources, Stacey Newman, Jim Quinn, Teresa Dowd, and Rick Piercy are all advisors and Norton has a good template to look at since they just went through this last year.
- Mrs. Lamb shared AAE has started a Hype Squad and it was out last night for the first time at the volleyball game supporting the team. AAE has two CIF games coming up for Cross Country and Volleyball. AAE has Fall Ball the high school formal dance on Saturday.
- Mrs. Lamb advised construction is going well. Electric is going in the trenches, a fence was put up and parking lots are all progressing.
- Mr. Bains asked if there is any status on a college here?
- Mrs. Lamb advised that a college continues to be a future plan, but nothing specific yet. The traffic light is still being worked on.
- Mr. Bains asked what is the overall plan for having all grades on one campus?
- Mrs. Lamb shared the latest is we will have classrooms ready and a light up by the end of the year and we will start moving when we can. 5th & 6th grade will be moved first. The final portables are coming next month. When we can we will move grade by grade and plan to be up and running by August.

9.0 **CONSENT AGENDA:**

.01 Approve Athletic uniform surpluses for donation

- Mr. Palafox suggested AAE looks into possible future uniform donations to the Reach Program.
- Mrs. Lamb said she will advise Scott Gormley to look into it.

On a motion by Robert Lovingood and seconded by David Bains, vote 5-0 Consent Agenda item 9:01 was approved.

10.0 **ACTION ITEM:**

.01 Approve AAE Comparatives – 2013-2014, 2014-2015

.02 Approve AAE Board Minutes – October 16, 2014

.03 Approve Pine Summit Science Camp, May 20-22, 2014

.04 Approve Disneyland Grad Nite- Anaheim, Ca – June 5, 2014

On a motion by Russell Stringham and seconded by David Bains, vote 5-0 Action Items 10.1 – 10.4 were approved.

11.0 **STAFF COMMENTS:** None

12.0 **BOARD MEMBER COMMENTS:**

- Mr. Lovingood asked if the drop in the number of enrolled students is mostly from high school?
- Mrs. Lamb shared yes there is a drop, 10th grade usually has a drop in enrollment. Mrs. Lamb states 10th & 11th grade are hard to fill because kids are settled in their schools and don't want to come. AAE has kept the enrollment numbers higher in 8th and 9th grade.
- Mr. Porter asked is there a form done when a student leaves AAE were they get to explain the reasons for leaving?
- Mrs. Lamb advised, yes we give an exit form to every student who leaves AAE.
- Mr. Porter asked are there students that leave for a sport that we don't have?
- Mrs. Lamb shared, yes, there are student that leave for sports, mostly students that want to play football, one student recently left for tennis and others just want the bigger high school experience.

- Mrs. Lamb shared its ok for the students to leave and check out the other schools. It's a big compliment when they want to return to AAE as they come back with a new appreciation for AAE and what they have here. Mrs. Lamb's goal is that students have a great middle school and high school experience.

13.0 ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:58 a.m.

Respectfully submitted,
Rena Payne
Administrative Assistant to AAE Principal

AAE - Budget Comparison 2013/14 to 2014/15

	2013-2014			2014-2015			Comparison
	Total Budget \$ - Revised	Current Period Actual thru Nov 2013	Percent Total Budget-to-date	Total Budget \$ - Revised	Current Period Actual thru Nov 2014	Percent Total Budget-to-date	Percent Budget-to-date Comparison
Revenue							
Revenue							
Revenue	<u>10,006,485.00</u>	<u>6,808,324.45</u>	<u>68.04%</u>	<u>10,486,608.00</u>	<u>5,042,109.97</u>	<u>48.08%</u>	<u>-19.96%</u>
Budget Carryover	<u>169,000.00</u>	<u>70,416.67</u>		<u>3,120,978.00</u>	<u>1,300,407.50</u>		
Capital Improvements	<u>350,000.00</u>	<u>145,833.33</u>			<u>0.00</u>		
Total Revenue	<u>10,006,485.00</u>	<u>6,808,324.45</u>	68.04%	<u>13,607,586.00</u>	<u>6,342,517.47</u>	46.61%	<u>-19.96%</u>
Expense							
Salaries							
Certificated							
Certificated Salaries	<u>4,610,683.00</u>	<u>1,944,514.25</u>	<u>42.17%</u>	<u>4,857,823.00</u>	<u>1,960,910.90</u>	<u>40.37%</u>	<u>-1.81%</u>
Total Certificated	4,610,683.00	1,944,514.25	42.17%	4,857,823.00	1,960,910.90	40.37%	-1.81%
Classified							
Classified Salaries	1,132,898.00	433,315.26	38.25%	1,043,578.00	469,019.28	44.94%	6.69%
Referees	<u>12,500.00</u>	<u>861.00</u>	<u>6.89%</u>	<u>12,500.00</u>	<u>1,153.00</u>	<u>9.22%</u>	<u>2.34%</u>
Total Classified	<u>1,145,398.00</u>	<u>434,176.26</u>	<u>37.91%</u>	<u>1,056,078.00</u>	<u>470,172.28</u>	<u>44.52%</u>	<u>6.61%</u>
Total Salaries	5,756,081.00	2,378,690.51	41.32%	5,913,901.00	2,431,083.18	41.11%	-0.22%
Benefits							
Health Benefits	828,564.00	324,057.53	39.11%	885,063.00	353,782.45	39.97%	0.86%
STRS	363,787.00	152,897.16	42.03%	385,465.00	165,677.48	42.98%	0.95%
PERS	149,712.00	50,692.10	33.86%	140,634.00	54,236.09	38.57%	4.71%
Employer Costs	<u>228,647.00</u>	<u>90,055.93</u>	<u>39.39%</u>	<u>286,746.00</u>	<u>92,851.85</u>	<u>32.38%</u>	<u>-7.01%</u>
Total Benefits	1,570,710.00	617,702.72	39.33%	1,697,908.00	666,547.87	39.26%	-0.07%
Books and Supplies							
Approved Text Books	141,503.00	32,654.50	23.08%	117,000.00	49,751.96	42.52%	19.45%
Books	7,250.00	0.00	0.00%	5,900.00	0.00	0.00%	0.00%
Class Supplies	112,613.00	70,003.80	62.16%	152,725.00	76,113.02	49.84%	-12.33%
Equipment (under 5K)	14,700.00	977.18	6.65%	69,025.00	990.90	1.44%	-5.21%
Testing	12,000.00	5,697.80	47.48%	12,000.00	1,086.81	9.06%	-38.42%
Field Trip	2,000.00	2,705.49	135.27%	2,000.00	780.67	39.03%	-96.24%
Food	120,000.00	37,912.00	31.59%	110,000.00	47,706.24	43.37%	11.78%
Office Supplies	10,500.00	6,612.85	62.98%	12,500.00	4,272.04	34.18%	-28.80%
Emergency-First Aid	1,500.00	0.00	0.00%	1,500.00	230.77	15.38%	15.38%
Bus	32,000.00	7,483.07	23.38%	40,000.00	13,898.69	34.75%	11.36%
Computers	124,500.00	8,409.58	6.75%		2,108.68		-6.75%
Books, Media, Library	<u>12,000.00</u>	<u>8,602.33</u>	<u>71.69%</u>	<u>15,000.00</u>	<u>9,539.21</u>	<u>63.59%</u>	<u>-8.09%</u>
Total Books and Supplies	590,566.00	181,058.60	30.66%	537,650.00	206,478.99	38.40%	7.75%
Services, Other Operating Expenses							
Employee Admin	1,600.00	960.67	60.04%	1,600.00	876.31	54.77%	-5.27%
Travel	12,000.00	1,723.59	14.36%	12,000.00	1,660.96	13.84%	-0.52%
Training and Conferences	43,275.00	18,640.42	43.07%	41,757.00	14,295.42	34.23%	-8.84%
Dues and Memberships	10,150.00	2,811.59	27.70%	10,500.00	3,319.70	31.62%	3.92%
AVUSD Fees		0.00		7,800.00	0.00	0.00%	0.00%
S B Co Fees	7,800.00	1,500.00					
Legal Fees	850.00	892.00		900.00	841.00	0.00%	0.00%
Consulting	79,250.00	1,215.00	1.53%	0.00	4,792.50	0.00%	-1.53%
SELPA Services				19,250.00	0.00		0.00%
Postage	250.00	1,886.00		250.00	1,905.43		
Rental - Leases	169,000.00	63,526.94	37.59%	133,524.00	73,928.50	55.37%	17.78%
Special Events	10,100.00	3,230.03	31.98%	10,100.00	3,510.90	34.76%	2.78%
Furniture	<u>7,500.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>10,000.00</u>	<u>10,585.19</u>		<u>-28.20%</u>
Total Services, Other Operating	341,775.00	96,386.24	28.20%	247,681.00	115,715.91	46.72%	18.52%
Capital Outlay							
Site Improvements				103,812.00	1,023.84	0.99%	0.99%
Bldg Improvements	350,000.00	151,030.71	43.15%	2,846,141.00	1,408,548.83	49.49%	6.34%
Capital Equipment (over 5K)				<u>0.00</u>	<u>6,979.50</u>	<u>0.00%</u>	
Total Capital Outlay	350,000.00	151,030.71	43.15%	2,949,953.00	1,416,552.17	48.02%	4.87%
Other Outgo							

Interest Expense				260,000.00	85,531.39	32.90%	32.90%
DCB- Loan Principal				115,000.00		0.00%	0.00%
DCB- LOC Loan Fees				0.00	6,913.76	0.00%	0.00%
Total Other Outgo				375,000.00	92,445.15	0.00%	
Total Expense	8,609,132.00	3,424,868.78	1.40	11,722,093.00	4,928,823.27	1.65	25.98%

Total active accts = 986, laptop accts with one current pymt late = 0, % that are up-to-date = 100%, Inactive accts (students/staff who have left with laptop) = 2 + 0

Minutes

Regular Meeting of the School Committee Board of Directors for Norton Space and Aeronautics Academy

November 18, 2014
Public Meeting – 7:00 a.m.

- 1.0 **CALL TO ORDER:** The meeting was called to order by Chairman, Scott Johnson, at 7:04am.
- 2.0 **ROLL CALL:** Chairman, Scott Johnson
Board Members Present: Duberly Beck, Marcia Vargas, Andrew Jaramillo, Tom Rosenbaum
Partners and Staff Present: Guadalupe Girard, Toni Preciado, Linda Fabre, Paul Rosell, Rick Piercy, Lisa Lamb, Jim Quinn, Cheryl Dale, Darren Dowd & James Southwick
- 3.0 **CORRESPONDENCE:**
None
- 4.0 **SPECIAL PRESENTATION/ ANNOUNCEMENTS:**
None
- 5.0 **DISCUSSION ITEMS:**
.01 NSAA 9th – 12th Grades Status
Chairman Scott Johnson inquired about the status of the “committee” or “position” to oversee the progress of the 9-12th grade campus and whether or not it was feasible. Member Andy Jaramillo reminded the staff that Ted Alejandre has pledged his support with this endeavor. Member Duberly Beck proposed a workshop to formulate a laid out plan to then present to Mr. Alejandre. Member Marcia Vargas motioned for a “standing item” for further discussion. It was agreed that after the January 20th Board Meeting a workshop would be held at 8am. Member Duberly Beck moved to motion/Marcia Vargas seconded the motion. All consent, no one opposed
- 6.0 **INFORMATION:**
.01 Principal's Report
Mrs. Girard added that invitations were sent out to surrounding High Schools in Redlands and San Bernardino asking Principals to come and share about their schools to our 8th grade students.
- 7.0 **PUBLIC COMMENTS:** Members of the general public may address the Board. A time limit of five minutes shall be observed. Members of the public wishing to speak must fill out a Request to Speak form and give it to the Recording Secretary. NOTE: Public comments pertaining to Action Items appearing on the Agenda will be taken as the item is considered.
None
- 8.0 **CONSENT AGENDA:**
.01 Approval October Financial Reports
Member Andrew Jaramillo moved to motion/Duberly Beck seconded the motion. All consent, no one opposed.
- 9.0 **ACTION ITEMS:**
None
- 10.0 **STAFF COMMENTS:**
None
- 11.0 **BOARD MEMBER COMMENTS:**
None
- 12.0 **ADJOURNMENT:**
There being no further business to come before the Board, Member Duberly Beck motioned to end meeting and Member Marcia Vargas seconded the motion. All consent, no one opposed. Meeting was adjourned at 8:01am

Lewis Center for Educational Research
Statement of Revenues and Expenditures
From 7/2/2014 Through 12/1/2014

NSAA - All Depts w/Construction

	Actuals for 14/15	Total Budget for 14/15	Percent of Budget Remaining
Revenue			
Revenue			
Revenue	3,258,180.56	6,107,153.00	(46.64)%
Total Revenue	3,258,180.56	6,107,153.00	(46.65)%
Interest			
Budget Carryover	0.00	659,112.00	(100.00)%
Total Interest	0.00	659,112.00	(100.00)%
Total Revenue	3,258,180.56	6,766,265.00	(51.85)%
Expense			
Salaries			
Certificated			
Certificated Salaries	793,851.12	2,100,694.00	62.21%
Cert - Hourly	9,783.80	0.00	0.00%
Cert - Subs	36,854.19	62,545.00	41.07%
Cert - Supplemental	18,784.78	0.00	0.00%
Cert - Stipend	21,788.42	46,949.00	53.59%
Total Certificated	881,062.31	2,210,188.00	60.14%
Classified			
Classified Salaries	201,646.21	539,349.00	62.61%
Class - Hourly	27,779.39	60,132.00	53.80%
Class - Subs	17,960.22	2,563.00	(600.74)%
Class - Supplemental	11,968.60	0.00	0.00%
Class - Stipend	1,000.00	0.00	0.00%
Class - OT	935.89	0.00	0.00%
Referees	450.00	0.00	0.00%
Total Classified	261,740.31	602,044.00	56.52%
Total Salaries	1,142,802.62	2,812,232.00	59.36%
Benefits			
Employee Benefits	143,493.61	408,869.00	64.90%
STRS	65,741.76	160,039.00	58.92%
PERS	39,411.52	99,815.00	60.51%
SS Classified	23,513.48	54,087.00	56.52%
Medicare	16,094.11	40,777.00	60.53%
SUI Classified	570.67	1,405.00	59.38%
Workers Comp	11,606.87	30,372.00	61.78%
Total Benefits	300,432.02	795,364.00	62.23%
Books and Supplies			
Approved Text Books	51,988.42	103,100.00	49.57%
Books	0.00	4,000.00	100.00%
Class Supplies	46,176.88	114,394.00	59.63%
Equipment (under 5K)	3,600.55	12,000.00	69.99%
Testing	423.28	13,000.00	96.74%
Food	83,877.04	190,000.00	55.85%
Janitorial	7,850.84	12,000.00	34.57%
Security	34,684.00	25,000.00	(38.73)%
Office Supplies	5,990.51	16,500.00	63.69%
Copier	9,477.06	20,000.00	52.61%
Emergency-First Aid	240.36	500.00	51.92%

Lewis Center for Educational Research
Statement of Revenues and Expenditures
From 7/2/2014 Through 12/1/2014

Facilities - Maintenance	9,321.05	15,000.00	37.85%
Computers	2,323.80	0.00	0.00%
Books, Media, Library	<u>4,146.48</u>	<u>10,000.00</u>	<u>58.53%</u>
Total Books and Supplies	260,100.27	535,494.00	51.43%
Services, Other Operating Expenses			
Employee Admin	1,554.91	1,100.00	(41.35)%
Travel	3,377.54	11,200.00	69.84%
Training and Conferences	515.90	59,041.00	99.12%
Provided Training	0.00	5,000.00	100.00%
Dues and Memberships	87.00	5,150.00	98.31%
S B Co Fees	1,616.25	50,496.00	96.79%
Legal Fees	447.49	750.00	40.33%
Consulting	14,864.72	49,005.00	69.66%
Trash-Sewer	3,558.70	0.00	0.00%
Gardening	650.06	6,000.00	89.16%
Utilities	38,972.84	55,000.00	29.14%
Postage	1,168.83	3,000.00	61.03%
Rental - Leases	60,817.30	147,600.00	58.79%
Advertising - Marketing	2,038.61	1,500.00	(35.90)%
Public Relations	37.25	5,280.00	99.29%
Special Events	1,282.44	6,000.00	78.62%
Furniture	<u>14,203.68</u>	<u>0.00</u>	<u>0.00%</u>
Total Services, Other Operating Expenses	145,193.52	406,122.00	64.25%
Capital Outlay			
Sites - Improvements of Site	412,290.05	560,925.00	26.49%
Building -Improvements of Bldg	5,376.50	5,000.00	(7.53)%
Capital Equipment (over 5 K)	<u>6,979.50</u>	<u>0.00</u>	<u>0.00%</u>
Total Capital Outlay	<u>424,646.05</u>	<u>565,925.00</u>	<u>24.96%</u>
Total Expense	<u>2,273,174.48</u>	<u>5,115,137.00</u>	<u>55.56%</u>

Total active accts = 261, accts with one current pymt late = 16, % that are up-to-date = 94%, Inactive accts (students/staff who have left w/laptop) = 17 + 2