

High Desert “Partnership in Academic Excellence” Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Special Meeting of the High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors

Meeting at Etiwanda Gardens
7576 Etiwanda Ave., Rancho Cucamonga, CA 91739

November 6, 2015 – 8:00 a.m.

- 1.0 **CALL TO ORDER:** Chairman Bud Biggs
- 2.0 **ROLL CALL:** Chairman Bud Biggs
- 3.0 **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.
- 4.0 **CLOSED SESSION:**
 - .01 Conference with Legal Counsel Pursuant to Subdivision (c) of Section 54956.9: Shannon Nefferdorf vs. Lewis Center for Educational Research
- 5.0 **ADJOURNMENT:** Chairman Biggs

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

High Desert Partnership in Academic Excellence Foundation, Inc.
BOARD RETREAT

November 6, 2015 9:00 a.m. – 5:00 p.m.

AGENDA

Welcome and Introductions – Bud Biggs, Chairman

Ground Rules

Overview of the Day – “Setting the Tone”

Why do some organizations fail?
Conversely, why do some organizations thrive?

Board Role
Governance vs. Management

BREAK

Board Responsibilities

Individual Board Members’ Responsibilities

LUNCH

“How are we doing as a Board?”

Board – CEO Relationship
Division of Responsibilities
Two-way Expectations

A Review and Critique of Our Organizational Structure

BREAK

Identify Critical Issues the Board Must Address

Develop Short-Term Goals

Discuss the Need for Strategic Planning

Next Steps

**Pat Caldwell, Ph.D., Consultant
15476 W. Sand Street
Victorville, California 92392
760-553-3015**

Summary of Consultant's Qualifications

I have been consulting with organizations since 1987. During that time, I have provided organizational development consulting services to educational organizations, businesses, public agencies, and nonprofits. Those services consisted primarily of training, facilitating, strategic planning, master planning, and consulting on the management of change. I am a certified Zenger-Miller trainer, a certified Social Styles (behavioral styles) and team trainer, and a certified strategic planning facilitator.

I also worked in the California Community College system for 20 years, first as a counselor, then a professor, Director, and Dean followed by Vice-President and Assistant Superintendent of El Camino College in Torrance, California—a college of approximately 30,000 students. Among my responsibilities were strategic and master planning, research and development, economic development, and college and community advancement. I also was involved in training and organizational development, although I was not responsible for those activities. I concluded my community college career as Interim President of Copper Mountain College in the Morongo Basin in 2007-2008.

Additionally, I taught in the M.B.A. program for the University of Redlands from 1987-1999. During that time, I taught Organizational Behavior, Managing Conflict, Managing Change, Strategic Planning, and Management Theory.

I have a Ph.D. (1981) with a dual major from the University of California, Riverside. My majors were Politics of Education (in the School of Education), and Management and Decision-making (in the School of Administration [public and business]). Additionally, I have a master's degree in counseling from the University of Oklahoma (1967).

I have provided services to the following organizations in the Inland Empire and desert communities:

- Academy for Grassroots Organization
- Alliance for Water Awareness and Conservation (AWAC)
- Apartment Association of the Greater Inland Empire
- Apple Valley Ranchos Water Company
- Apple Valley Chamber of Commerce
- Antelope Valley Press
- Armac Insurance
- Barstow Chamber of Commerce
- Barstow College Foundation
- Barstow Fire Protection District

- Barstow Tourism and Marketing Council
- Barstow Unified School District
- Brentwood School
- Caldwell, Kennedy and Porter Law Firm
- Church of the Valley
- City of Barstow
- City of Victorville Fire Department
- City of Hesperia
- Copper Mountain College
- Daily Press
- Desert Communities United Way
- Desert Community Bank
- Desert Valley Hospital
- Desert Valley Medical Group
- Excelsior Charter School
- Flannery Book Company
- Hesperia School District
- Hesperia Chamber of Commerce
- Hi-Desert Personnel Services
- High Desert Academy of Applied Arts and Sciences
- High Desert Domestic Violence Program
- High Desert Hispanic Chamber of Commerce
- High Desert Mental Health
- High Desert Opportunity
- High Desert Outreach Center (Adelanto)
- Hospice of Barstow
- Housing Authority of San Bernardino County
- Lancaster Economic Development Corporation
- Leadership Victor Valley
- Lewis Center for Educational Research
- Morongo Basin Senior Center
- National Orange Show
- Oasis Counseling Centers
- Oro Grande School District
- Redlands Community Hospital
- Regional Economic Development Authority (REDA)
- Riverside Cement Company
- Safe and Sober Task Force
- San Bernardino County Fair
- San Bernardino County Superintendent of Schools
- San Bernardino County Sheriff's Department
- San Bernardino Valley College
- Southern California Edison
- Southwest Gas Corporation

- Soroptimist of Victor Valley
- Spring Valley Lake Homeowners' Association
- Sterling Inn/Sterling Communities
- St. Mary Regional Medical Center Foundation
- The Members' Own Federal Credit Union
- Victor Elementary School District
- Victor Valley Chamber of Commerce
- Victor Valley College
- Victor Valley College Foundation
- Victor Valley Community Hospital Foundation
- Victor Valley Community Services Council
- Victor Valley Museum
- Victor Valley Union High School District
- Victor Valley Wastewater Reclamation Authority
- Victorville Fire Department
- Victorville Rotary
- VVC—G.A.I.N.

References and a complete resume are available upon request. Copies of degrees and certifications are also available if needed.