

High Desert “Partnership in Academic Excellence” Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Joint Meeting of the High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors Academy for Academic Excellence School Board Committee and Norton Space and Aeronautics Academy School Board Committee

Meeting at Lewis Center for Educational Research – Gym Conference Room
17500 Mana Rd., Apple Valley, CA 92307

Additional Location: 10200 Six Pines Dr, The Woodlands TX, 77380 Conference Room

June 13, 2016 - Public Meeting – 7:00 a.m.

- 1.0 **CALL TO ORDER:** Chairman Bud Biggs
- 2.0 **ROLL CALL:**
 - .01 Foundation Board: Chairman Bud Biggs
 - .02 AAE School Board Committee: Chairman Kevin Porter
 - .03 NSAA School Board Committee: Chairman Scott Johnson
- 3.0 **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.
- 4.0 **SPECIAL PRESENTATIONS:**
 - .01 Employee of the Semester Presentation – Chairman Bud Biggs
 - .02 Report on Opportunity Grant – Leadership Institute – Ken Sockwell
 - .03 Rick and Linda Piercy Certificate of Appreciation – Chairman Bud Biggs
- 5.0 **FOUNDATION BOARD CONSENT AGENDA:**
 - .01 Approve March 14, 2016 Regular Meeting Minutes and May 12, 2016 Special Meeting Minutes – Pg 1-5
 - .02 Approve Foundation Board Meeting Schedule – Pg 6
- 6.0 **AAE SCHOOL BOARD COMMITTEE CONSENT AGENDA:**
 - .01 Approve May 12, 2016 Regular Meeting Minutes
 - .02 Approve AAE Local Control and Accountability Plan
 - .03 Approve ROTC Cadet Officer Candidate Training School, MRC campus - July 15-16, 2016
 - .04 Approve ROTC Cadet Advanced Leadership Training School, MRC campus – August 5-6, 2016
 - .05 Approve Annual ASB High School Leadership Camp, Fawnskin, CA – August 26-28, 2016
 - .06 Approve Annual ASB MS Leadership Camp, Big Bear, CA - September 16-28, 2016
 - .07 Approve ROTC USS Midway overnight program, San Diego, Ca – September 10-11, 2016
 - .08 Approve ROTC Senior Cadet Wright-Patterson AFB, Ohio – October 4-9-2016
 - .09 Approve ROTC Nellis AFB, Las Vegas, Nevada – November 12, 2016
 - .10 Approve ROTC Cadet Advance Leadership Training School, MRC campus – January 3, 2017
 - .11 Approve ROTC Drill Team & Color Guard SCIDM, El Segundo, CA – February 18-19, 2017
 - .12 Approve Costa Rica Club Trip to Costa Rica – March 18-26, 2017
 - .13 Approve ROTC 10TH Annual ROTC Leadership Camp, Fawnskin, CA – March 27-31, 2017
 - .14 Approve ROTC Drill Team & Color Guard Drill Meet, Los Alamitos, Ca – April 28-29, 2017
 - .15 Approve 9th Annual Special World Vision Event – MRC campus – May 26-27, 2017
 - .16 Approve AAE School Board Committee Meeting Schedule
- 7.0 **NSAA SCHOOL BOARD COMMITTEE CONSENT AGENDA:**
 - .01 Approve May 17, 2016 Regular Meeting Minutes
 - .02 Approve NSAA Local Control and Accountability Plan
 - .03 Approve NSAA Local Educational Agency Plan
 - .04 Approve NSAA School Board Committee Meeting Schedule

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- 8.0 **STANDING BOARD COMMITTEE REPORTS:**
.01 (a) Finance Committee – Russ Stringham
(b) Fundraising Committee – Donna Siegel
(c) Personnel Committee – Duberly Beck
- 9.0 **DISCUSSION/ACTION ITEMS:**
.01 BP3600- Check Signing Policy – Pg 7
.02 BP9311 – Board Policies Revision – Pg 8
.03 Solar Project – Jim Quinn
.04 Construction Consultant Review and Tetra Contract Review – Jim Quinn – Pg 9-10
.05 Long term debt restructuring – Jim Quinn
.06 Plan to increase ADA by filling grades – Lisa Lamb
.07 Progress on NSAA charter renewal – Lisa Lamb
.08 Progress on NSAA high school – Lisa Lamb
.09 Progress on CSUSB partnership (lab school, teacher training sites, desert campus, etc.) – Lisa Lamb
- 10.0 **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
.01 Staff Reports – Pg 11-36
.02 Foundation Financial Reports – Pg 37-39
.03 Lewis Center Financial Reports
 - Checks Over \$10K – Pg 40
 - Balance Sheet – Pg 41
 - Revenue vs. Expense – Pg 42
 - Comparatives – Pg 43
 - By Department – Pg 44.04 AAE Financial Report – Pg 45-46
.05 NSAA Financial Report – Pg 47
.06 Board Attendance Log – Pg 48
.07 Board Give and Get – Pg 49
.08 Jeanne Stambaugh Consultant Report – Pg 50-51
.09 Rick Piercy Consultant Report – Pg 52-54
- 11.0 **BOARD AND STAFF COMMENTS:** *(Board members and staff members may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.)*
- 12.0 **DISCUSSION/ACTION ITEMS:**
.01 Board Review of Comparable Compensation Data for Charter School Executive Directors/CEOs/Superintendents/Principals
- 13.0 **CLOSED SESSION:** Public Employment: Interim CEO
- 14.0 **DISCUSSION/ACTION ITEMS:**
.01 Resolution 2016-02 – Executive Compensation – Pg 55-59
.02 At-Will Employment Agreement for Interim CEO – Pg 60-69
- 15.0 **ADJOURNMENT:** Chairman Biggs

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201.

Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Regular Joint Meeting of the
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors
Academy for Academic Excellence School Board Committee and
Norton Space and Aeronautics Academy School Board Committee**

**Minutes
March 14, 2016**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 7:25 a.m.

2.0 Roll Call

Foundation Board Members Duberly Beck, Regina Bell, Bud Biggs, Buck Goodspeed, Andrew Jaramillo, Robert Lovingood, Kirt Mahlum, Jose Palafox (by phone), Kevin Porter, Tom Rosenbaum, Russell Stringham, and Rick Wolf were present.

Foundation Board Members David Bains, Scott Johnson, Donna Siegel and Marcia Vargas were absent.

AAE School Board Committee Members Robert Lovingood, Jose Palafox, Kevin Porter, Russell Stringham and Rick Wolf were present.

AAE School Board Committee Member David Bains was absent.

NSAA School Board Committee Members Duberly Beck, Andrew Jaramillo and Tom Rosenbaum were present.

NSAA School Board Committee Members Scott Johnson and Marcia Vargas were absent.

Staff members Valli Andreasen, Ryan Dorcey, Darren Dowd, Teresa Dowd, Guadalupe Girard, Wes Kanawyer, Stacy Newman, Toni Preciado, Jim Quinn, Paul Rosell, Gordon Soholt and Jim Southwick were also present.

3.0 Public Comments: Tom Rosenbaum informed the Board he is trying to contact Pete Aguilar, former mayor of Redlands, to have his staff visit the NSAA campus. He is also going to local businesses regarding sponsorships and seeing what needs NSAA has.

4.0 Foundation Board Consent Agenda:

Russ Stringham asked that Item .01 be pulled. On a motion by Kevin Porter, seconded by Robert Lovingood, vote 12-0, the Foundation Board of Directors approved Consent Agenda Items 4.02 – 4.04.

.01 Approve December 14, 2015 Regular Meeting Minutes and February 25 and 29, 2016 Special Meeting Minutes – Pg 3-13

.02 Appoint Duberly Beck as the Personnel Committee Chair

.03 Approve Hiring a Construction Consultant to Review Consolidation Project – Pg 14

.04 Approve LCER Mission Statement – Pg 15

.01 Discussion - Russ Stringham would like the minutes of minutes of February 25th to include that 47 change orders were not brought to the Finance Committee. On a motion by Andy Jaramillo, seconded by Duberly Beck, vote 13-0, the Foundation Board of Directors approved Consent Agenda Item 4.01 with the noted revision to the February 25th minutes.

5.0 AAE School Board Committee Consent Agenda

On a motion by Robert Lovingood, seconded by Russ Stringham, vote 5 - 0, the AAE School Board Committee approved Consent Agenda Items 5.01 – 5.05.

- .01 Approve February 11, 2016 Regular Meeting Minutes
- .02 Approve AAE Graduation Requirements
- .03 Approve AAE Dance Team Field Trip – Performing Arts Studios, May 20th – 22, 2016
- .04 Approve AAE 2nd Interim Report
- .05 Approve AAE Consolidated Application

6.0 NSAA School Board Committee Consent Agenda

On a motion by Andy Jaramillo, seconded by Tom Rosenbaum, vote 3-0, the NSAA School Board Committee approved Consent Agenda Items 3.01- 3.03.

- .01 Approve January 19 and February 16, 2016 Regular Meeting Minutes
- .02 Approve NSAA 2nd Interim Report
- .03 Approve NSAA Consolidated Application

7.0 Standing Board Committee Reports

- .01 (a) Budget/Audit Committee – Russ Stringham reported that the committee has requested a list of consultants and a report of executive team salary increases for last 3 years.
- (b) Fundraising Committee – Teresa Dowd updated the Board on the Art Show and Reception.
- (c) Personnel Committee – Duberly Beck reported that the committee is working on the CEO evaluation.

8.0 Discussion/Action Items

.01 Identify Critical Issues – Pat Caldwell developed a grid of critical issues for staff to report back to the Board on. She also distributed a draft strategic plan.

Jim Q. has begun reviewing business policies and looking at district policies. We will need Administrative Regulations to go along with the policies. The CEO is to oversee policy revisions and bring a progress report in June. Kevin suggested using the critical issues to decide what policies to revise first.

Russ would like the Tetra contract reviewed by BB&K as well as a review of construction costs by a consultant.

The Grant Writer's report is in the packet. This will be reviewed as part of the budget process. Robert would like the CFO to determine what consultants are essential.

Andy is confused on the Bridge program revenue, consultants, contracts with colleges, and contracts for curriculum. We can prepare a financial statement cost evaluation.

There is less advanced funding for the solar grant. We do not want to spend funds until it comes in, but it's not coming in quickly. We have received \$100K so far.

Jim S. will check CDE data on UC/USC eligible seniors. He has a college readiness report and other data points for trade school or military.

.02 Turn Critical Issues into Goals - Postponed

.03 Develop Measureable Objectives for Each Goal - Postponed

.04 Assign Responsibilities for Each Objective/Next Steps - Postponed

.05 Partnering with NSAA – Tom Rosenbaum – Info provided in public comments.

9.0 Special Presentation:

.01 NSAA Student Presentations - Postponed

10.0 Information Included in Packet

.01 Staff Reports

.02 Foundation Financial Reports

.03 Lewis Center Financial Reports

- Checks Over \$10K
- Balance Sheet
- Revenue vs. Expense
- Comparatives
- By Department

.04 AAE Financial Report

.05 NSAA Financial Report

.06 Board Attendance Log

.07 Board Give and Get

.08 Jeanne Stambaugh Consultant Report

.09 Rick Piercy Consultant Report

.10 Nigro & Nigro Correspondence

11.0 Board and Staff Comments: None

12.0 Closed Session: Personnel Evaluation

The Foundation Board of Directors convened into closed session at 8:35 a.m. and reconvened into open session at 9:35 a.m. Chairman Biggs reported that no action was taken.

A Personnel Committee meeting was scheduled for April 7 at 7:00 am for the personnel evaluation. A Special Foundation Board meeting was scheduled for May 12 at 7:30 am.

13.0 Adjournment

Chairman Bud Biggs adjourned the meeting at 9:40 a.m.

**Special Joint Meeting of the
High Desert “Partnership in Academic Excellence” Foundation, Inc. Board of Directors
and Personnel Committee**

**Minutes
May 12, 2016**

1.0 Call to Order

Chairman Bud Biggs called the meeting to order at 7:35 a.m. and turned control of the meeting over to Russell Stringham.

2.0 Roll Call

Foundation Board Members David Bains, Duberly Beck, Regina Bell, Bud Biggs (by phone), Buck Goodspeed, Andrew Jaramillo, Robert Lovingood, Kirt Mahlum, Jose Palafox, Tom Rosenbaum, Donna Siegel, Russell Stringham, Marcia Vargas and Rick Wolf were present.

Foundation Board Members Scott Johnson and Kevin Porter were absent.

Personnel Committee Members Duberly Beck, Regina Bell, Kirt Mahlum and Jose Palafox were present. Personnel Committee Member Scott Johnson was absent.

Staff members Valli Andreasen, Veronica Calderon, Ryan Dorcey, Teresa Dowd, Darren Dowd, Guadalupe Girard, Wes Kanawyer, Lisa Lamb, Stacy Newman, Rena Payne, Sherri Pearson, Jim Quinn, Paul Rosell, Carolyn Schmidt and Amber Watson were also present.

3.0 Public Comments: None

4.0 Foundation Board Consent Agenda

- .01 Approve April 22, 2016 Special Meeting Minutes
- .02 Approve Foundation Board of Directors Agreement/Job Description
- .03 Approve Credit Card Increase to \$10,000 for Laura Hoffman

Item .01 – The April 22, 2016 Special Meeting Minutes need revising to include that the Board took action in closed session to appoint Lisa Lamb as Interim CEO. On a motion by Kirt Mahlum, seconded by Andrew Jaramillo, vote 14-0, the Foundation Board of Directors approved Consent Agenda items 4.01 - 4.03 with the noted revision.

5.0 Personnel Committee Consent Agenda

- .01 Approve April 7, 2016 Special Meeting Minutes

On a motion by Regina Bell, seconded by Jose Palafox, vote 4-0, the Personnel Committee approved Consent Agenda item 5.01.

6.0 Discussion/Action Items

- .01 A draft of a Lifetime Pass to LCER/AAE/NSAA events and a Certificate of Appreciation were presented. On a motion by Robert Lovingood, seconded by David Bains, vote 14 – 0, the Foundation Board of Directors approved the Lifetime Passes for Rick and Linda Piercy to be presented in June.
- .02 Russ Stringham reported that the Finance Committee met on Monday and the budget looked good. The committee liked the charts and the 3 year projection that were presented. Andy Jaramillo and Jim Quinn thanked the team for their work on the budget. On a motion by Andy

Jaramillo, seconded by Kirt Mahlum, vote 14 – 0, the Foundation Board of Directors approved the 2016-17 Budget.

- a) Jim Quinn reported that the grant writer was cut from the budget for next year. PR will be brought in house.
- b) Jim Quinn provided a list of consultant contracts to the Finance Committee.
- c) Stacy Newman reported that we were able to give BCLAD stipends to NSAA teachers, which went over very well for teacher retention. We were also able to give a 3% increase across the board to all staff and absorb all health care increases.
- d) Due to time constraints the cost analysis of other options for parity was not presented.
- e) Ryan Dorsey reported that we are proposing to change the laptop program next year. There are legislative limitations regarding student fees so we will be purchasing 2nd stock Mac Books and providing them as an electronic textbook, beginning with next year's 4th graders. If a student needs to take the laptop home for homework, the parent can sign off that they take financial responsibility. We will phase out the purchased laptops.

.03. We have met with the Board chairs regarding the NSAA lease. The County is asking for upgrades to the Head Start facility. We are getting legal counsel and gathering perspective on the intent of the lease. We will be meeting with the County and City regarding negotiations. We are also looking at finance and building options to build out NSAA on the current site or an alternative site.

.04 The Check Signing Resolution was outdated. We will now have fewer signers – 4 staff members and 2 board members. Robert would like more detail in the form of a policy. On a motion by Robert Lovingood, seconded by Kirt Mahlum, vote 14 – 0, the Foundation Board of Directors approved Check Signing Resolution 2016-01, with a policy to be brought forward in June.

.05 David Bains requested to pull item 6.05 from the agenda as he has been talking to Simeon (the consultant) regarding issues. He felt we were rushing the contract and wanted to present to the Budget Committee and bring it to the Board in June. Jose and Regina agreed that we should pull the item and be sure we are doing the right thing. Russ agreed to a special Finance Committee meeting to discuss it. Lisa read minutes from December regarding moving forward with Phase I, solar installation, and looking at energy storage as a future phase. We are concerned with the time frame of getting started with the solar installation and wanted to get it done for summer. It takes 8 weeks just to get the permits.

.06 The Educator Effectiveness Plan is funding we will be receiving from the State for professional development. We will be building the funds into our LCAPs which will be presented in June.

.07 There is a provision in the law that allows us to admit students who turn 5 after December 2 into Transitional Kindergarten if it is in the best interest of the student. We would receive ADA once the student has turned 5. The sooner we get kids into our program the better. On a motion by Kirt Mahlum, seconded by David Bains, vote 14 – 0, the Foundation Board of Directors approved BP 6190 – Transitional Kindergarten Admittance.

7.0 Board and Staff Comments

Ryan Dorsey reported that information was sent to the Board to attend the GAVRT trip to Goldstone to see the radio telescope. If interested fill out the form and return it by June 10.

Lisa Lamb reported that the CCSA conference is March 20-23 next year in Sacramento. They have board workshops available. Please let us know if you would like to attend.

8.0 Adjournment: Treasurer Russ Stringham adjourned the meeting at 8:30 a.m.

High Desert "Partnership in Academic Excellence" Foundation, Inc. Board
Joint Meeting Schedule
2016-2017 School Year

| Day | Date | Time | Location |
|------------|--------------------|-------------|--------------------------------------|
| Monday | September 12, 2016 | 7:00 a.m. | Norton Space and Aeronautics Academy |
| Monday | December 12, 2016 | 7:00 a.m. | Academy for Academic Excellence |
| Monday | March 13, 2017 | 7:00 a.m. | Norton Space and Aeronautics Academy |
| Monday | June 12, 2017 | 7:00 a.m. | Academy for Academic Excellence |

Academy for Academic Excellence
17500 Mana Rd.
Apple Valley, CA 92307

Norton Space and Aeronautics Academy
503 E. Central Ave.
San Bernardino, CA 92408

Contact: 760-946-5414 ext. 201

Lewis Center for Educational Research

BP 3600: CHECK SIGNING POLICY

Adopted: June 13, 2016

Revised:

The President/CEO or designee shall establish and maintain accurate, efficient financial management systems to meet the organization's fiscal obligations, produce useful information for financial reports, and safeguard the organization's resources. He/she shall ensure that the organization's accounting system provides ongoing internal controls and meets generally accepted accounting standards.

The following individuals shall be authorized to sign checks: the Chairman of the Board, another member of the Board (preferably a member of the Finance Committee), President/CEO or acting President/CEO, members of the Executive Team consisting of the Director of Special Education, Director of Human Resources, Director of Finance, but not to include the Director of Information Technology.

All checks require two signatures and there shall be no pre-signed checks. Checks for any amount over \$50,000 require pre-approval of the Board unless it is for a budgeted item. All designated signers shall be bonded. In addition, the Finance Committee and the Board shall review all disbursements in excess of \$10,000 quarterly.

Lewis Center for Educational Research
~~Academy for Academic Excellence~~

BP 9311: BOARD BYLAWS
BOARD POLICIES

Adopted: June 5, 2003

Revised: June 13, 2016

Foundation Board policies are written statements adopted by the Board which communicate the guidelines within which the President/CEO or designee and staff may take discretionary action.

The ~~Academy for Academic Excellence~~Lewis Center for Educational Research will comply with all ~~requirements of the Charter Schools Act of 1992, those set forth in the Charter, and those~~ policies formally adopted by the Foundation Board. It's charter schools will comply with all requirements of the Charter Schools Act of 1992 and those set forth in their Charter. By law, the sSchools is-are generally exempt from the laws and policies governing school districts unless those laws and policies are expressly adopted by the Foundation Board, specifically stated in California Education Code or in Federal Law.

The President/CEO or designee shall present drafts or suggestions for new policy and policy revisions when changes in law occur and when specific needs arise.

The adoption of policy shall conform with Board bylaws governing agendas, meetings, and voting. Only those written statements adopted and recorded in the minutes shall constitute official Board policy.

When policies are amended, the President/CEO or designee shall review corresponding administrative regulations to ensure that they conform to the intent of the revised policy.

~~It is the goal of the School to conform to all adopted Apple Valley Unified School District policies except those that may negatively affect or interfere with the innovative methods and processes of the school as allowed by Charter Law and as may be defined by the terms of this Charter. The Foundation Board will therefore affirmatively adopt selected District policies upon its sole determination that the policies are appropriate to and consistent with goals, methods and procedures of the school. In the absence of Foundation adopted policies, the School will rely on District policies as guidance only, and is not legally bound by such policies.~~



BEST BEST & KRIEGER
ATTORNEYS AT LAW

Memorandum

To: Jim Quinn, Lisa Lamb, Gordon Soholt, Darin Lewis Center for Educational Research **File No.:** 22973.00000
From: Margaret A. Hosking
Date: April 14, 2016
Re: Review of Tetra Financial Group Financing Lease

We have reviewed the Master Lease Agreement between TFG-California, LP (“TFG”) and The High Desert ‘Partnership in Excellence’ Foundation, Incorporated (“Partnership”) dated April 25, 2013 (“Master Lease”), the Amended and Restated Lease Schedule No. 001 to the Master Lease dated October 17, 2013 (“Schedule 001”), Lease Schedule No. 002 dated January 7, 2015 (“Schedule 002”) and the Third Amended and Restated Lease Schedule No. 002 to Master Lease Agreement dated October 16, 2015 (“Third Amended Schedule 002”) (collectively, the “Lease Documents” or the “Lease”) in order to address the questions: 1) is this an enforceable lease agreement and 2) is the interest rate usurious. Note that the Master Lease was for the gym furnishings and Schedules 001 and 002 and Third Amended Schedule 002 deal with the consolidation project, however the schedule terms are defined in, and controlled by, the Master Agreement. Defined terms not defined in this memo are given the same meaning ascribed to them in the Master Lease.

1. As to the first question, yes, this is an enforceable lease. It is important to note, however, that the Lease is governed by Utah Law and the parties agree to venue and jurisdiction in Utah for any and all disputes or enforcement actions. TFG, as lessor, may also initiate action in the locale of the property in order to preserve the property and protect its rights. This is not uncommon and it is unlikely that you would have been successful negotiating for choice of law, venue and jurisdiction in California from an established organization such as TFG.

Another item to note is that the lease options (paragraph 21 of the Master Lease) must be exercised 180 days prior to the end of the Base Term. Each term commences on the Final Acceptance Date and continues for 48 months thereafter. Therefore, for each lease it is important to calendar the end of the Base Term (48 months after the Final Acceptance Date of each of the Master Lease or subsequent lease schedules. Once each of those dates are calendared, you should calendar 180 days prior to the end of the Base Term as the date or before which you must give written notice of your election to either Purchase the Leased Property, extend the lease for an additional 12 months or Return the Leased Property (which can only be done by entering into a new lease for replacement property). If the written election is not made timely, it is assumed that you elected to extend and the Lease will automatically rollover for an additional 12 months. If you elect to exercise the Purchase Option, you will need to negotiate the purchase price which cannot exceed 15% of the Leased Property Cost.

2. As to the second question, ‘is the rate usurious?’, the answer is that the Lease Rate Factor, is not usurious. For example, the Lease Rate Factor in the Third Amended Schedule 002



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is .02491. When we factor this into an annual rate, the rate is just below 3%. By all standards, that is fairly low. But that is very low considering that the Lease is really and truly a method of financing the acquisition of the Leased Property when traditional bank financing is unavailable. Often, alternative financing is quite expensive (approaching 10%). Finally, because the term is shorter (48 months vs. 60), the monthly payments are higher than they would be with a longer term of 60 or 120 months, which may lead to an interpretation that the rate being charged is usurious.

If you have any further questions or require any clarification, please do not hesitate to contact me on (951) 826-8359.

MAH

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Lewis Center for Educational Research

STAFF REPORT

Date: June 13, 2016
To: Foundation Board
From: Lisa Lamb
Re: Lewis Center for Educational Research Updates

The last three months have been busy at both schools and with our affiliated programs as we wrap up another successful school year. You will find reports from each group in your packet. I encourage you to read them prior to the meeting on June 13th.

On May 3rd, Mr. Kanawyer and I flew with two of our senior AAE Ambassadors, Christine Alnakoud and Trevor DeLaHoussaye, to Sacramento as part of the California Charter Schools Association (CCSA) Annual Advocacy Day. We had the opportunity to meet with Senator Mike Morrell, Assemblyman Jay Obernolte and Senator Sharon Runner's staff. Throughout our day, we also joined with other charter school leaders, charter school students and CCSA staff to learn how we can actively advocate on behalf of the charter movement. The main charter issues discussed in each of these venues were: equal funding, facilities needs and authorizer standards. It was a great opportunity to network with our local legislators and to provide a meaningful political experience for our students.

On May 18th, Ryan Dorcey, Nancy Kreuser-Jenkins and I traveled to the JPL Campus in Pasadena to meet with the GAVRT team. We reviewed our MOU, planned the GAVRT Summer Institute, discussed the upcoming Guam trip and worked on the plans for the JOI (Juno Orbit Insertion) Event on July 4th. The partnership that we enjoy with JPL is strong and continuing to grow. Our board members were invited to join us on the third day of the Summer Institute for the visit to the Goldstone Deep Space Complex. We look forward to this summer's institute and events.

The Executive Team and LCER Board Chairs have been working together to review the NSAA Lease and potential facility options that will allow us to meet our current needs and expand into high school. Subsequent to a request for the LCER to improve the Head Start facilities, we had our lease reviewed by BB&K and YM&C. Both of these reviews were discussed

at length with the board chairs and executive directors. In June, Jim Quinn, Bud Biggs and I will be meeting with representatives from San Bernardino County and City to discuss our current terms. Additionally, we have been working with a school development group, HighMark School Development, LLC. Each of these steps has been a collaborative process between the board chairs and staff.

Recently, I met with Angel Arrington from SBCSS regarding the NSAA Charter Renewal process. We established the following renewal timeline:

- Submit the LCER bylaws and articles of incorporation after the June Board Meeting.
- Complete the first draft of the renewal over the summer. Work with NSAA staff to complete the draft during August.
- Submit the draft to counsel for review.
- Submit the reviewed draft to Angel in September.
- Angel and I will also draft the MOU in September to submit with the Charter in November. We may not be able to submit them together, but we will begin the process.
- Submit final draft for board no later than October 15th.
- Present our renewal petition at the SBCSS Board Meeting on November 7th.
- The legal 60-day timeline will begin after November 7th.
- The Public Hearing will be held on Dec. 5th. It will be important for our parents, students, staff and board to attend this meeting.
- SBCSS will make the final decision on Jan. 3rd

Thank you for your continued service to and support of the Lewis Center for Educational Research during this time of transition.

**Lewis Center for Educational Research
Academy for Academic Excellence**

**Principal's Report
*June 2016***

School Operations

- School Attendance Review Team (SART) Process has been more fully enacted this year in support of the attendance expectations expressed in the AAE Parent-Student Handbook
 - AAE Handbook establishes that a student may not be absent more than 12 times in a given school year.
 - As responsible practice would require, families are called to SART if a student accumulates more than 12 absences.
 - Review Attendance and Policy
 - Administration listens to particulars related to a family/student's situation affecting attendance.
 - Plan is formalized and signed by school and parents
 - Attendance reviewed for improvement. This year we looked for a 50% reduction in absences from the time family was called to SART until the present.
 - Last Review
 - 55 Student Records Reviewed
 - 22 Students had shown insufficient improvement
 - New implementation this year
 - Holding 22 SART Follow Ups
 - If said student exceeds 12 absences for any reason during the 2016-2017 school year, we will presenting their names to the Board for disenrollment and return to their school of residence.
 - This process is aligning practice with our existing policy.

Strategic Planning

- Benchmark Advance has been selected for TK-5 ELA curriculum adoption. Payment will be spread out over three years. This curriculum is state adopted and will align our written curriculum with CCSS, assist in needed instructional shifts, and help us achieve growth targets on CAASPP assessments.
- We have extended our contract with Carnegie Math for a substantial cost savings.

Goals and Measurable Objectives

- Newly created assessment plans for TK-8th Grade, to be implemented during the 2016-2017 school year. These common assessments will be implemented for more consistent monitoring of student learning throughout the year. This will support stated goals for our WASC Self-Study.
- State Testing with SBAC: We would like to see 3-4% growth at each grade level on CAASPP Assessments in both Math and English this coming year. To support said goals, we will be implementing our own in-house assessments for monitoring and diagnostic purposes. In addition, we are seeking to hire a part-time math teacher for the upcoming school year. This individual will offer additional support to the Math Department. In addition, the position will likely provide a savings to the general fund.

Student Achievement and Performance Updates

2015-2016 Cohort Data

| Class of 2025 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | - | - | - | - | 2 |
| 2015-2016 | 49% | - | 51% | - | 3 |
| 2016-2017 | | | | | 4 |
| 2017-2018 | | | | | 5 |
| 2018-2019 | | | | | 6 |
| 2019-2020 | | | | | 7 |
| 2020-2021 | | | | | 8 |
| 2023-2024 | | | | | 11 |

| Class of 2024 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | 48% | - | 48% | - | 3 |
| 2015-2016 | 48% | 0% | 50% | 2% | 4 |
| 2016-2017 | | | | | 5 |
| 2017-2018 | | | | | 6 |
| 2018-2019 | | | | | 7 |
| 2019-2020 | | | | | 8 |
| 2022-2023 | | | | | 11 |

| Class of 2023 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | 49% | - | 46% | - | 4 |
| 2015-2016 | 51% | 2% | 26% | -20% | 5 |
| 2016-2017 | | | | | 6 |
| 2017-2018 | | | | | 7 |
| 2018-2019 | | | | | 8 |
| 2021-2022 | | | | | 11 |

| Class of 2022 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | 59% | - | 18% | - | 5 |
| 2015-2016 | 49% | -10% | 33% | 15% | 6 |
| 2016-2017 | | | | | 7 |
| 2017-2018 | | | | | 8 |
| 2020-2021 | | | | | 11 |

| Class of 2021 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | 55% | - | 39% | - | 6 |
| 2015-2016 | 62% | 7% | 24% | -15% | 7 |
| 2016-2017 | | | | | 8 |
| 2019-2020 | | | | | 11 |

| Class of 2020 - Percentage meeting Achievement Standard | | | | | |
|---------------------------------------------------------|-----|------------------------|------|------------------------|---------------------------|
| Testing Year | ELA | Performance Difference | MATH | Performance Difference | Grade Level Point in Time |
| 2014-2015 | 61% | - | 29% | - | 7 |
| 2015-2016 | 56% | -5% | 26% | -3% | 8 |
| 2018-2019 | | | | | 11 |

2015-2016 Grade Level Data

| Math | 2014-2015 | 2015-2016 | Performance Difference | |
|------|-----------|-----------|------------------------|-----|
| 3rd | 48% | 51% | 3% | 112 |
| 4th | 46% | 50% | 4% | 107 |
| 5th | 18% | 26% | 8% | 113 |
| 6th | 39% | 33% | -6% | 120 |
| 7th | 29% | 24% | -5% | 115 |
| 8th | 27% | 26% | -1% | 118 |
| 11th | 50% | 47% | -3% | 108 |

| ELA | 2014-2015 | 2015-2016 | Performance Difference | Students Tested 15-2016 |
|------|-----------|-----------|------------------------|-------------------------|
| 3rd | 48% | 49% | 1% | 112 |
| 4th | 49% | 48% | -1% | 107 |
| 5th | 59% | 51% | -8% | 113 |
| 6th | 55% | 49% | -6% | 120 |
| 7th | 61% | 62% | 1% | 115 |
| 8th | 57% | 56% | -1% | 118 |
| 11th | 88% | 87% | -1% | 108 |

Data Chats

Teacher on Assignment, Heather Juarez has already begun speaking with grade level teams about the data we have received and formulating plans for growth. Further, Heather has created an assessment plan for grades TK-8th grade so that we will more consistently and effectively monitor student growth and adjust our instruction to better meet student needs.

School Event Highlights

- 30 Hour Famine
- Military Ball
- Talent Knight
- Prom
- Grad Night
- Senior Awards Night
- Eighth Grade Celebration

- Kindergarten Recognition--Took place Tuesday, June 7 in the gym. Last year the tradition of seniors escorting the kinder students began. Seventeen of the graduating seniors this year that have been at AAE since kindergarten which is 43% of that kinder class. They will receive special recognition at graduation on June 10.
- Fifth Grade Celebration--Skate party at Power Play on Wednesday, June 8. Students were given certificates of recognition and refreshments.
- Elementary Field Days--K-2's field day was held Wednesday, June 8. Grades 3-5 held their field day on Thursday, June 9. The AVFPD cooked the hotdogs and help serve our students lunch.

ASB

- On May 14th ASB had a incredibly successful prom with just about 100 students and 12 staff members in attendance. It took place at the Mitten Building in Redlands.
- On May 20th ASB hosted a talent knight, which consisted of over 15 talented acts and Miranda Quintana was our overall winner.
- On May 25h ASB hosted a bowling Knight over at the Victor Bowl and it was a great time for students, staff and families, it was fun getting to see the kids in a friendly cooperative environment
- ASB is planning on creating a Pep Rally for our CIF Baseball champions and Hannah Hanson with her impressive run at the Track Finals on June 6ht
- Middle School is also planning on hosting a Nubi Fundrasier on June 7th
- The Middle School ASB is working hard at planning the 2nd Annual 8th Grade Promotion Luau right after the 8th grade promotion on June 9th

Athletic Department Report

- ***Spring Sports:***

Varsity Boys Baseball-

- Finished the regular season in 2nd place with an overall record of 14-6 (8-4 CVL)
- Made the CIF playoffs for a record 10th straight year.
- They'll be just the second team in AAE history to appear in a CIF Championship Game when they play Excelsior on Saturday, June 4th.
- They'll be looking to bring back our school's first ever CIF Championship!

Varsity Girls Softball-

- Finished the regular season in 3rd place with an overall record of 9-12 (5-7 CVL).
- Made the CIF playoffs for a record 10th straight year.

- They unfortunately lost at home in the quarterfinals to Faith Baptist.

Varsity Track & Field-

- Boy's team finished in 2nd place and qualified 5 athletes in 6 different events for the CIF prelims on March 14th.
- Girl's team won their 2 consecutive CVL Championship and qualified 9 athletes in 10 different events for the CIF prelims on March 14th.
- 3 girls moved onto the CIF Finals
- Hannah Hanson moved onto the CIF Masters Meet and came in 1st place overall qualifying her for the CIF State Finals on June 3rd and 4th in Fresno.

Varsity Golf-

- Finished the season in 3rd place and qualified 3 athletes for the league finals, unfortunately no one qualified for the CIF prelims.

Middle School Boys Basketball-

- Finished the regular season in second place with a record of 9-1.
- Lost in the conference quarterfinals to Loma Linda Academy.

Middle School Girls Basketball-

- Finished the regular season in second place with a record of 7-3.
- Lost in the conference quarterfinals to Bloomington Christian.

Middle School Co-ed Soccer-

- Finished the regular season in second place with a record of 7-1-1
- They ended up finishing in 3rd place in the HDAL post-season tournament.

Items of Interest:

- Track and Field athlete Hannah Hanson is currently the number one ranked high jumper in the state of California and tied for third in the nation!!
- Hannah recently accepted a scholarship offer from UC Irvine to high jump for them. She is now the AAE's first ever Division I scholarship athlete!
- Softball player Rebekkah Keller also recently accepted an athletic scholarship offer from the University of Mary, a Division II school in North Dakota.
- Our 5th Annual Knights Athletic Awards was held on Thursday, May 26th at 6:00p.m.
- Our baseball team was awarded a \$2,500 grant from Wal-Mart.

Media Coverage

- “Gabrielson Awards: 8 seniors win scholarships” *Daily Press* article on June 6, 2016. AAE’s Carolina Phillips was one of four local high school students honored with a \$2,000 scholarship.
- “AAE’s Hanson second in state” *Daily Press* article on June 5, 2016
- “Second to None: AAE wins first baseball division title” *Daily Press* article on June 5, 2016
- “Pitching through the pain” *Daily Press* on June 5, 2016 featuring pitcher, Tyler DeLaHoussaye
- “Familiar Foes: AAE looks to break streak” *Daily Press* article on June 4, 2016
- “AAE’s Hanson Advances to Finals”, *Daily Press* article on June 4, 2016
- “CIF-SS Track and Field FInals: AAE’s Hanson makes school history” *Daily Press* article on May 21, 2016
- “CIF-SS Track and Field Prelims: 23 qualify for finals” *Daily Press* article on May 14, 2016

Parent and Community Partnership

- The AVFPD completed it’s monthly visits to elementary classrooms as part of their “On Fire for Literacy” program.
- Horace Mann Insurance Company’s Angel Bocanegra announced the winner of the bike giveaway for perfect attendance fourth quarter. It was first grader, Sarah Marruffo.
- Rancho Motor Co. SPARK winner for perfect attendance was Parker Korthuis.

Fiscal Considerations

- Part time math Teacher General Budget neutral
- Added Transparency with staff and ALT leadership

Registrar

| | |
|--------|-----|
| Kinder | 99 |
| 1st | 101 |
| 2nd | 99 |
| 3rd | 112 |
| 4th | 112 |

| | |
|-------|------|
| 5th | 113 |
| 6th | 120 |
| 7th | 118 |
| 8th | 118 |
| 9th | 120 |
| 10th | 113 |
| 11th | 110 |
| 12th | 76 |
| Total | 1411 |

Elementary Discipline

| | |
|----------------------|----|
| In-House Suspensions | 1 |
| Suspensions | 28 |
| Expulsions | 0 |

Secondary Discipline- On Par with last year. Except for NO EXPULSIONS.

Discipline totals for MS grades 6-8

| | |
|---------------------------------------------|----|
| In-House Suspensions | 30 |
| Suspensions | 20 |
| Expulsions 6 th -8 th | 0 |

Discipline totals for HS grades 9-12

| | |
|----------------------------------------------|----|
| In-House Suspensions | 15 |
| Suspensions | 12 |
| Expulsions 9 th -12 th | 0 |

Lewis Center for Educational Research Norton Space and Aeronautics Academy



Date: May 31, 2016
To: Lisa Lamb & NSAA Board
From: Lupita Girard, NSAA Principal
Re: NSAA Principal Report—June 13, 2016

ENROLLMENT 727

| | |
|---------------------------------------|-----|
| K | 119 |
| 1 st Grade | 115 |
| 2 nd Grade | 96 |
| 3 rd Grade | 87 |
| 4 th Grade | 89 |
| 5 th Grade | 73 |
| 6 th Grade | 68 |
| 7 th Grade | 52 |
| 8 th Grade | 17 |
| ISAI K-5 | 8 |
| ISAI 6 th -8 th | 3 |

Incoming Transitional Kinder students confirmed 23
Incoming Kinder students confirmed 118

STUDENT ACTIVITIES

- Students at all grade levels have participated in 2 field trips this school year including a an overnight trip for the 7th grade students to the Ocean Institute in Dana Point, and a week-long camp for the 8th grade students.
- Our last Rockets in Training event will be on June 6th, and our Meet and Greet for the new Transitional Kinder class will be on Tuesday June 7th.
- Students in the Middle Grades had three dances this school. Fifth grade students were invited to participate in the last one with the theme Dance of the Decades.
- This school year NSAA athletes in grades 6-8th completed three seasons of flag football, volleyball, softball/baseball, and soccer and track respectively. Our teams are becoming stronger, as we grow as a team, and we have been taken off the probationary period from the Mountain Valley League, which includes many surrounding private and charter schools. Mr. Chavira will continue to serve as our Athletic Coordinator.
- NSAA had great representation at the RIMS Science fair this year. We had one of the 34 students who received a Gold medal winner, Aiden Morris. This is a great accomplishment considering how big San Bernardino county is! We also had a Silver medal winner, Isabella Lopez.
- June 6th-June 9th NSAA will have NSAA Spirit Week in which students are encouraged to wear crazy hats, crazy sunglasses, crazy socks, etc.!
- June 8th NSAA celebrates its second 8th grade cohort promotion. Board members were invited to attend. The ceremony will take place on the blacktop from 5:00-7:30 pm.
- June 9th will be the last day of school and the Kinder Promotion ceremonies as follows:
8:30-9:15 Ms. Moreno, Ms. Quintero & Ms. Ramos classes

9:45-10:30 Ms. Mesinas & Ms. Torres classes

Students have been practicing songs, and how to walk to receive their “diploma.” What a great way to envision themselves graduating from college!

PARENT INVOLVEMENT

- The Parent Computer and Home Finances classes were completed and 15 parents graduated from the 10-week sessions. This program was brought to NSAA through its relationships with the Mexican Consulate, and one of its partners, Parents Alliance (Supérate y triunfa). The graduation ceremony was hosted by Fontana Unified School District, who graduated 148 parents district-wide. Esteemed community dignitaries including Superintendent Ted Alejandro’s representative; Mexican and Guatemalan Consuls; Fontana City Council officials; and LCER CEO, Lisa Lamb, attended the ceremony.
- The English Learners Advisory Committee met five times during the school year to discuss the importance of attendance, and how the NSAA supports its English Learners to attain academic achievement.
- NSAA’s end of the year Carnival will be June 3rd. This is the biggest fundraiser of the year earning about \$10,000! The event is only made possible because of the collaboration between teachers, staff, and the many parent volunteers. The carnival is planned for June 3th from 3:00-6:30 pm.

PROFESSIONAL DEVELOPMENT

Days professional development for the next year have been calendared and there is a focus on the new language arts curriculum and its implementation. We will continue to ensure proper training for new teacher regarding our Guided Language Acquisition Design strategies (GLAD), Common Core State Standards for math and language arts, the English Language Arts/English Language Development Framework, and Next Generation Science Standards (NGSS). There will be two days for new teachers to participate in GLAD training during the summer, and a new teacher orientation scheduled on the first week of August.

ROCKET LAB

The percentage of students who met their goal after participating in Rocket Lab interventions during the Spring session was 79% this was a 10% increase from the Winter sessions.

STAFF

New

Instructional Aide for RSP K-5-Angelica Lopez
Instructional Aide for ISAI/RSP 6-8th-Yocelin Valencia
4th Grade (open position)-Alberto Maldonado
Kinder Torres Vacancy-Maria Carreon
Kinder Quintero-Maria Lopez
Kinder Mesinas- Olga Loreto
ELA/Science-Gloria Feliciano

Changes

2nd to Kinder-Maria Lopez

Kinder to 5th Grade-Angelica Quintero
5th to 2nd-Rodolfo Remigio

Open

Middle Grades Math
Middle Grades Spanish/Social Studies
Receptionist
Instructional Aide for TK

UPCOMING EVENTS—please join us at any events you are interested in!

- **6/3—CARNIVAL!!!**
6/6-6/8-**School Spirit Week**
- 6/6 CRAZY SOCKS DAY
- 6/7 CRAZY HAT DAY
- 6/8 CRAZY SUNGLASSES
- 6/9—FREE DRESS DAY (no short-shorts,no spaquetti straps we encourage “graduation dress”-**LAST DAY OF SCHOOL-MINIMUM DAY!**)

AWARDS ASSEMBLIES

- **Monday 6/6**
8:30-9:00— 1st Grade
9:15-9:45—2nd Grade
- **Tuesday 6/7**
8:30-9:00—3rd Grade
9:15-9:45—4th Grade
- **Wednesday 6/8**
8:30-9:00—5th Grade
9:15-9:45— 6th, 7th Grade
- **8th Grade PROMOTION Thursday 6/8** 5:00-7:30 on the black top
- **KINDERGARTEN PROMOTION THURSDAY 6/9**
8:30-9:15-- Ms. Moreno, Ms. Quintero & Ms. Ramos classes
9:45-10:30-- Ms. Mesinas & Ms. Torres classes
- 8/ 5—Teachers first day of school for 2016-2017
- 8/9—Students first day of school for 2016-2017

The full NSAA calendar is posted on our website at: <http://www.lewiscenter.org/nsaa/>

Lewis Center for Educational Research

STAFF REPORT

Date: June 2016
To: Lisa Lamb, Interim President/CEO
From: Paul Rosell, Director of Special Education
Re: Special Needs Department

We are pleased to share that State testing went very well this year for our special needs students at both the AAE and NSAA. Staff reported how seamless the process was resulting in even greater levels of effectiveness. Testing serves a number of significant roles including measuring student progress, guiding instruction and in the improvement of the overall educational program. Having observed this process for more than 15 years here at the AAE, and for 8 years at NSAA, it never ceases to amaze me how well our students are prepared, most especially our special needs students. Each student recognizes the significance of the assessment and puts forth their very best effort and the results reveal how well our students are developing academically.

It also reveals how well teachers are doing in preparing our students academically for life after their K-12 public education. More often than not, when graduates from the AAE come to visit they report that the academic program at the AAE prepared them so well for college that they actually think college is easier. All in all, it speaks to the high quality of education they receive here.

Often, parents of incoming students ask what special education services and supports the AAE provides. They are under the impression that because we are a charter school we don't offer the full panoply of services. A full continuum of services is provided at both AAE and NSAA including inclusion, pullout, self-contained, speech, occupational therapy, physical therapy, counseling and nursing services. Each year IEP meetings are held to determine the needs and required services of each student.

In speaking with other charter school providers they often comment that we provide a level of special education support they only wish they could offer and would be needed for their students. They always want to know how we are able to provide all of these supports and services. The response is always the same. Administrative staff at the AAE made an absolute commitment to develop and provide a program that actually helps students to be prepared for life after school, no matter the level of disability or need.

We are so pleased with the program and the benefits to our students. It is thrilling to see how lives are changed.

Current Special Education Numbers:

AAE Special Needs Numbers:

Total Students receiving services under and IEP - 115

Students receiving speech & language services- 62

Pending assessment referrals: 5

NSAA Special Needs Numbers:

NSAA- 61
Speech ONLY- 22

Love and Logic:

Desiree Atwater, the Love and Logic coordinator, is actively working with staff and parents to provide trainings and supports to assist our students in developing the necessary skills for life after their formal education.

Most recently, she has been developing training modules in the areas of executive functioning, attention and working memory. Overall, we are finding that students are experiencing challenges sustaining attention on classroom assignments and parents are reporting that it is taking so much more effort in getting their children to complete homework and other assignments. Our hope is that by providing these trainings, we will equip staff and parents with the necessary tools to help them to be appropriately engaged in their learning.

If you know of anyone that might be struggling with how to motivate their children or with family or relationship challenges, please feel free to attend one or more of the Love and Logic activities, trainings and classes. Classes are held Friday mornings at 8:00 am in the Gym Conference room. If you have any questions or you would like additional information regarding Love and Logic Classes or instructional materials, please contact Desiree Atwater at (760) 946-5414.

Human Resources Department

Stacy Newman

March 2, 2016 - June 1, 2016

AAE**New Hires:**

| Last Name | First Name | Hire Date | Job Title |
|-----------|------------|-----------|----------------|
| Jackson | Losha | 4/4/2016 | Classified Sub |
| Lasko | Susan | 4/4/2016 | Guest Teacher |
| Moore | Ann | 4/4/2016 | Classified Sub |
| Rankin | Dana | 4/14/2016 | Guest Teacher |

Reclassifications:

| LAST | FIRST | From | To | Date |
|-----------|-------|----------------------|---------------------------------|-----------|
| Andreasen | Valli | Elem Vice Principal | LCER Principal, TK-5 AAE Campus | 4/25/2016 |
| Kanawyer | Wes | MS/HS Vice Principal | LCER Principal, 6-12 AAE Campus | 4/25/2016 |
| Lamb | Lisa | CAO | CEO - Interim | 4/25/2016 |

Terminations:

| Last Name | First Name | Termination Date | Job Title |
|-----------|------------|------------------|--------------------|
| Maus | Lauri | 3/1/2016 | Guest Teacher |
| McKean | Timothy | 4/29/2016 | Music Teacher (PT) |
| | | | |
| | | | |
| | | | |

NSAA**New Hires:**

| Last Name | First Name | Hire Date | Job Title |
|----------------|------------|-----------|----------------------------------------|
| Alvarez | Mayra | 3/14/2016 | Instructional Assistant - 6.5hr/181day |
| Barrales | Aida | 4/4/2016 | Guest Teacher |
| Gaona | Janice | 3/17/2016 | Guest Teacher |
| Rodriguez Pina | Angela | 5/9/2016 | Food Service Worker I |
| Rodriguez | Estella | 5/9/2016 | Classified Sub |
| Santana | Amador | 4/4/2016 | Guest Teacher |

Reclassifications:

| Last Name | First Name | From | To | Date |
|------------|------------|--------------------------|-------------------------------------------|-----------|
| Castillo | Michael | 4 hr CDO | 5.5 hr CDO | 3/14/2016 |
| Garcia | Vincent | Instr Assist 7 hr/181day | 8hr/210day Admin Assist to Principal | 3/11/2016 |
| Villanueva | Teresa | 5.5 hr/181 day CDO | 8hr/195day Admin Assist - Office Services | 3/3/2016 |

Terminations:

| Last Name | First Name | Termination Date | Job Title |
|------------------|-------------------|-------------------------|-----------------------|
| Brinton | Rachel | 2/25/2016 | Food Service Worker I |
| Gonzalez | Ruby | 3/9/2016 | School Counselor |
| Hopkins | Shaundell | 3/28/2016 | LVN |
| Ochoa | Isaura | 3/1/2016 | Guest Teacher |

Positions Currently Posted / In the Interview Process / or Recently Hired:**AAE:****Certificated:**

Guest Teacher -posted
 Dean of Students - posted
 Temporary Science Teacher - posted
 Elementary Teacher - (5 positions), 4 hired, 1 still open
 American Sign Language Teacher (PT) - posted
 Math Teacher (PT) - posted
 Registered Nurse - posted

Classified:

Classified Substitute
 Coach - Girls Varsity- posted
 Coach - Girls Middle Schools - posted
 Coach - Boys Varsity - posted

NSAA:**Certificated:**

Guest Teacher – ongoing posting
 Elementary Teacher (4 positions) - 3 hired, 1 still open
 Social Science / Spanish Language Arts Teacher - hired
 School Counselor - hired
 Science/ELA Teacher - hired

Classified:

Classified Substitute – ongoing posting
 Character Development Officer (PT) open
 Instructional Assistant (PT) - 2 positions hired

HR Activities including both AAE & NSAA:

- Created job postings / descriptions for above positions
- Advertised new positions: internally, Edjoin, Daily Press, Desert Dispatch, LCER Website, Monster.com, Local Universities
- Collected and screened job applicants. Recruited and interviewed employees for NSAA and AAE as well as following up with thank you letters and emails for those applicants/candidates who were not selected
- Conduct reference checks for all prospective new hires

- Conducted new hire orientations for new employees (including going over each page in the new hire packet, health benefits, sick leave, salary placement, and job requirements), job-reclassifications, etc.
- Processed new hire paperwork for recent new hires, including DOJ, background checks, benefits paperwork, etc.
- Processed paperwork for employee terminations and completed exit interviews
- Prepared packet for volunteers to include: DOJ fingerprint procedures, TB risk assessments, volunteer driver packets, LCER Agreements: Proprietary, Child Abuse, Internet Use, etc.
- Maintained volunteer fingerprint information and DOJ database as well as provided training at the Parent/Volunteer workshops at the AAE
- Prepared for this semester's Employee of the Semester: nominations, meetings, selections, awards, presentations, etc.
- Monitored seasonal coaching contracts
- Maintained employer pull notices through the DMV
- Sent letters to employees for expirations of TB tests, Food handler's cards, CPR/First Aid cards, etc
- Follow up to employee notices for: CPR/First Aid, Mandated Sexual Harassment Training for Supervisors, TB tests, etc.
- Continued implementation for TB tests for parents and volunteers to be in line with new laws
- Continued implementation for sick time accrual and usage to be in line with new laws.
- Entered all sick leave accrual codes into HR software and assigned to staff
- Entered sick leave balances into HR Software
- Personnel issues: benefits, compensation, FMLA, terminations, EDD claims, UI, DOJ fingerprint issues, Workers' Comp claims, Student injury claims, etc
- Maintain program for sending and receiving Employer Pull Notice Information to/from the DMV in a further effort to go paperless – Download updated software and install certificates for new system
- Balance health insurance statements
- Processed Workers' Comp & Student Injury Claims
- Attended Exec Team, UITS, HDEAC seminars, EDD, Credentials, CASBO Contracts, First Investors, Abila/Abra & SBCSS UI meetings workshops & trainings
- Attended BTSA induction colloquium celebrations for NSAA and AAE teachers and coaches
- Ongoing BTSA/Induction management
- Attended monthly board meetings for High Desert Employer Advisory Council
- Calculated pay reconciliations for finance department for employees' terminations, leaves, etc.
- Updated workers' comp and student accident forms and procedures
- Information import complete on new HR software. Payroll has been run off of the new system successfully. Next step is to implement web timesheets
- Board Policy and Charter updates
- Ongoing credential processing and monitoring
- Investigated and responded to OCR complaints
- Attend health insurance meeting with SISC to discuss new insurance rates for 2016-17 as well as health insurance changes
- Track, log, and send reminders to supervisors for performance evaluations
- Updated forms and implemented procedure changes: meal break waivers, requests for time, etc.
- Working with Personnel Committee to establish Board policy & procedures
- Working with Consultant & Personnel Committee on CEO evaluation procedures
- Salary survey comparisons for CEO and other positions
- Worked with finance to create budget and other reports for exec team and Board
- Created offers of employment and salary calculations for employees
- Attended and prepared items for Foundation Board retreats / trainings with Board consultant / County Board meetings / Foundation and School Board meetings

To: Board of Directors

From: James M. Quinn, Director of Finance

Subject: Quarterly Report 2nd Quarter 2016

Highlights during the last quarter –

Budget for 2016-17 has been prepared, submitted to the Finance Committee and passed by the Full Board.

The Solar Project contract has been finalized with the approval of the Finance Committee in compliance with the wishes of the Full Board and construction is underway.

A construction expert has been engaged to look at the recently completed Modular Site and Parking Extension.

I have been involved in meetings and discussions with a company named High Mark School Solutions. They have proposed the ability to solve the facilities issues at Norton. I have also been able to speak with a representative of one of the schools they have worked with in the past.

The 2015-16 Annual Audit is underway. The team reported to me at the end of a recent interim field visit that the visit was the “best ever” for the audit team.

IT Board Report

- Completed testing across AAE and NSAA. All laptops grades 4-8 and 11th at AAE, worked perfectly for the Secure Browser application.
- Evaluated an Apple MDM solution for administration of mobile devices including laptops, tablets, and iPods. Included the cost of Casper Suite from Jamf in next years budget.
- Worked with school staff to create the new Tech Task Force which will evaluate, implement, and communicate the utilization of new technology initiatives in the classroom.
- Completed E-Rate form 471 for Category 1 and 2 services at AAE and NSAA.
- Purchased wireless infrastructure using E-Rate funds. The purchased equipment will complete the build-out that began 8 years ago.
- Purchased and received 240 second stock 13” MacBook Airs to be used in the 4th grade classrooms at AAE and NSAA. We will also augment our loaner pool from this new stock.
- Visited math classes to make sure that the Carnegie suite of software worked on the one-to-one laptops. We will also be working with Carnegie to beta test their new software that doesn’t use Java.
- Partnering with CompTia to offer professional IT certificates for IT interns. These certificates include A+, Security+, Network+, and Linux+.
- IT will be rolling out ParentSquare which is a new parent communication tool. ParentSquare allows for voice, text, and email communication. The system will also automatically pull contact information from our SIS.
- Administration joined IT to view new website templates from our hosting partner. We will be rolling out an updated style over the summer.
- There were 448 help desk tickets closed in the most recent reporting period.

GAVRT Board Report

- GAVRT staff conducted training for 34 teachers in Guam. The training was held May 31st – June 3rd. The training was done in partnership with PIs, principal investigators, from the Juno mission. Attending teachers were from the Guam public school district.
- We currently have 34 confirmed participants for the GAVRT Summer Institute which will be held June 20th – June 22nd at JPL in Pasadena.
- Staff and students will be joining the Juno science team at JPL for the Juno Orbital Insertion event that will be held on July 4th. A live GAVRT session will be held with JPL scientists and our student scientists.

Lewis Center for Educational Research

To: Foundation Board of Directors

From: Darren Dowd, Director of Facilities

Subject: Quarterly Report 2nd Quarter 2016

- We are still waiting on Certificates of Occupancy for MRC from the Town of Apple Valley. They should be ready soon.
- We are working with Frick, Frick & Jette (FFJ) on getting plans ready to submit to the Town of Apple Valley for placement of the portables at AAE for TK and additional classrooms.
- We will be adding a construction trailer at NSAA to house Facilities and IT staff to allow TK to use K4.
- We are working on the solar project to install solar on Buildings A and C at MRC.
- Over the summer we will be working on fields at both campuses, redoing the restroom floors and stalls at NSAA, installing the 3-5 playground at AAE, and looking at shade structures for AAE.
- Attended meeting with HiMark regarding financing and construction of NSAA build out.
- Facilities staff visits Thunderbird campus weekly to check site and do landscaping.
- Landscaper covers NSAA 1 time per week.
- 580 Fix-it Tickets were closed during this period.



The Lewis Center for Educational Research
Board Report
June 2016

K16 Bridge, a brief history

The K16 Bridge Program was started at the Snowline School District in 2006. The program was the brainchild of teachers and counselors at Serrano who wanted to increase the number of seniors transitioning to a post-secondary institution. The original group of educator's working on the Bridge program had taught Advanced Placement courses and were very supportive of students continuing on to a four-year institution. The issue was what to do with the 75% that would not be going directly to a four-year institution. Knowing that we would need a college partner prepared to take all of our students through a college matriculation process, we reached out to Victor Valley College. VVC was perfect because all students could apply for free, they offered academic and CTE programs, and they were willing to work with us. It was decided early on that the program was not designed to put students just into a two-year college but to use that college as a training ground and source of data. Over the years, we have seen a number of four year bound students take advantage of the "insurance" they had by applying to VVC and getting priority registration.

The original provider of technology was Hobson's Inc. VVC had just signed a contract with Hobson's to build a web site for the college. Dr. Willard Lewellan, the Executive Vice-President at the time at VVC (now President of Hartnell College), suggested that we reach out to Hobson's about building the first K16 Bridge Portal, which we named My Mentor. After a few months we decided to stop using Hobson's as our technology group. I then approached Rick about bringing on Lewis to help with the technology and to handle the accounting since Snowline didn't want to create a foundation. The three organizations felt that with the Lewis Center's focus on creating programs to help benefit students around the world would be a good fit for what we wanted to accomplish with Bridge. The role of AAE, and now Norton, was to be a testing site for the program's developed by the Bridge Program, thus fulfilling their role in making Lewis an educational research center. The other agreement was that Bridge needed to run a balanced budget with any additional funds being poured back into the program. In the nine years while at Lewis the K16 Bridge Program has always run in the black.

The K16 Bridge Program is designed to help all students successfully transition to a post-secondary institution. In order to reach and excite more students we have to develop new and exciting programs. The rest of the report will focus on some of the projects we are now involved with that fit with our mission of reaching out to all students.

Benefit to Lewis, AAE and Norton

The K16 Bridge Program, like GAVRT, is what makes the Lewis Center more than the umbrella organization for two charter schools. The K16 Bridge Program is now used in 25

high schools in the High Desert (with the goal to expand to all 114 K-12 schools) and soon all 76 elementary, middle and high schools in the San Bernardino City Unified School District. We are also used by a total of ten community colleges and a number of adult education, alternative education and transitional schools. Our relationship with SBCUSD has opened the door to our current work with CSUSB. Because of our extensive work in schools that have a high number of first generation and historically underserved populations, we now work with College Board, CALSA (California Association of Latino Superintendents and Administrators) and HACU (Hispanic Association of Colleges and Universities). We are the core program in the recent RAMP UP grant and have been asked to work with the new High Desert JPA. All of these relationships help to strengthen the work going on at AAE and Norton.

Current Projects:

Inside Production

Filming for this school year is over. The Inside Production team (Apple Valley, Barstow, Granite Hills, and Serrano High Schools) have completed this year's projects. There were a total of six videos created. The videos covered the health care, automotive, construction and aviation pathways. The purpose of these films is to help schools like AAE that has a pathway, but lacks the instructors, to create an entire curriculum. Serrano's Multi-media program, working in concert with Victor Valley College's Nursing Department, developed a birthing and CPR (Code Blue) video. These videos will be uploaded to the My Mentor portal. VVC instructors will also use the videos next year to do online lectures to the nineteen RAMP UP schools.

The goal for next year is to do at least eight more videos with two concentrating on health care. We will also be working with AAE's HOSA program to do a number of field trips to VVC nursing labs to actually participate in simulated exercises. The goal is to see if bringing in classes onsite is workable for VVC.

Habitat for Humanity

The goal of this program is to create a unique applied learning and community service opportunity for a variety of students. Utilizing high school CTE and business programs around the Valley, we will be building a team of students that will construct a home for a needy family. We would recruit students that are interested in engineering, business and construction. The construction students will participate in a sixteen-week, for credit course at VVC next fall. This course will take the student through plumbing, electrical, blue print reading, cement, framing, and the permit process. Students enrolled in this class will also job shadow with construction companies around the Valley. Our engineering students would get the opportunity to go through the grading and foundational work with construction companies and city planners. The business students will work with Habitat in purchasing supplies, getting the lot, and working on the loans, permits, taxes, etc. Dennis Baxter the Executive Director of Habitat for Humanity and I met with Oscar Valdez the County Tax Collector and his team on how we could acquire lots and create a learning experience for students. Mr. Valdez was very interested in participating and felt that this was an "amazing concept". His office has volunteered to provide lessons and to do online workshops with students around the Valley.

The original idea was to get a lot in Phelan, but Habitat for Humanity has a lot in Hesperia (information at the end of the report) that they would provide to get us started. Our first business team would be working on the next lot by participating in the County auctions for land with Habitat. Mr. Valdez's office is going to work with the students to train them for the auction. Habitat handles all of the land and financial matters so the Lewis Center, Snowline, or VVC are responsible for those parts of the program. We believe, and so does Mr. Baxter, that this is a first in the nation program. CSUSB has floated the idea of working with our grant writer to look for educational innovation grants to help support and expand this project.

My Mentor 2.0 Update

BCT of Fresno, under the direction of David Kenneally our Project Leader, will be unveiling the demo model of the Clear Path system on June 13th at the RAMP UP quarterly meeting. This system will be a major step towards a personalized college and career information system that is unique because of the infusion of real time data. There are a number of systems available on the market but none that is able to tap into the school's information system to pull real time academic data. The goal is to have AAE, Norton and Serrano students work with the system in the early fall to stress test the new system.

Partnership with CSUSB, SBCUSD, and Lewis on a major research study

CSUSB's research department, SBCUSD district administrators and our Bridge team of Katie Piercy, Jeanne Stambaugh and myself have designed a research project. The project is centered on the College and Career Readiness plan that has been developed in concert with the College Board (diagram included in report) and others. This plan centers on the use of college-aligned exams at a young age to help direct instruction and remediation. The exams will include College Board's Accuplacer (community college placement exam) diagnostics and the full Accuplacer college placement exams along with the PSAT and SAT. The Digital Data Pipeline that we have developed to connect K-12's, community and four year institutions will give us data on how this aligned instruction effected students success. Lisa Lamb, Katie Piercy and myself are arranging a meeting with CSUSB to discuss developing a Math Camp for juniors at AAE that could eliminate students having to take remedial course when they entering a CSU. The program will fit perfectly into the College and Career Readiness framework. This plan is at the heart of the work now being done by CSUSB, SBCUSD and Lewis.

The CSUSB researcher team assigned to Bridge (Dr. Rachel Weiss, Dr. Mark Agars, and Dr. Mihaela Popescu) has been working with Jeanne Stambaugh and SBCUSD to get funding for the College and Career Readiness Program. Meetings were held in person, online and by phone over the last two months to develop a plan that could gain governmental or foundational funding. The team of CSUSB researchers and Jeanne submitted their first grant proposal for the program on May 25th. This submission was for a Federal Department of Education I3 grant. The CSUSB team felt that proposal is so strong that they are now refining the proposal with Jeanne and will be submitting it to the Lumina Foundation and other educational foundations. The proposal calls for the testing of the new

program at two SBCUSD middle schools with two other similar middle schools used as control sites. We have discussed with the group how we can pull Norton into this study since they are right in the middle of SBCUSD.

K16 Bridge and the new JPA

The school districts of the High Desert have been working with the Department of Education for San Bernardino County to create a new JPA for CTE and ROP (Joint Powers Authority for Career Technical Education) in the High Desert. The new JPA has been formed and will have its offices at the Apple Valley District Office. The new JPA will be using K16 Bridge as its backbone program. With our connections into VVC and the close ties we have developed with VVC's CTE programs we will be able to help build this new effort.

K16 Bridge and Aviation

Victor Valley College's Aviation Program at the Southern California Logistics Airport is working with Bridge to get more students into their program. VVC has created a new course (AVA 50) for Bridge that will be an introduction to their aviation mechanics program. In eighteen months, students can graduate from the program licensed in airframes, engines, and hydraulics. The goal is to bring more students into the program or to get them interested in aeronautical engineering. One idea we are working on is to provide free flight ground school through the RAMP UP immersion classrooms. Students passing this class would be able to enter into flight school at Apple Valley airport. The other idea is to allow students to enroll in the mechanics program as high school sophomores and juniors with courses offered on Saturdays and the summer. Students could then leave the program and enter college with a deeper understanding of aviation and maybe a great skill set to enhance employment opportunities after they graduate.

Matriculation into VVC for High Desert Bridge Students

We are now moving into the next phase of our VVC Bridge matriculation program. Most of our 25 High Desert Bridge Schools (26 next year with the addition of Goodwill High School) have or will graduate in late May or early June. With the help of our twenty-five Bridge Counselors and others we have over 2,800 or 60% of the Valley's seniors going through the process. This process includes career assessments, applications, financial aid, college placement testing and preliminary education plans. In June, Katie Piercy, Kevin Barda (counselor at VVC) and myself will be running Bridge Make-Up days. Our goal is to surpass our number from last year of 1,812 Bridge students attending VVC full time in the fall. Just recently I have been in discussions with VVC staff about dual enrollment and how Bridge could move students into college courses at a younger age. Priority registration for Bridge students enrolling at VVC begins July 18th so I will be providing the board with a complete VVC matriculation report in August.

Thank you,

Chris Piercy
Director, the K16 Bridge Program

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
February 1 - February 29, 2016**

CHECKING (HIGH DESERT PARTNERSHIP)

| | | |
|---------------------------------------------------------------------|--------------|------------|
| Beginning Balance | | \$4,075.90 |
| Revenue | | |
| Transfer from Savings - Educational Activity Grants/Scholarships | \$2,218.00 | |
| Transfer from Savings - Unrestricted | \$7,212.50 | |
| <i>Total</i> | \$9,430.50 | |
| Expenditures | | |
| Engraved Bricks - AAE Capital Campaign | \$431.53 | |
| Spelman College - Nyla Williams - AAE PTC Scholarship | \$500.00 | |
| Transfer to Savings - Educational Activity Grant - Void Check #3188 | \$1,000.00 | |
| AAE - KSPN Club - Educational Activity Grant | \$500.00 | |
| Sterling Solis - Educational Activity Grant | \$1,000.00 | |
| AAE - Pipe and Drape | \$718.00 | |
| LCER - Dr. Pat Caldwell Consultant | \$7,212.50 | |
| <i>Total</i> | \$11,362.03 | |
| Ending Balance | <i>Total</i> | \$2,144.37 |

SAVINGS (HIGH DESERT PARTNERSHIP)

| | | |
|------------------------------------------------------------|--------------|---------------------|
| Beginning Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$196,556.30 |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 |
| Restricted Funds - AAE Staff Scholarship | | \$389.33 |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 |
| Restricted Funds - Davis Endowment | | \$11,435.81 |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 |
| Restricted Funds - HiDAS Endowment | | \$64,306.18 |
| Restricted Funds - IT Scholarship | | \$979.29 |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 |
| Restricted Funds - Mike Mangold Scholarship | | \$4,750.00 |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 |
| Restricted Funds - Foundation Scholarships and Grants | | \$31,596.61 |
| Restricted Funds - VPA Scholarship | | \$566.00 |
| Unrestricted Funds | | \$21,899.79 |
| | | \$344,670.49 |
| Revenue | | |
| Void Check 3188 - Educational Activity Grant | \$1,000.00 | |
| AAE Staff Scholarship | \$60.00 | |
| Sports Camp Fundraiser - AAE Capital Campaign - Playground | \$800.00 | |
| Art Show | \$2,575.00 | |
| Interest | \$29.01 | |
| <i>Total</i> | \$4,464.01 | |
| Expenditures | | |
| Educational Activity Grants/Scholarships | \$2,218.00 | |
| Dr. Pat Caldwell - Consultant | \$7,212.50 | |
| <i>Total</i> | \$9,430.50 | |
| Ending Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$197,373.70 |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 |
| Restricted Funds - AAE Staff Scholarship | | \$449.33 |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 |
| Restricted Funds - Davis Endowment | | \$11,436.68 |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 |
| Restricted Funds - HiDAS Endowment | | \$64,311.98 |
| Restricted Funds - IT Scholarship | | \$979.29 |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 |
| Restricted Funds - Mike Mangold Aviation Scholarship | | \$4,750.00 |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 |
| Restricted Funds - Foundation Scholarships and Grants | | \$32,956.52 |
| Restricted Funds - VPA Scholarship | | \$566.00 |
| Unrestricted Funds | | \$14,689.32 |
| | <i>Total</i> | \$339,704.00 |
| <i>Total Checking and Savings</i> | | \$341,848.37 |

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
March 1 - March 31, 2016**

CHECKING (HIGH DESERT PARTNERSHIP)

| | | |
|---------------------------------------------------------------------|--------------|------------|
| Beginning Balance | | \$2,144.37 |
| Revenue | | |
| Transfer from Savings - Educational Activity Grants/Scholarships | \$209.00 | |
| Transfer from Savings - Unrestricted | \$8,587.50 | |
| <i>Total</i> | \$8,796.50 | |
| Expenditures | | |
| Transfer to Savings - Unused Educational Activity Grant/Scholarship | \$177.50 | |
| Jason Hernandez - Educational Activity Grant - test fees | \$184.00 | |
| Susan Porter - Vendor refund - scholarships | \$25.00 | |
| LCER - Dr. Pat Caldwell Consultant | \$8,587.50 | |
| <i>Total</i> | \$8,974.00 | |
| Ending Balance | <i>Total</i> | \$1,966.87 |

SAVINGS (HIGH DESERT PARTNERSHIP)

| | | |
|-------------------------------------------------------|--------------|---------------------|
| Beginning Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$197,373.70 |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 |
| Restricted Funds - AAE Staff Scholarship | | \$449.33 |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 |
| Restricted Funds - Davis Endowment | | \$11,436.68 |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 |
| Restricted Funds - HiDAS Endowment | | \$64,311.98 |
| Restricted Funds - IT Scholarship | | \$979.29 |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 |
| Restricted Funds - Mike Mangold Scholarship | | \$4,750.00 |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 |
| Restricted Funds - Foundation Scholarships and Grants | | \$32,956.52 |
| Restricted Funds - VPA Scholarship | | \$566.00 |
| Unrestricted Funds | | \$14,689.32 |
| | | \$339,704.00 |
| Revenue | | |
| Unused Educational Activity Grant/Scholarship | \$177.50 | |
| AAE Staff Scholarship | \$60.00 | |
| Art Show | \$850.00 | |
| Interest | \$28.25 | |
| <i>Total</i> | \$1,115.75 | |
| Expenditures | | |
| Educational Activity Grants/Scholarships | \$209.00 | |
| Dr. Pat Caldwell - Consultant | \$8,587.50 | |
| <i>Total</i> | \$8,796.50 | |
| Ending Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$197,390.65 |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 |
| Restricted Funds - AAE Staff Scholarship | | \$509.33 |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 |
| Restricted Funds - Davis Endowment | | \$11,437.53 |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 |
| Restricted Funds - HiDAS Endowment | | \$64,317.63 |
| Restricted Funds - IT Scholarship | | \$979.29 |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 |
| Restricted Funds - Mike Mangold Aviation Scholarship | | \$4,750.00 |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 |
| Restricted Funds - Foundation Scholarships and Grants | | \$33,777.84 |
| Restricted Funds - VPA Scholarship | | \$566.00 |
| Unrestricted Funds | | \$6,103.80 |
| | <i>Total</i> | \$332,023.25 |
| Total Checking and Savings | | \$333,990.12 |

**THE HIGH DESERT PARTNERSHIP IN ACADEMIC EXCELLENCE
COMBINED BALANCE SHEET AND INCOME STATEMENT
April 1 - April 30, 2016**

CHECKING (HIGH DESERT PARTNERSHIP)

| | | | |
|----------------------------------------------------------|--------------|------------|------------|
| Beginning Balance | | | \$1,966.87 |
| Revenue | | | |
| Transfer from Savings - Scholarships - Art Show Expenses | \$2,677.63 | | |
| <i>Total</i> | \$2,677.63 | | |
| Expenditures | | | |
| Cash for Art Show Expenses | \$365.00 | | |
| Bear Valley Party Rental - Art Show Reception | \$100.52 | | |
| Fast Signs - Art Show Sponsor Banner | \$82.08 | | |
| M-Vention Productions - Art Show Reception Entertainment | \$350.00 | | |
| LCER Reimbursement for Art Show Expenses | \$734.13 | | |
| Artist Sales Reimbursement | \$160.00 | | |
| <i>Total</i> | \$1,791.73 | | |
| Ending Balance | <i>Total</i> | \$2,852.77 | |

SAVINGS (HIGH DESERT PARTNERSHIP)

| | | | |
|------------------------------------------------------------|--------------|---------------------|--|
| Beginning Balance | | | |
| Restricted Funds - AAE Capital Campaign | | \$197,390.65 | |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 | |
| Restricted Funds - AAE Staff Scholarship | | \$509.33 | |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 | |
| Restricted Funds - Davis Endowment | | \$11,437.53 | |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 | |
| Restricted Funds - HiDAS Endowment | | \$64,317.63 | |
| Restricted Funds - IT Scholarship | | \$979.29 | |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 | |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 | |
| Restricted Funds - Mike Mangold Scholarship | | \$4,750.00 | |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 | |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 | |
| Restricted Funds - Foundation Scholarships and Grants | | \$33,777.84 | |
| Restricted Funds - VPA Scholarship | | \$566.00 | |
| Unrestricted Funds | | \$6,103.80 | |
| | | \$332,023.25 | |
| Revenue | | | |
| VPA Scholarship | \$100.00 | | |
| School's First Scholarship | \$600.00 | | |
| AAE Staff Scholarship | \$60.00 | | |
| Art Show | \$9,152.62 | | |
| Interest | \$26.44 | | |
| <i>Total</i> | \$9,939.06 | | |
| Expenditures | | | |
| Transfer to Checking from Scholarships - Art Show Expenses | \$2,677.63 | | |
| <i>Total</i> | \$2,677.63 | | |
| Ending Balance | | | |
| Restricted Funds - AAE Capital Campaign | | \$197,406.52 | |
| Restricted Funds - AAE PTC Scholarship | | \$4,016.80 | |
| Restricted Funds - AAE Staff Scholarship | | \$569.33 | |
| Restricted Funds - Ambassadors Scholarship | | \$500.00 | |
| Restricted Funds - Davis Endowment | | \$11,438.32 | |
| Restricted Funds - Foundation Board Scholarship | | \$86.29 | |
| Restricted Funds - HiDAS Endowment | | \$64,322.92 | |
| Restricted Funds - IT Scholarship | | \$979.29 | |
| Restricted Funds - Mike Klein Teacher Scholarship | | \$7,473.47 | |
| Restricted Funds - Daniel Kobold Scholarship | | \$18.00 | |
| Restricted Funds - Mike Mangold Aviation Scholarship | | \$4,750.00 | |
| Restricted Funds - NSAA Capital Campaign | | \$96.62 | |
| Restricted Funds - Senior Leadership Team Scholarship | | \$0.00 | |
| Restricted Funds - Foundation Scholarships and Grants | | \$40,855.47 | |
| Restricted Funds - VPA Scholarship | | \$666.00 | |
| Unrestricted Funds | | \$6,105.65 | |
| | <i>Total</i> | \$339,284.68 | |
| Total Checking and Savings | | \$342,137.45 | |

The High Desert Partnership in Academic Excellence Foundation, Inc.
 Check/Voucher Register - Board Report - 10K
 From 3/2/2016 Through 6/1/2016

| Effective Date | Check Number | Vendor Name | Check Amount | Transaction Description |
|----------------|--------------|-----------------------------|---------------------|--------------------------------------------------------|
| 3/2/2016 | 25575 | Lewis Center for Ed Researc | 68,000.00 | Transfer from DCB to Union |
| 3/2/2016 | 36537 | CharterSAFE | 20,404.00 | Insurance premium pymt for March |
| 3/2/2016 | 36540 | Employment Development D | 17,680.73 | Cert - PIT #815-1243-6 for February |
| 3/2/2016 | 36543 | SBCSS | 39,744.76 | NSAA STRS contributions for February |
| 3/2/2016 | | SBCSS | 89,636.72 | LCER/AE - STRS contributions for February |
| 3/2/2016 | 36544 | SchoolsFirst Federal Credit | 10,538.17 | Employee TSA contributions - February 2016 |
| 3/2/2016 | 36550 | SBCSS | 40,438.65 | LCER/AE - PERS contributions for February |
| 3/2/2016 | 36552 | SBCSS | 11,677.34 | NSAA PERS contributions for February |
| 3/18/2016 | 36677 | SISC | 175,596.35 | Health Coverage for March 2016 |
| 3/22/2016 | 36711 | YMCA - Metropolitan LA Car | 16,500.00 | Leadership Camp 2016 for ROTC |
| 3/31/2016 | 270 | | 209,777.01 | Group: CLASS; Pay Date: 3/31/2016 |
| 4/1/2016 | 271 | | 479,955.71 | Group: CERT; Pay Date: 4/1/2016 |
| 4/6/2016 | 36718 | CharterSAFE | 20,401.27 | Insurance premium pymt for April |
| 4/6/2016 | 36721 | Employment Development D | 17,503.64 | Cert - PIT #815-1243-6 for March |
| 4/6/2016 | 36724 | SBCSS | 12,107.57 | NSAA PERS contributions for March |
| 4/6/2016 | | SBCSS | 40,911.78 | LCER/AE - PERS contributions for March |
| 4/6/2016 | 36725 | SchoolsFirst Federal Credit | 10,438.17 | Employee TSA contributions - March 2016 |
| 4/6/2016 | 36731 | SBCSS | 38,676.80 | NSAA STRS contributions for March |
| 4/6/2016 | | SBCSS | 88,677.74 | LCER/AE - STRS contributions for March |
| 4/14/2016 | 36834 | Pontious and Associates | 15,475.00 | Creation and processing of As Built site Plans |
| 4/21/2016 | 36837 | SISC | 177,443.00 | Health Coverage for April 16 |
| 4/21/2016 | 36856 | SBCSS | 51,364.15 | 14/15 Oversight Fee per MOU 2012-2014 |
| 4/29/2016 | 274 | | 195,019.71 | Group: CLASS; Pay Date: 4/30/2016 |
| 5/2/2016 | 272 | | 471,370.36 | Group: CERT; Pay Date: 5/1/2016 |
| 5/4/2016 | 25576 | Lewis Center for Ed Researc | 75,000.00 | Transfer from DCB to Union |
| 5/4/2016 | 36925 | Employment Development D | 17,257.08 | Cert - PIT #815-1243-6 for May |
| 5/4/2016 | 36929 | SBCSS | 37,799.47 | NSAA STRS contributions for April |
| 5/4/2016 | | SBCSS | 88,231.60 | LCER/AE - STRS contributions for April |
| 5/4/2016 | 36930 | SchoolsFirst Federal Credit | 10,538.17 | Employee TSA contributions - April 2016 |
| 5/4/2016 | 36936 | SBCSS | 10,466.71 | NSAA PERS contributions for April |
| 5/4/2016 | | SBCSS | 41,100.74 | LCER/AE - PERS contributions for April |
| 5/12/2016 | 37000 | Vernier Software & Technolc | 16,877.77 | PO#1516-301-REV - Ramp Up Class Supplies |
| 5/20/2016 | 37027 | Desert Solar, Inc. | 39,538.00 | Solar Project building Permits & Engineering |
| 5/20/2016 | 37042 | KDC Technologies | 13,474.05 | PO#16-123-IT-H - Deposit for Wireless Controller - AAE |
| 5/20/2016 | 37051 | OCBSA | 21,825.00 | 6th Grade Science Camp 5/25/16-5/27/16 |
| 5/20/2016 | 37059 | SISC | 176,217.90 | Health Coverage for May 2016 |
| 5/31/2016 | 275 | | 220,431.07 | Group: CLASS; Pay Date: 5/31/2016 |
| 6/1/2016 | 276 | | <u>487,504.64</u> | Group: CERT; Pay Date: 6/1/2016 |
| Report Total | | | <u>3,575,600.83</u> | |

The High Desert Partnership in Academic Excellence Foundation, Inc.

Balance Sheet

As of 6/1/2016

Current Year

Assets

| | |
|--------------------------------|----------------------|
| Union-Checking | 355,047.41 |
| Union-Savings | 263,987.15 |
| Union Bank Foundation Accounts | 271,604.89 |
| Union Bank Trust Accounts | 526,257.52 |
| Other-Checking | 130,394.56 |
| Other-Savings | 60,400.07 |
| Accounts Receivable | 202,002.17 |
| Laptop Lease Receivable | 449,724.12 |
| Prepaid Expenses | 67,201.67 |
| Fixed Assets | <u>14,597,820.23</u> |
| Total Assets | <u>16,924,439.79</u> |

Liabilities and Net Assets

| | |
|-----------------------------------|-----------------------|
| Accounts Payable Vendor | 230,545.52 |
| Line of Credit | 0.00 |
| Other Current Liability | 266,117.08 |
| Bonds Payable | 5,515,000.00 |
| Laptop Leases Payable | 586,993.31 |
| Other Long Term Liability | 701,568.52 |
| Fund Balance | 11,074,373.44 |
| Excess Revenues over Expenditures | <u>(1,450,158.08)</u> |
| Total Liabilities and Net Assets | <u>16,924,439.79</u> |

The High Desert Partnership in Academic Excellence Foundation, Inc.
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/2/2015 Through 6/1/2016

| | Actuals - This Month | Actuals - Year-to- Date | Budget - Year-to-Date | Total Budget for 15/16 | Percent Total Budget Remaining |
|------------------------------------------|----------------------|----------------------------|-----------------------|------------------------|-----------------------------------|
| Revenue | | | | | |
| Revenue | 19,483,826.03 | 19,483,826.03 | 18,516,819.76 | 20,200,167.00 | (3.54)% |
| Budget Carryover | <u>0.00</u> | <u>0.00</u> | <u>236,385.38</u> | <u>257,874.96</u> | <u>(100.00)%</u> |
| Total Revenue | 19,483,826.03 | 19,483,826.03 | 18,753,205.14 | 20,458,041.96 | (4.76)% |
| Interest | | | | | |
| Revenue - Interest | (329.56) | (329.56) | 0.00 | 0.00 | 0.00% |
| Total Interest | (329.56) | (329.56) | 0.00 | 0.00 | 0.00% |
| Total Revenue | <u>19,483,496.47</u> | <u>19,483,496.47</u> | <u>18,753,205.14</u> | <u>20,458,041.96</u> | <u>(4.76)%</u> |
| Expense | | | | | |
| Salaries | | | | | |
| Certificated | 7,352,948.64 | 7,352,948.64 | 7,550,503.57 | 8,236,913.00 | 10.73% |
| Classified | <u>3,089,456.30</u> | <u>3,089,456.30</u> | <u>3,271,179.08</u> | <u>3,568,559.00</u> | <u>13.42%</u> |
| Total Salaries | 10,442,404.94 | 10,442,404.94 | 10,821,682.65 | 11,805,472.00 | 11.55% |
| Benefits | | | | | |
| Total Benefits | <u>3,120,728.60</u> | <u>3,120,728.60</u> | <u>3,366,510.60</u> | <u>3,672,557.00</u> | <u>15.02%</u> |
| Total Benefits | 3,120,728.60 | 3,120,728.60 | 3,366,510.60 | 3,672,557.00 | 15.03% |
| Books and Supplies | | | | | |
| Total Books and Supplies | <u>1,229,631.03</u> | <u>1,229,631.03</u> | <u>1,161,021.61</u> | <u>1,266,569.00</u> | <u>2.91%</u> |
| Total Books and Supplies | 1,229,631.03 | 1,229,631.03 | 1,161,021.61 | 1,266,569.00 | 2.92% |
| Services, Other Operating Expenses | | | | | |
| Total Services, Other Operating Expenses | <u>2,010,424.56</u> | <u>2,010,424.56</u> | <u>2,200,083.15</u> | <u>2,400,068.00</u> | <u>16.23%</u> |
| Total Services, Other Operating Expenses | 2,010,424.56 | 2,010,424.56 | 2,200,083.15 | 2,400,068.00 | 16.23% |
| Capital Outlay | | | | | |
| Total Capital Outlay | <u>1,686,035.25</u> | <u>1,686,035.25</u> | <u>288,050.58</u> | <u>314,237.00</u> | <u>(436.54)%</u> |
| Total Capital Outlay | 1,686,035.25 | 1,686,035.25 | 288,050.58 | 314,237.00 | (436.55)% |
| Other Outgo - Debt Service | | | | | |
| Total Other Outgo - Debt Service | <u>1,266,032.94</u> | <u>1,266,032.94</u> | <u>345,583.33</u> | <u>377,000.00</u> | <u>(235.81)%</u> |
| Total Other Outgo - Debt Service | 1,266,032.94 | 1,266,032.94 | 345,583.33 | 377,000.00 | (235.82)% |
| Total Expense | <u>19,755,257.32</u> | <u>19,755,257.32</u> | <u>18,182,931.92</u> | <u>19,835,903.00</u> | <u>0.41%</u> |
| Total Expense | 19,755,257.32 | 19,755,257.32 | 18,182,931.92 | 19,835,903.00 | 0.41% |
| Net Income (Loss) | (271,760.85) | (271,760.85) | 570,273.22 | 622,138.96 | (143.68)% |

**Lewis Center for Educational Research
Academy for Academic Excellence
Norton Space and Aeronautics Academy**
Statement of Revenues and Expenditures by Period
Comparative of 2014/15 and 2015/16

| | 07/01/2014 - 6/1/15 | | | 07/01/2015 - 06/1/16 | | |
|------------------------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|-----------------------|
| | Actuals year-to-date | Total Budget | Budget Variance | Actuals year-to-date | Total Budget | Budget Variance |
| Revenue | | | | | | |
| Revenue | | | | | | |
| Revenue | <u>17,660,137.34</u> | <u>16,951,953.00</u> | <u>708,184.34</u> | <u>19,483,826.03</u> | <u>20,200,167.00</u> | <u>(716,340.97)</u> |
| Budget Carryover | <u>1,593,851.67</u> | <u>3,825,244.00</u> | <u>(2,231,392.33)</u> | <u>107,447.90</u> | <u>257,874.96</u> | <u>(150,427.06)</u> |
| Total Revenue | <u>19,253,989.01</u> | <u>20,777,197.00</u> | <u>708,184.34</u> | <u>19,591,273.93</u> | <u>20,458,041.96</u> | <u>(716,340.97)</u> |
| Interest | | | | | | |
| Revenue - Interest | <u>547.55</u> | <u>0.00</u> | <u>547.55</u> | <u>121.82</u> | <u>0.00</u> | <u>121.82</u> |
| Total Interest | <u>547.55</u> | <u>0.00</u> | <u>547.55</u> | <u>121.82</u> | <u>0.00</u> | <u>121.82</u> |
| Total Revenue | <u>19,254,536.56</u> | <u>20,777,197.00</u> | <u>708,731.89</u> | <u>19,591,395.75</u> | <u>20,458,041.96</u> | <u>(716,219.15)</u> |
| Expense | | | | | | |
| Salaries | | | | | | |
| Certificated | <u>6,659,810.70</u> | <u>7,482,090.00</u> | <u>822,279.30</u> | <u>7,352,948.64</u> | <u>8,236,913.00</u> | <u>883,964.36</u> |
| Classified | <u>2,862,032.72</u> | <u>3,048,861.08</u> | <u>186,828.36</u> | <u>3,089,456.30</u> | <u>3,568,559.00</u> | <u>479,102.70</u> |
| Total Salaries | <u>9,521,843.42</u> | <u>10,530,951.08</u> | <u>1,009,107.66</u> | <u>10,442,404.94</u> | <u>11,805,472.00</u> | <u>1,363,067.06</u> |
| Benefits | <u>2,690,603.75</u> | <u>3,117,453.28</u> | <u>426,849.53</u> | <u>3,120,728.60</u> | <u>3,672,557.00</u> | <u>551,828.40</u> |
| Books and Supplies | <u>987,307.73</u> | <u>1,162,906.00</u> | <u>175,598.27</u> | <u>1,229,631.03</u> | <u>1,266,569.00</u> | <u>36,937.97</u> |
| Services, Other Operating Expenses | <u>1,881,280.49</u> | <u>2,075,709.65</u> | <u>194,429.16</u> | <u>2,010,424.56</u> | <u>2,400,068.00</u> | <u>389,643.44</u> |
| Capital Outlay | <u>2,344,603.63</u> | <u>3,549,478.00</u> | <u>1,204,874.37</u> | <u>1,686,035.25</u> | <u>314,237.00</u> | <u>(1,371,798.25)</u> |
| Other Outgo | <u>380,108.21</u> | <u>375,000.00</u> | <u>(5,108.21)</u> | <u>1,266,032.94</u> | <u>377,000.00</u> | <u>(889,032.94)</u> |
| Total Expense | <u>17,805,747.23</u> | <u>20,811,498.01</u> | <u>3,005,750.78</u> | <u>19,755,257.32</u> | <u>19,835,903.00</u> | <u>80,645.68</u> |

The High Desert Partnership in Academic Excellence Foundation, Inc.
Statement of Revenues and Expenditures
From 7/2/2015 Through 6/2/2016

| | Bridge | AAE | Global Ops | NSAA | Operating | IT | Foundation | Capital Improvements | Total |
|------------------------------------------|-------------------|----------------------|--------------------|---------------------|-----------------------|---------------------|----------------|-----------------------|----------------------|
| Revenue | | | | | | | | | |
| Revenue | | | | | | | | | |
| Revenue | <u>289,938.50</u> | <u>11,939,573.66</u> | <u>64,434.40</u> | <u>6,926,796.24</u> | <u>9,839.97</u> | <u>894.69</u> | <u>734.13</u> | <u>251,614.44</u> | <u>19,483,826.03</u> |
| Total Revenue | 289,938.50 | 11,939,573.66 | 64,434.40 | 6,926,796.24 | 9,839.97 | 894.69 | 734.13 | 251,614.44 | 19,483,826.03 |
| Interest | | | | | | | | | |
| Revenue - Interest | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(329.56)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(329.56)</u> |
| Total Interest | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(329.56)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(329.56)</u> |
| Total Revenue | <u>289,938.50</u> | <u>11,939,573.66</u> | <u>64,434.40</u> | <u>6,926,796.24</u> | <u>9,510.41</u> | <u>894.69</u> | <u>734.13</u> | <u>251,614.44</u> | <u>19,483,496.47</u> |
| Expense | | | | | | | | | |
| Salaries | | | | | | | | | |
| Certificated | 93,409.99 | 4,650,227.95 | 2,000.00 | 2,323,272.33 | 283,495.87 | 0.00 | 0.00 | 0.00 | 7,352,406.14 |
| Classified | <u>0.00</u> | <u>1,199,316.18</u> | <u>63,322.69</u> | <u>616,821.55</u> | <u>816,671.31</u> | <u>392,003.65</u> | <u>0.00</u> | <u>0.00</u> | <u>3,088,135.38</u> |
| Total Salaries | 93,409.99 | 5,849,544.13 | 65,322.69 | 2,940,093.88 | 1,100,167.18 | 392,003.65 | 0.00 | 0.00 | 10,440,541.52 |
| Benefits | | | | | | | | | |
| | <u>14,084.35</u> | <u>1,737,374.97</u> | <u>20,000.35</u> | <u>799,236.86</u> | <u>399,584.03</u> | <u>149,925.11</u> | <u>0.00</u> | <u>0.00</u> | <u>3,120,205.67</u> |
| Total Benefits | 14,084.35 | 1,737,374.97 | 20,000.35 | 799,236.86 | 399,584.03 | 149,925.11 | 0.00 | 0.00 | 3,120,205.67 |
| Books and Supplies | | | | | | | | | |
| | <u>35,021.32</u> | <u>550,646.29</u> | <u>8,896.52</u> | <u>359,393.84</u> | <u>6,669.48</u> | <u>254,964.47</u> | <u>0.00</u> | <u>14,039.11</u> | <u>1,229,631.03</u> |
| Total Books and Supplies | 35,021.32 | 550,646.29 | 8,896.52 | 359,393.84 | 6,669.48 | 254,964.47 | 0.00 | 14,039.11 | 1,229,631.03 |
| Services, Other Operating Expenses | | | | | | | | | |
| | <u>99,798.38</u> | <u>288,617.75</u> | <u>8,766.77</u> | <u>614,101.93</u> | <u>877,794.57</u> | <u>119,922.91</u> | <u>819.45</u> | <u>602.80</u> | <u>2,010,424.56</u> |
| Total Services, Other Operating Expenses | 99,798.38 | 288,617.75 | 8,766.77 | 614,101.93 | 877,794.57 | 119,922.91 | 819.45 | 602.80 | 2,010,424.56 |
| Capital Outlay | | | | | | | | | |
| | <u>2,250.00</u> | <u>557.52</u> | <u>0.00</u> | <u>80,235.86</u> | <u>98,010.50</u> | <u>59.00</u> | <u>0.00</u> | <u>1,504,922.37</u> | <u>1,686,035.25</u> |
| Total Capital Outlay | 2,250.00 | 557.52 | 0.00 | 80,235.86 | 98,010.50 | 59.00 | 0.00 | 1,504,922.37 | 1,686,035.25 |
| Other Outgo - Debt Service | | | | | | | | | |
| | <u>0.00</u> | <u>1,188,001.34</u> | <u>0.00</u> | <u>0.00</u> | <u>8,335.00</u> | <u>0.00</u> | <u>0.00</u> | <u>69,696.60</u> | <u>1,266,032.94</u> |
| Total Other Outgo - Debt Service | <u>0.00</u> | <u>1,188,001.34</u> | <u>0.00</u> | <u>0.00</u> | <u>8,335.00</u> | <u>0.00</u> | <u>0.00</u> | <u>69,696.60</u> | <u>1,266,032.94</u> |
| Total Expense | <u>244,564.04</u> | <u>9,614,742.00</u> | <u>102,986.33</u> | <u>4,793,062.37</u> | <u>2,490,560.76</u> | <u>916,875.14</u> | <u>819.45</u> | <u>1,589,260.88</u> | <u>19,752,870.97</u> |
| Net Income (Loss) | <u>45,374.46</u> | <u>2,324,831.66</u> | <u>(38,551.93)</u> | <u>2,133,733.87</u> | <u>(2,481,050.35)</u> | <u>(915,980.45)</u> | <u>(85.32)</u> | <u>(1,337,646.44)</u> | <u>(269,374.50)</u> |

AAE - Budget Comparison 2014/15 to 2015/16

| | 2014-2015 | | | 2015-2016 | | | Comparison |
|------------------------------------|---------------------------|-------------------------------------|------------------------------|---------------------------|-------------------------------------|------------------------------|------------|
| | Total Budget \$ - Revised | Current Period Actual thru May 2015 | Percent Total Budget-to-date | Total Budget \$ - Revised | Current Period Actual thru May 2016 | Percent Total Budget-to-date | |
| Revenue | | | | | | | |
| Revenue | | | | | | | |
| Revenue | 10,486,608.00 | 10,686,327.03 | 101.90% | 12,410,782.00 | 12,180,222.64 | 98.14% | -3.76% |
| Budget Carryover | 3,120,978.00 | 1,300,407.50 | 41.67% | 103,812.00 | 43,255.00 | 41.67% | 0.00% |
| Capital Improvements | | | | | | | |
| Total Revenue | 13,607,586.00 | 11,986,734.53 | 88.09% | 12,514,594.00 | 11,061,747.16 | 88.39% | -3.76% |
| Expense | | | | | | | |
| Salaries | | | | | | | |
| Certificated | | | | | | | |
| Certificated Salaries | 4,857,823.00 | 4,348,943.48 | 89.52% | 5,193,841.00 | 4,650,227.95 | 89.53% | 0.01% |
| Total Certificated | 4,857,823.00 | 4,348,943.48 | 89.52% | 5,193,841.00 | 4,650,227.95 | 89.53% | 0.01% |
| Classified | | | | | | | |
| Classified Salaries | 1,043,578.00 | 1,078,056.46 | 103.30% | 1,480,725.00 | 1,199,316.18 | 81.00% | -22.31% |
| Total Classified | 1,043,578.00 | 1,078,056.46 | 103.30% | 1,480,725.00 | 1,199,316.18 | 81.00% | -22.31% |
| Total Salaries | 5,901,401.00 | 5,426,999.94 | 91.96% | 6,674,566.00 | 5,849,544.13 | 87.64% | -4.32% |
| Benefits | | | | | | | |
| Health Benefits | 885,063.00 | 806,573.25 | 91.13% | 1,003,442.00 | 844,045.77 | 84.12% | -7.02% |
| STRS | 385,465.00 | 366,851.45 | 95.17% | 536,178.00 | 478,890.26 | 89.32% | -5.86% |
| PERS | 140,634.00 | 119,156.26 | 84.73% | 198,740.00 | 136,189.09 | 68.53% | -16.20% |
| Employer Costs | 286,746.00 | 208,014.26 | 72.54% | 346,505.00 | 278,249.85 | 80.30% | 7.76% |
| Total Benefits | 1,697,908.00 | 1,500,595.22 | 88.38% | 2,084,865.00 | 1,737,374.97 | 83.33% | -5.05% |
| Books and Supplies | | | | | | | |
| Approved Text Books | 117,000.00 | 54,825.80 | 46.86% | 177,000.00 | 90,954.82 | 51.39% | 4.53% |
| Books | 5,900.00 | 31.23 | 0.53% | 6,500.00 | 5,653.08 | 86.97% | 86.44% |
| Class Supplies | 152,725.00 | 201,136.19 | 131.70% | 113,725.00 | 286,068.95 | 251.54% | 119.85% |
| Equipment (under 5K) | 69,025.00 | 3,829.51 | 5.55% | 53,525.00 | 5,395.76 | 10.08% | 4.53% |
| Food | 110,000.00 | 110,057.26 | 100.05% | 110,000.00 | 115,964.03 | 105.42% | 5.37% |
| Office Supplies | 12,500.00 | 6,087.25 | 48.70% | 12,500.00 | 12,715.77 | 101.73% | 53.03% |
| Postage | 250.00 | 3,728.13 | 1491.25% | 6,250.00 | 4,377.52 | 70.04% | -1421.21% |
| Computers | | 2,108.68 | N/A | 0.00 | 8,147.16 | N/A | N/A |
| Equipment for Resale | 0.00 | 0.00 | N/A | 0.00 | 673.38 | N/A | N/A |
| Furniture | 10,000.00 | 11,071.79 | 110.72% | 15,000.00 | 22,737.74 | 151.58% | 31.72% |
| Books, Media, Library | 15,000.00 | 12,179.43 | 81.20% | 15,000.00 | 9,638.09 | 64.25% | -16.94% |
| Total Books and Supplies | 492,400.00 | 405,055.27 | 82.26% | 509,500.00 | 562,326.30 | 110.37% | 28.11% |
| Services, Other Operating Expenses | | | | | | | |
| Employee Admin | 1,600.00 | 1,749.95 | 109.37% | 1,600.00 | 1,061.36 | 66.34% | -43.04% |
| Testing | 12,000.00 | 9,909.05 | 82.58% | 12,000.00 | 1,537.28 | 12.81% | -69.76% |
| Field Trip | 2,000.00 | 27,192.50 | 1359.63% | 5,000.00 | 51,403.38 | 1028.07% | -331.56% |
| Referees | 12,500.00 | 15,908.00 | 127.26% | 12,500.00 | 9,092.00 | 72.74% | -54.53% |
| Travel | 12,000.00 | 7,158.98 | 59.66% | 2,000.00 | 9,844.39 | 492.22% | 432.56% |
| Training and Conferences | 41,757.00 | 25,903.38 | 62.03% | 32,327.00 | 11,015.84 | 34.08% | -27.96% |
| Dues and Memberships | 10,500.00 | 10,892.25 | 103.74% | 13,000.00 | 8,745.00 | 67.27% | -36.47% |
| AVUSD Fees | 7,800.00 | 0.00 | 0.00% | 8,200.00 | 0.00 | 0.00% | 0.00% |
| S B Co Fees | 0.00 | 427.00 | N/A | 2,000.00 | 0.00 | 0.00% | N/A |
| Bank Fees | 0.00 | 392.33 | N/A | 500.00 | 0.00 | 0.00% | N/A |
| Legal Fees | 900.00 | 841.00 | 93.44% | 26,000.00 | 563.50 | 2.17% | -91.28% |
| Consulting | 0.00 | 24,680.00 | N/A | 10,000.00 | 39,102.50 | 391.03% | N/A |
| SELPA Services | 19,250.00 | 0.00 | 0.00% | 96,216.00 | 0.00 | 0.00% | 0.00% |
| Utilities | | | | 34,000.00 | 73.42 | 0.22% | 0.22% |
| Emergency-First Aid | 1,500.00 | 1,056.44 | 70.43% | 1,500.00 | 443.79 | 29.59% | -40.84% |
| Rental - Leases | 133,524.00 | 169,387.56 | 126.86% | 87,024.00 | 76,247.49 | 87.62% | -39.24% |
| Public Relations | 0.00 | 0.00 | 0.00% | 1,000.00 | 0.00 | 0.00% | 0.00% |
| Special Events | 10,100.00 | 3,208.59 | 31.77% | 10,500.00 | 5,298.09 | 50.46% | 18.69% |
| Facilities - Maintenance | 0.00 | 500.00 | 0.00% | 0.00 | 5,557.96 | 0.00% | 0.00% |
| Auto | 0.00 | 0.00 | N/A | 0.00 | 450.78 | N/A | N/A |
| Bus | 40,000.00 | 66,911.35 | 167.28% | 45,000.00 | 57,927.23 | 128.73% | -38.55% |
| Total Services, Other Operating | 305,431.00 | 366,118.38 | 119.87% | 400,367.00 | 278,364.01 | 69.53% | -50.34% |
| Capital Outlay | | | | | | | |
| Site Improvements | 103,812.00 | 1,023.84 | 0.99% | 161,312.00 | 0.00 | 0.00% | -0.99% |
| Bldg Improvements | 2,846,141.00 | 1,700,514.81 | 59.75% | 0.00 | 1,201,822.35 | N/A | N/A |
| Capital Equipment (over 5K) | 0.00 | 6,979.50 | N/A | 0.00 | 66,419.48 | 0.00% | N/A |
| Total Capital Outlay | 2,949,953.00 | 1,708,518.15 | 57.92% | 161,312.00 | 1,268,241.83 | 786.20% | 728.29% |
| Other Outgo | | | | | | | |
| Interest Expense | 260,000.00 | 183,476.62 | 70.57% | 237,000.00 | 179,499.40 | 75.74% | 5.17% |

| | | | | | | | |
|-----------------------------------|----------------------|---------------------|---------------|----------------------|----------------------|----------------|------------|
| DCB- Loan Principal | 115,000.00 | 135,000.00 | 117.39% | 140,000.00 | 140,000.00 | 100.00% | -17.39% |
| DCB- LOC Loan Fees | 0.00 | 6,913.76 | N/A | 0.00 | 0.00 | 0.00% | N/A |
| Tetra | <u>0.00</u> | <u>14,800.95</u> | <u>N/A</u> | <u>0.00</u> | <u>938,198.54</u> | <u>0.00%</u> | <u>N/A</u> |
| Total Other Outgo | 375,000.00 | 340,191.33 | 90.72% | 377,000.00 | 1,257,697.94 | 333.61% | 242.89% |
| Total Expense | 11,722,093.00 | 9,747,478.29 | 83.15% | 10,207,610.00 | 10,953,549.18 | 107.31% | 24.15% |
| Net Revenue in Excess of Expenses | 1,885,493.00 | 2,239,256.24 | 0.05 | 2,306,984.00 | 108,197.98 | (0.19) | |

Total active accts = 983, Accts with one current pymt late = 0, Inactive accts (students have left) = 1, % that are up-to-date = 99.9%

NSAA - Budget Comparison 2014/15 to 2015/16

| | 2014-2015 | | | 2015-2016 | | | Comparison |
|------------------------------------|---------------------------|-------------------------------------|------------------------------|---------------------------|-------------------------------------|------------------------------|------------|
| | Total Budget \$ - Revised | Current Period Actual thru May 2015 | Percent Total Budget-to-date | Total Budget \$ - Revised | Current Period Actual thru May 2016 | Percent Total Budget-to-date | |
| Revenue | | | | | | | |
| Revenue | | | | | | | |
| Revenue | 6,107,153.00 | 6,503,180.54 | 106.48% | 7,516,196.00 | 6,925,142.24 | 92.14% | -14.35% |
| Budget Carryover | 659,112.00 | 274,630.00 | | 55,925.00 | 23,302.08 | | |
| Capital Improvements | | | | | | | |
| Total Revenue | 6,766,265.00 | 6,777,810.54 | 100.17% | 7,572,121.00 | 6,948,444.32 | 91.76% | -14.35% |
| Expense | | | | | | | |
| Salaries | | | | | | | |
| Certificated | | | | | | | |
| Certificated Salaries | 2,216,126.00 | 1,956,459.88 | 88.28% | 2,652,316.00 | 2,323,272.33 | 87.59% | -0.69% |
| Total Certificated | 2,216,126.00 | 1,956,459.88 | 88.28% | 2,652,316.00 | 2,323,272.33 | 87.59% | -0.69% |
| Classified | | | | | | | |
| Classified Salaries | 602,044.00 | 565,218.81 | 93.88% | 817,886.00 | 616,821.55 | 75.42% | -18.47% |
| Total Classified | 602,044.00 | 565,218.81 | 93.88% | 817,886.00 | 616,821.55 | 75.42% | -18.47% |
| Total Salaries | 2,818,170.00 | 2,521,678.69 | 89.48% | 3,470,202.00 | 2,940,093.88 | 84.72% | -4.76% |
| Benefits | | | | | | | |
| Health Benefits | 408,869.00 | 329,505.73 | 80.59% | 461,346.00 | 381,844.86 | 82.77% | 2.18% |
| STRS | 160,039.00 | 148,332.05 | 92.68% | 269,883.00 | 221,400.21 | 82.04% | -10.65% |
| PERS | 99,815.00 | 83,781.39 | 83.94% | 113,137.00 | 76,684.30 | 67.78% | -16.16% |
| Employer Costs | 126,641.00 | 112,555.66 | 88.88% | 148,738.00 | 119,307.49 | 80.21% | -8.66% |
| Total Benefits | 795,364.00 | 674,174.83 | 84.76% | 993,104.00 | 799,236.86 | 80.48% | -4.28% |
| Books and Supplies | | | | | | | |
| Approved Text Books | 85,500.00 | 54,855.95 | 64.16% | 102,711.00 | 81,907.90 | 79.75% | 15.59% |
| Books | 4,000.00 | 0.00 | 0.00% | 500.00 | 4,583.26 | 916.65% | 916.65% |
| Class Supplies | 71,456.00 | 59,418.28 | 83.15% | 91,188.00 | 31,291.39 | 34.32% | -48.84% |
| Equipment (under 5K) | 19,000.00 | 6,854.20 | 36.07% | 20,500.00 | 12,584.52 | 61.39% | 25.31% |
| Food | 190,000.00 | 189,399.60 | 99.68% | 205,000.00 | 201,778.37 | 98.43% | -1.26% |
| Office Supplies | 16,500.00 | 10,867.93 | 65.87% | 16,500.00 | 11,376.49 | 68.95% | 3.08% |
| Computers | 0.00 | 23,071.60 | N/A | 5,500.00 | 6,503.25 | 118.24% | N/A |
| Furniture | 0.00 | 14,203.68 | N/A | 0.00 | 5,414.78 | N/A | N/A |
| Software | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| Books, Media, Library | 10,000.00 | 7,945.00 | 79.45% | 10,000.00 | 4,592.16 | 45.92% | -33.53% |
| Total Books and Supplies | 396,456.00 | 366,616.24 | 92.47% | 451,899.00 | 360,032.12 | 79.67% | -12.80% |
| Services, Other Operating Expenses | | | | | | | |
| Employee Admin | 1,100.00 | 2,160.27 | 196.39% | 1,100.00 | 1,667.60 | 151.60% | -44.79% |
| Testing | 13,000.00 | 603.10 | 4.64% | 13,000.00 | 2,197.66 | 16.91% | 12.27% |
| Referees | 20,000.00 | 650.00 | 3.25% | 4,500.00 | 1,785.00 | 39.67% | 36.42% |
| Field Trip | | 0.00 | N/A | 3,000.00 | 55.45 | 1.85% | N/A |
| Travel | 11,200.00 | 8,769.74 | 78.30% | 4,700.00 | 13,610.56 | 289.59% | 211.29% |
| Training and Conferences | 74,041.00 | 15,451.53 | 20.87% | 37,200.00 | 42,643.61 | 114.63% | 93.76% |
| Dues and Memberships | 5,150.00 | 3,077.10 | 59.75% | 3,650.00 | 6,894.04 | 188.88% | 129.13% |
| Provided Training | 5,000.00 | 0.00 | 0.00% | 5,000.00 | 0.00 | 0.00% | 0.00% |
| S B Co Fees | 50,496.00 | 2,872.31 | 5.69% | 71,918.00 | 54,114.15 | 75.24% | 69.56% |
| Legal Fees | 750.00 | 6,995.71 | 932.76% | 26,000.00 | 37,464.75 | 0.00% | -932.76% |
| Consulting | 49,005.00 | 70,957.52 | 144.80% | 30,600.00 | 56,317.84 | 0.00% | -144.80% |
| SELPA Services | 0.00 | 0.00 | 0.00% | 64,116.00 | 0.00 | 0.00% | 0.00% |
| Janitorial | 12,000.00 | 20,686.67 | 172.39% | 0.00 | 60,187.39 | N/A | N/A |
| Pest Control | 0.00 | 0.00 | N/A | 0.00 | 1,882.00 | | |
| Security | 25,000.00 | 73,788.36 | 295.15% | 0.00 | 65,028.90 | N/A | N/A |
| Copier | 20,000.00 | 20,174.11 | 100.87% | 20,000.00 | 23,515.46 | 117.58% | 16.71% |
| Emergency-First Aid | 500.00 | 376.22 | 75.24% | 500.00 | 253.18 | 50.64% | -24.61% |
| Facilities Maintenance | 15,000.00 | 15,614.94 | 104.10% | 0.00 | 8,691.85 | N/A | N/A |
| Auto | 0.00 | 0.00 | N/A | 6,000.00 | 258.50 | 4.31% | N/A |
| Bus | 0.00 | 0.00 | N/A | 0.00 | 734.40 | N/A | N/A |
| Equipment Repairs | 0.00 | 0.00 | N/A | 69,324.00 | 0.00 | 0.00% | N/A |
| Trash and Sewer | 0.00 | 8,365.33 | N/A | 0.00 | 11,889.26 | N/A | N/A |
| Gardening | 6,000.00 | 1,152.25 | 19.20% | 1,000.00 | 1,680.74 | 168.07% | 148.87% |
| Utilities | 55,000.00 | 62,506.06 | 113.65% | 55,000.00 | 72,617.41 | 132.03% | 18.38% |
| Advertising - Marketing | 8,500.00 | 8,818.40 | 103.75% | 8,500.00 | 6,430.75 | 75.66% | -28.09% |
| Public Relations | 3,280.00 | 306.66 | 9.35% | 3,280.00 | 1,303.83 | 39.75% | 30.40% |
| Postage | 3,000.00 | 2,223.41 | 74.11% | 3,000.00 | 3,425.38 | 114.18% | 40.07% |
| Rental - Leases | 147,600.00 | 133,445.24 | 90.41% | 144,000.00 | 131,974.35 | 91.65% | 1.24% |
| Special Events | 6,000.00 | 3,458.72 | 57.65% | 6,000.00 | 3,925.77 | 65.43% | 7.78% |
| Total Services, Other Operating | 531,622.00 | 462,453.65 | 86.99% | 581,388.00 | 610,549.83 | 105.02% | 18.03% |
| Capital Outlay | | | | | | | |
| Site Improvements | 568,525.00 | 590,371.78 | 103.84% | 87,925.00 | 314,069.91 | 357.20% | 253.36% |
| Capital Equipment (over 5K) | 0.00 | 6,979.50 | N/A | | 1,771.05 | 0.00% | N/A |
| Total Capital Outlay | 568,525.00 | 597,351.28 | 105.07% | 87,925.00 | 315,840.96 | 359.22% | 254.15% |
| Other Outgo | | | | | | | |
| Interest Expense | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| DCB- Loan Principal | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| DCB- LOC Loan Fees | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| Tetra | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| Total Other Outgo | 0.00 | 0.00 | N/A | 0.00 | 0.00 | N/A | N/A |
| Total Expense | 5,110,137.00 | 4,622,274.69 | 90.45% | 5,584,518.00 | 5,025,753.65 | 89.99% | -0.46% |
| Revenue less Expenditures | 1,656,128.00 | 2,155,535.85 | | 1,987,603.00 | 1,922,690.67 | | |

**Foundation Board, NSAA School Board Committee and AAE School Board Committee
Joint Attendance Log 2016**

| | January | February | Feb 25 Special | Feb 29 Special | March Combined | April 22 Special | May 12 Special | April | May | June Combined | % |
|------------------------------------|---------|----------|-------------------|-------------------|-------------------|---------------------|-------------------|---------|---------|------------------|------|
| Buck Goodspeed | | | Present | Present | Present | Present | Present | | | | 100% |
| Regina Bell | | | Present | Present | Present | Present | Present | | | | 100% |
| Bud Biggs | | | Present | Present | Present | Present | Present | | | | 100% |
| Donna Siegel | | | Present | Present | Absent | Present | Present | | | | 80% |
| Kirtland Malhum | | | Present | Present | Present | Absent | Present | | | | 80% |
| NSAA School Board Committee | | | | | | | | | | | |
| Duberly Beck | Present | Present | Present | Present | Present | Present | Present | Present | Present | | 100% |
| Tom Rosenbaum | Present | Present | Present | Present | Present | Present | Present | Present | Present | | 100% |
| Andrew Jaramillo | Present | Present | Present | Present | Present | Present | Present | Present | Absent | | 89% |
| Marcia Vargas | Present | Present | Absent | Present | Absent | Present | Present | Absent | Present | | 67% |
| Scott Johnson | Present | Present | Present | Absent | Absent | Present | Absent | Present | Absent | | 56% |
| AAE School Board Committee | | | | | | | | | | | |
| Robert Lovingood | Absent | Present | Present | Present | Present | Present | Present | Present | Present | | 89% |
| Kevin Porter | Present | Present | Present | Present | Present | Present | Absent | Present | Absent | | 78% |
| David Bains | Present | Present | Present | Absent | Absent | Present | Present | Present | Present | | 78% |
| Russell Stringham | Absent | Present | Present | Present | Present | Absent | Present | Present | Present | | 78% |
| Jose Palavox | Present | Present | Absent | Absent | Present | Present | Present | Absent | Present | | 67% |
| Rick Wolf | Absent | Present | Abset | Present | Present | Present | Present | Present | Absent | | 67% |

Foundation Board Give and Get
High Desert "Partnership in Academic Excellence" Foundation, Inc.

| Member | Current Fiscal Year 2015 /2016 | | | | Previous Fiscal Year 2014 / 2015 | | | |
|--------------------------|--------------------------------|-----------------|---------------|------------------|----------------------------------|-----------------|---------------|-----------------|
| | Give | Get | In-kind | Total | Give | Get | In-kind | Total |
| David Bains | \$ 100 | | | \$ 100 | \$ 100 | | | \$ 100 |
| Duberly Beck | \$ 1,000 | | \$ 300 | \$ 1,000 | \$ 50 | | | \$ 50 |
| Bud Biggs | \$ 100 | \$ 5,200 | | \$ 5,300 | | \$ 2,500 | | \$ 2,500 |
| Buck Goodspeed | \$ 200 | | | \$ 200 | \$ 25 | \$ 3,000 | | \$ 3,025 |
| Andy Jaramillo | \$ 350 | | | \$ 350 | \$ 350 | | | \$ 350 |
| Scott Johnson | | | | \$ - | | | | \$ - |
| Robert Lovingood | \$ 1,600 | | | \$ 1,600 | \$ 650 | | | \$ 650 |
| Kirtland Mahlum | | | | \$ - | | | | \$ - |
| Jose Palafox | \$ 200 | | | \$ 200 | | | | \$ - |
| Kevin Porter | \$ 188 | \$ 350 | | \$ 538 | \$ 125 | \$ 100 | | \$ 225 |
| Tom Rosenbaum | \$ 100 | | | \$ 100 | | \$ 250 | | \$ 250 |
| Donna Siegel | \$ 550 | | | \$ 550 | \$ 275 | \$ 173 | | \$ 448 |
| Russ Stringham | | | \$ 401 | \$ - | \$ 100 | | \$ 634 | \$ 100 |
| Marcia Vargas | \$ 365 | | | \$ 365 | \$ 200 | | | \$ 200 |
| Regina Weatherspoon-Bell | | | \$ 100 | \$ - | \$ 125 | | | \$ 125 |
| Rick Wolf | | | | \$ - | | | | \$ - |
| | | | | \$ - | | | | |
| | | | | \$ - | | | | |
| | | | | \$ - | | | | |
| | | | | \$ - | | | | |
| Total | \$ 4,753 | \$ 5,550 | \$ 801 | \$ 10,303 | \$ 2,000 | \$ 6,023 | \$ 634 | \$ 8,023 |

LCER Monthly Grant Tracker 2016

| Month | Grant or Opportunity | Amount | Due Date | Date Submitted | Result (To be |
|-----------------|-----------------------------------------------------------------------------|---------------|-----------------------------------|------------------------------------------|----------------------|
| January | | | | | |
| | Quarterly Needs Assessment | N/A | N/A | N/A | N/A |
| | Monthly LCER Grant Newsletters | N/A | N/A | N/A | N/A |
| | Spencer Foundation (K16 Bridge) | \$ 50,000.00 | Moved to 5/2/16 | In Progress | |
| | Steelcase Foundation Active Learning Center Furniture Grant | \$ 62,000.00 | 2/12/2016 | In Progress | |
| | Lowe's Toolbox for Education - AAE (Federwisch, Baere) | \$ 5,000.00 | 2/12/2016 | In Progress | |
| | AIS Mandarin Chinese Teacher Exchange Grant - NSAA | TBD | 1/25/2016 | Completed Narrative- NSAA decided not to | |
| | Wells Fargo - AAE (security) | TBD | Rolling | In Progress | |
| | Bank of America (K16 Bridge) | TBD | 2/12/2106 | In Progress | |
| | Amateur Radio Grant | TBD | 11/1/2016 | Not Pursued- Not a match for teacher's | |
| | Research CA Early Learning Block Grant/Targeted Play | N/A | N/A - will revisit this on May 10 | N/A | |
| February | | | | | |
| | Monthly LCER Grant Newsletters | N/A | 2/7/2016 | N/A | N/A |
| | Spencer Foundation (K16 Bridge) | \$ 50,000.00 | Moved to 5/2/16 | In Progress | |
| | Steelcase Foundation Active Learning Center Furniture Grant | \$ 62,000.00 | 2/12/2016 | Not Pursued- No responses | |
| | Lowe's Toolbox for Education - AAE (Federwisch, Baere) | \$ 5,000.00 | 2/12/2016 | Not Pursued- No responses | |
| | Wells Fargo - AAE (security) | TBD | Rolling | In Progress | |
| | Braitmayer Foundation (K16 Bridge) | \$ 35,000.00 | 3/15/2016 | In Progress | |
| | Bank of America (K16 Bridge) | TBD | 2/12/2106 | 2/12/2016 | Expected in May |
| March | | | | | |
| | Monthly LCER Grant Newsletters | N/A | 3/7/2016 | N/A | N/A |
| | Wells Fargo - AAE (security) | TBD | Rolling | In Progress | |
| | Spencer Foundation (K16 Bridge) | \$ 50,000.00 | 5/2/2016 | In Progress | |
| | Braitmayer Foundation (K16 Bridge) | \$ 35,000.00 | 3/15/2016 | 3/15/2016 | |
| | SCE (Scholarships-AAE) | \$ 5,000.00 | Opens 6/1 | | |
| | CCCCO (CA Comm Coll Chancellor's Office) Grants Teleconference (K16 Bridge) | N/A | 3/1/2016 | 3/1/2016 | N/A |

| | | | | | |
|------------------------------------------------------------------------------------------------------|-----------|-----------------|----------------------------|-------------------------|----------------------------------------------------------|
| Walmart (AAE/NSAA) | \$ | 2,000.00 | Rolling | Not Pursued-alternative | |
| Walmart (Federwisch) | \$ | 2,000.00 | Rolling | In Progress | |
| MLB Baseball Tomorrow Fund (AAE/NSAA) | | TBD | Quarterly | In Progress | |
| April | | | | | |
| Quarterly Needs Assessment | | N/A | N/A | N/A | N/A |
| Monthly LCER Grant Newsletters | | N/A | N/A | N/A | N/A |
| Walmart (Federwisch) | \$ | 2,000.00 | Rolling | 4/11/2016 | |
| RGK- Juarez | | TBD | Rolling | 4/29/2016 | |
| CAP Aeronautics- Ardenski | \$ | 250.00 | 12/31/2016 | In Progress | |
| WalMart- Gromley | \$ | 2,000.00 | Rolling | In Progress | |
| State Farm YAB - Federwisch | \$ | 68,000.00 | 4/29/2016 | 4/28/2016 | 6 - 8 weeks |
| K16 Bridge SIM COACH Grants | | N/A | 4/18/2016 | 4/18/2016 | |
| Teleconference- USC, CSUSB, Peterson's | | | | | |
| GO! Kids in Game (AAE/NSAA) | \$ | 10,000.00 | | In Progress | |
| May | | | | | |
| Quarterly Needs Assessment | | N/A | N/A | N/A | N/A |
| Monthly LCER Grant Newsletters | | N/A | N/A | N/A | N/A |
| i3 (Investing In Innovation) Federal Grant: Partnership between LCER's K16 BRIDGE/CSUSB/SBCUSD | \$ | 5,000,000.00 | Preapplication due 5/26 | 5/26/2016 | Those invited to full application will be notified |
| GO! Kids in Game (AAE) | \$ | 5,000.00 | 6/1/2016 | Submitted 5/11/16 | |
| GO! Kids in Game (NSAA) | \$ | 5,000.00 | 6/1/2016 | Submitted 5/17/16 | |
| AWARD WalMart- Gromley | \$ | 2,500.00 | Rolling | Submitted 5/4/16 | \$2500 on 5/25/16 |
| CAP Aeronautics- Ardenski | \$ | 200.00 | 12/31/2016 | Submitted 5/23 | |
| Walmart (Federwisch) | \$ | 2,000.00 | Rolling | In Progress | |
| Scholastic - Vasquez | \$ | 2,200.00 | Rolling | Submitted 5/19/16 | |
| Roads to Reading - Vasquez | \$ | 2,200.00 | Rolling | In Progress | |
| June | | | | | |
| Monthly LCER Grant Newsletters | | N/A | N/A | N/A | N/A |
| SCE (Scholarships-AAE) | \$ | 5,000.00 | 6/30/2016 | | |
| Scholastic - Vasquez | \$ | 2,200.00 | Rolling | | |
| Walmart (Federwisch) | \$ | 2,500.00 | Rolling | | |
| Lumina - K16 Bridge | | TBD | Rolling | | |

The High Desert “Partnership in Academic Excellence” Foundation Board
Consultant Report – May 2016
By Rick Piercy

The Reason We Are Here



And Another Year Ends

A few weeks back, Linda and I helped chaperone the Ambassadors’ two-day trip to Laguna Beach. During the trip, the subject of colleges, of course, came up with each of the seniors sharing their destination. There was excitement about the new opportunities that they would be enjoying. Several had already connected with past AAE students that are currently attending their colleges. During the drive, one of the students was riding with Linda and they shared that VVC would be their destination...not by choice. As the student shared their plans, it was obvious that they were embarrassed by the situation. Their family just didn’t have the money for them to spend all four years at an expensive university. Linda tried to help by telling the student that VVC is a great school and that both our daughters spent their first two years there, as did I, by choice. Some of the professors that our daughters had at VVC were better than those they had when they went on to their universities, and...we all left college without debt.

When Linda told me about this student, I felt ashamed that I have often been guilty of contributing to these feelings of embarrassment by praising students for getting into prestigious schools or universities and not recognizing the efforts of all of our students as they seek careers through many forms of post-secondary education and training. Our K16 Bridge program gives all students in the High Desert the ability to get priority registration. We have many students that are finishing in 2 years and moving on to 4-year institutions, because the Bridge Program is designed to matriculate students fully ready for the rigors of higher academia. We know that the staffs at both AAE and NSAA are working incredibly hard to give students the tools they will need to fulfill their dreams. We need competent, honest and hardworking people in all aspects of society. We need a society so prepared that they can adapt, adjust and recreate themselves to meet the demands of a rapidly changing geopolitical world. Some of the most successful students that have graduated from the AAE have, today, high paying careers, doing very important work that protects all of us. The vocational and technical training they received in post secondary institutions has led to very fulfilling and rewarding futures.

Below are some of my ideas on what we, as a society and as The Lewis Center for Educational *Research*, must do to become a greater change agent for the 21st Century educational system and that’s what our students should expect and demand.

“Importance of Education in Society”

“Education, if looked at beyond its conventional boundaries, forms the very essence of all our actions. What we do is what we know and have learned, either through instructions or through observation and assimilation. When we are not making an effort to learn, our mind is always processing new information or trying to analyze the similarities as well as the tiny nuances within the context which makes the topic stand out or seem different. If that is the case then the mind definitely holds the potential to learn more, however, it is us who stop ourselves from expanding the horizons of our knowledge with self-doubt or other social, emotional, or economic constraints.” Rohini Mohan

Think about it. How do we educate our children and young adults? How do we deal with children born into poverty, and our own ignorance and prejudice that have been the norm for multiple generations? By changing the paradigm? Creating a paradigm shift that transcends race, social and economic status, cultural differences, geographic locations and historic stereotypes? It takes individuals that are willing to break the mold; create a new vision of reality and re-invent the future. It is all of us: Board members, parents, teachers, grandparents, community leaders and our children. Let’s put aside our preconceived notions, our long held beliefs about what we think education looks like, and come together to thrust the system into the 21st century.

The educational system is built on a model that is over a century old; a lot has changed in that time. Single mothers and fathers are commonplace, latchkey kids, drugs, obesity, and an epidemic of autism and behavior problems. Politicians brag that they are increasing the amount spent on education while increasing the services that schools must provide. Our children face difficulties that were unimaginable a century ago. Their news is delivered live on their phones, tablets, Face Book and Twitter. The world they see is perpetually in conflict, at war and in social strife. Our children live in a digital world that has opened the door to fantastic opportunities as well as temptations that lead them to terrifying traps. I am not saying that adults don’t try to protect children from the dark side of the digital world, but most of us are digital immigrants while our children are the digital natives.

We need a paradigm that builds a team between not only parents and teachers, but includes the children. The 21st Century School needs to be a place where children are safe - physically, mentally and emotionally. It needs to engage children and parents at a much earlier age with the ability to customize the academic pathway for every student. The assembly line, factory model needs to be replaced by a completely new system where the learning style of students is matched by the teaching style of teachers. The State and Federal Government needs to turn education back over to the local schools. The organizational structure of the school system itself should also move to a model that more resembles a hospital. The hospital administrator doesn’t make more than the neurosurgeon. The job of Superintendent, and other business functions, are a unique skill set and thus should be educated in these disciplines, not as the only path to higher pay for teachers. Professional educators function in many way that parallel doctors. They both diagnose and prescribe; they both have specific expertise and they both are highly

trained. Like their medical counterpart, teachers should be paid based on both merit and on the value of that expertise. Individual contracts for teachers must be built to reflect the excellence and dedication of the professional educator, with compensation that fairly represents the value on the individual. The classroom must also change with “like groupings” of learners. Teachers currently work with large, and in everyway except age, dissimilar children at various levels of academic accomplishments and needs.

We as a school community need to make every child feel wanted, loved and cared for. We talk a lot about character, about Courage, Generosity and Honor. We, as adults need to put this into action. Children learn far more from our example, than our words. They listen far more to those they admire, and retain more from those who exhibit exemplary behavior consistently, and they mirror those characteristics when they trust that we care.

As your consultant and your friend, it is time for all of us to put the needs of our children as the first priority. Each of you has a constituency. You are people looked up to in the community and at our schools, both NSAA and AAE. Next November, America is going to take a new direction, and you could be at the forefront of the movement. San Bernardino County is well known around the country because of the terrorist attacks. Wouldn't it be amazing to come together and use that awful notoriety as a springboard to an educational paradigm shift that changes a nation? We can do this!

Rick

“I have a dream that my four little children will one day live in a nation where they will not be judged by the color of their skin, but by the content of their character.”

Martin Luther King

High Desert
“Partnership in Academic Excellence”
Foundation, Inc.

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

RESOLUTION NO. 2016 – 02

High Desert "Partnership in Academic Excellence" Foundation, Inc.
Executive Compensation Resolution

The Board of Directors (“Board”) of the High Desert “Partnership in Academic Excellence” Foundation, Inc. (the “Foundation”), a tax exempt, California nonprofit public benefit corporation operating public charter schools, does hereby adopt the following resolution pursuant to the provisions of the California Nonprofit Integrity Act, and as also required by the Internal Revenue Service requirements for tax exempt (501c3) entities:

WHEREAS, when the Foundation considers renewing or extending a contract term or modifying total compensation (separate from organization wide increases) to be paid to the Foundation’s Interim Chief Executive Officer, the Board must ensure that such compensation is reasonable; and

WHEREAS, the Board must determine the compensation of the Foundation’s Interim Chief Executive Officer within the confines of legal requirements and best practices for tax exempt, nonprofit corporations; and

WHEREAS, the Board must ensure the Interim Chief Executive Officer’s compensation is within the range of similar organizations across the region, also taking into account other factors the Board believes pertinent to the setting of its Interim Chief Executive Officer’s compensation; and

WHEREAS, the Board desires to take all recommended steps to ensure the compensation paid to the Interim Chief Executive Officer is reasonable, and that the Board has followed legally required procedures, as detailed below:

1. Approval of Compensation. The Board must evaluate annually the compensation of the Foundation’s “senior officer” and approve in advance any change to the compensation for the “senior officer.”
2. Definitions. For purposes of this resolution, the Foundation’s senior officer is the Interim Chief Executive Officer, and the total compensation paid to the Interim Chief Executive Officer is understood to include a base salary, any bonuses, retirement benefits, fringe benefits, liability insurance premiums, and other monetary or non-monetary benefits provided.
3. Recusal. Any Board members related to the Interim Chief Executive Officer, any employee Board members reporting to the Interim Chief Executive Officer or under his supervision, or any other individual having a personal interest in the compensation paid to the Interim Chief Executive Officer, and the Interim Chief Executive Officer himself have been excluded from the Board’s discussion and determination of reasonable compensation.
4. Determining Compensation. The Board’s review of compensation data will guide the Board prior to its making any decisions to alter the Interim Chief Executive Officer’s compensation to ensure the compensation to be paid is reasonable. When determining whether the compensation or any change to compensation is reasonable, the Board:

- a. Has been presented with and considered comparability data and compared the compensation to be paid to the Interim Chief Executive Officer with the compensation paid to the equivalent senior officers from at least three (3) similar organizations operating in metropolitan areas that have comparable revenues, employees, service populations and skills.
 - b. Recognizes the unique benefits provided by the Interim Chief Executive Officer to the Foundation, including the following: a) her past, present and future commitment to the Foundation; b) the special knowledge, experience and relationships with community members possessed by the Interim Chief Executive Officer, which would be difficult to replace; and (c) her record of achievement at the Foundation.
5. Source of Comparability Data. The Board has reviewed comparability data by documenting the compensation paid to officers holding similar positions in similar organizations. (See attached documentation at **Exhibit A**, Interim Chief Executive Officer Reasonable Compensation Comparability Data, attached here and incorporated by reference.) Specifically, the compensation paid to school leaders at similar nonprofits operating public school districts and public charter schools, as documented by Forms 990 filed with the IRS, leaders of local private schools as documented by Forms 990 and an examination of compensation paid to regional public school district superintendents, as documented in public records.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the foregoing resolution.

BE IT FURTHER RESOLVED, that the Secretary of the Board hereby is authorized to certify this resolution.

* * *

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by the following vote at a regular Board meeting this 13th day of June, 2016.

Ayes: [INSERT NAMES]

Nos: [INSERT NAMES]

Abstentions: [INSERT NAMES]

By: _____
 Andrew Jaramillo, Secretary

Exhibit A

SUMMARY OF COMPENSATION AND BENEFITS SURVEY DATA -

UPDATED WITH DATA FOR SCHOOL DISTRICTS AND PUBLIC CHARTER SCHOOLS

The following is a summary of our findings following review and comparison of a sampling of total compensation levels (salary, fringe benefits, and additional incentive pay) received by public school leaders for four local school district/public charter schools.

I. GRANTING AGENCIES

Part I focuses on the comprehensive salary, benefits, and incentives received by Superintendents at our granting agencies, the Apple Valley Unified School District and the San Bernardino County Superintendent of Schools.

| San Bernardino County Superintendent of Schools (SBCSS) | |
|----------------------------------------------------------------|---------------|
| School / District Info | Amount |
| Number of Schools / Campuses | N/A |
| Number of Staff | 1888 |
| Number of Students | 2489 |
| Superintendent / CEO Info | Amount |
| Base Salary | \$220,000 |
| Retirement Contribution | 11% |
| Medical Benefits | \$15,015 |
| Dental | \$12.87 |
| Vision | \$209.76 |
| Statutory Benefits: | |
| Benefit: Social Security | |
| Benefit: Medicare | |
| Benefit: Workers Compensation | |
| Benefit: State Unemployment Insurance | |
| Life Insurance Premium (coverage amount \$50,000) | \$50 |

| | |
|-----------------------------------------|---------------------|
| Other Benefits: | |
| Benefit: TSA Annual Contribution | \$4,800.00 |
| Benefit: Professional Membership | \$3,010.00 |
| Benefit: Car Allowance | \$650.00 |
| Benefit: Mobile Phone Allowance | \$960.00 |
| Total Compensation Package | \$244,657.63 |

Apple Valley Unified School District (AVUSD)

| School / District Info | Amount |
|-----------------------------------------------------|------------|
| Number of Schools / Campuses | 13/14 |
| Number of Staff | 1377 |
| Number of Students | 12,945 |
| Superintendent / CEO Info | Amount |
| Base Salary | \$193,907 |
| Retirement Contribution | \$20,806 |
| Medical Benefits | \$0 |
| Dental | \$0 |
| Vision | \$0 |
| Statutory Benefits: | |
| Benefit: Social Security | \$0 |
| Benefit: Medicare | \$2,810.64 |
| Benefit: Workers Compensation | \$7,174.57 |
| Benefit: State Unemployment Insurance | \$96.96 |
| Life Insurance Premium (coverage amount \$0) | \$0 |
| Other Benefits: | |

| | |
|------------------------------------------|---------------------|
| Benefit: cash in lieu of benefits | \$10,000 |
| Benefit: | |
| Benefit: | |
| Benefit: | |
| Total Compensation Package | \$213,989.17 |

II. PUBLIC CHARTER SCHOOLS

Part II focuses on the comprehensive salary, benefits, and incentives received by two local charter school administrators in the High Desert holding positions equivalent to non-charter public schools. Those schools are Excelsior Charter Schools and Riverside Preparatory Academy.

Still waiting for this data to be returned. It will be returned prior to the June 13, 2016 Board Meeting and will be updated in the report to the Board.

AT-WILL EMPLOYMENT AGREEMENT
Between
THE HIGH DESERT “PARTNERSHIP IN ACADEMIC EXCELLENCE” FOUNDATION, INC.
AND
LISA LAMB

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above named employee (“Employee”) and the Governing Board (“Board”) of the High Desert “Partnership in Academic Excellence” Foundation, Inc. (the “Foundation”), a non-profit public benefit corporation which operates the Lewis Center for Educational Research, as well as the charters schools of the Academy for Academic Excellence and the Norton Space & Aeronautics Academy, which were approved by the Apple Valley Unified School District and the San Bernardino County Superintendent of Schools, respectively (collectively referred to herein as “Granting Agencies”). The Board desires to hire employees who will assist the Foundation in achieving the goals and meeting the requirements of the Foundation’s charters, and implementing their purposes, policies, and procedures. The parties recognize that the Foundation is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992.

WHEREAS, the Foundation and the Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT

1. The Foundation has been established and operates pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* The Foundation’s schools have been duly approved by the Granting Agencies, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, the Foundation has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-Profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, the Foundation is considered a separate legal entity from the Granting Agencies. The Granting Agencies shall not be liable for any debts and obligations of the Foundation, and the Employee signing below expressly recognizes that she is being employed by the Foundation and not the Granting Agencies.
3. Pursuant to Education Code section 47610, the Foundation must comply with all of the provisions set forth in its charters, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. The Foundation shall be deemed the exclusive public school employer of the employees at the Foundation for purposes of Government Code section 3540.1.

B. EMPLOYMENT TERMS AND CONDITIONS

1. **Duties**

The Employee shall work in the position of Interim Chief Executive Officer. The Employee will perform such duties as the Foundation may reasonably assign and the Employee will abide by all Foundation policies and procedures as adopted and amended from time to time. The Employee further agrees to abide by the Foundation’s charters. A copy of the job description for the above position is attached hereto and incorporated by reference herein. These duties may be amended

from time to time in the sole discretion of the Foundation.

2. **Work Schedule**

The daily work schedule for this full-time position shall generally be Monday through Friday, 7:00 a.m. to 4:00 p.m. While the Employee shall generally be available to the Foundation during this time period, the duties of this position may require work on weekends and before and after the regular hours of the work day.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. The current year schedule is attached hereto and incorporated by reference herein.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with the Foundation.

3. **Compensation**

The annual compensation for this position shall be consistent with the CEO salary schedule, subject to all regular withholdings, which is attached hereto and incorporated by reference herein, which shall be paid in twelve (12) monthly installments. The Employee's compensation may be prorated depending on whether she remains employed, or in active/full-time work status, for all workdays of this position. As an exempt employee, the Employee shall not be eligible to earn overtime.

4. **Benefits**

a. **Health Benefits.** The Employee shall be afforded such health and other benefits of employment as shall be granted to Foundation management employees, including entitlement to participation in PERS or STRS.

b. **Sick Leave.** The Employee shall accrue sick days as shall be granted to other Foundation management employees. Sick days do not carry over from year to year and are not paid out.

5. **Performance Evaluation**

The Board shall evaluate the performance of the Employee at least once annually. This evaluation shall be based on the job description and performance objectives as defined in this Agreement and Board policy and procedure. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Board deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and she shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to Employee, the Board shall meet with Employee to discuss the evaluation. Failure to evaluate the Employee shall not impair the Foundation's ability to discipline/release the Employee on an at-will basis as outlined herein.

6. **Employee Rights**

Employment rights and benefits for employment at the Foundation shall only be as specified in this Employment Agreement, the Foundation's charters, the Charter Schools Act and the Foundation's Employee Handbook, which from time to time may be amended and modified by the Foundation. Employment rights and benefits may be affected by other applicable agreements

or directives or advisories from the California Department of Education or the State Board of Education. During the term of this Agreement, the Employee shall not acquire or accrue tenure, or any employment rights with the Foundation.

7. **Licensure**

The Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges she is a child care custodian and is certifying that she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for the Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice and the Federal Bureau of Investigations. A certificate showing that within the last 60 days the Employee has submitted to a tuberculosis risk assessment and if tuberculosis risk factors were identified, has been examined by a physician, nurse practitioner, or local health department and has been found to be free of infectious tuberculosis.

10. **Conflicts of Interest**

The Employee understands that, while employed at by the Foundation, she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with her employment with the Foundation.

11. **Outside Professional Activities**

Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. The Foundation shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **Expense Reimbursement**

The Foundation shall reimburse the Employee for all documented actual and necessary expenses personally incurred within the scope of employment in accordance with applicable Foundation policy and authorization.

13. **Required Contract Provisions**

The following provisions are required to be included in this Agreement by the California Government Code:

a. **Limitations on Cash Settlement**

In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of Employee multiplied by twelve (12).

b. **Required Reimbursements**

Employee shall be required to reimburse the Foundation for any salary or fees she receives from the Foundation in relation to her placement on paid administrative leave pending criminal charges if she is convicted of a crime involving the abuse of her office/position. Regardless of the term of this Agreement, if the Agreement is terminated, Employee must reimburse the Foundation for any cash settlement she receives in relation to her termination if she is convicted of a crime involving the abuse of her office/position.

C. **EMPLOYMENT AT-WILL**

The Foundation may terminate this Agreement and Employee's employment at any time with or without cause, with or without advance notice, at the Foundation's sole and unreviewable discretion. Either party may immediately terminate this Agreement and Foundation employment upon written notice to the other party.

Employee also may be demoted or disciplined and the terms of her employment may be altered at any time, with or without cause, at the discretion of the Foundation. No one other than the Board of the Foundation has the authority to alter this arrangement, to enter into an agreement for employment for a specified period of time, or to make any agreement contrary to the term of this Agreement, and any such agreement must be in writing and must be signed by the Board of the Foundation and by the affected employee and must specifically state the intention to alter this "at-will" relationship.

In the event of charter revocation or non-renewal, all contractual obligations under this Agreement cease immediately upon the effective date of revocation or non-renewal.

D. **GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without

prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions hereof will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

E. ACCEPTANCE OF EMPLOYMENT

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with the Foundation on the terms specified herein.
2. All information I have provided to the Foundation related to my employment is true and accurate.
3. A copy of the job description is attached hereto.
4. This is the entire agreement between the Foundation and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: _____ Date: _____

Address: _____

Telephone: _____

Foundation Approval:

Dated: _____

H.O. Biggs, Foundation Board Chairperson

*This Employment Agreement is subject to ratification
and approval by the Governing Board of the Foundation.*

LEWIS CENTER FOR EDUCATIONAL RESEARCH
17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414

JOB DESCRIPTION
President / Chief Executive Officer ("CEO")

MISSION STATEMENT: The Lewis Center for Educational Research ("LCER") is an organization grounded in our three core principles of Courage, Generosity and Honor. We are dedicated to offering high quality, innovative, data driven educational programs that support students to exceed expectations.

DESCRIPTION: The President/CEO is employed by and works under the direction of the High Desert "Partnership in Academic Excellence" Foundation, Inc. Board of Directors ("Foundation"). The President/CEO will provide executive leadership in administering the various aspects of the Foundation, LCER, the Academy for Academic Excellence ("AAE") Charter School, the Norton Space and Aeronautics ("NSAA") Charter School, as well as future program development and opportunities for growth and expansion. The President/CEO will be responsible for providing organizational direction and guidance in a collaborative and results-oriented fashion. As the President/CEO, he/she will be expected to provide consistent leadership through example, provide guidance and support, and make complicated decisions pertaining to personnel, budget and programs.

REQUIRED QUALIFICATIONS:

- ◆ Master's degree in education, school administration, business/leadership or related field
- ◆ Five years of full time school administrative experience
- ◆ Five years of successful full time teaching experience
- ◆ Appropriate Administrative Services Credential
- ◆ Valid California Drivers License

PRE-EMPLOYMENT REQUIREMENTS:

- ◆ A certificate stating freedom from tuberculosis
- ◆ Candidates selected for employment are required to be fingerprinted and cleared by the CA Department of Justice through the Lewis Center (LCER) and must provide the LCER with a certificate stating freedom from tuberculosis before beginning work

JOB REQUIREMENTS (Skills, Knowledge and Abilities):

- ◆ Adeptness at dealing effectively with employees and others on a one-to-one basis and in groups
- ◆ Effective oral and written communication skills
- ◆ Ability to forge cooperative relationships with community members and other public agency personnel
- ◆ Operating procedures of an educational based organization
- ◆ Principles, practices and techniques related to areas of responsibility
- ◆ Applicable Federal, State and local laws, regulations and procedures
- ◆ Principles and practices of organization
- ◆ Administrative and personnel management
- ◆ School and community partnerships
- ◆ Student expulsion process

- ◆ Research and development of the LCER, AAE and NSAA; and curriculum development, course of study and scope and sequence in a comprehensive educational program
- ◆ Organize and present ideas effectively in oral and written form
- ◆ Maintain effective, cooperative working relationships with administrators, certificated and classified employees, parents, students and community members
- ◆ Effectively represent the Foundation in the community; plan, organize and direct programs, services and projects related to areas of assignment
- ◆ Budget and effectively manage budget; prepare clear, complete and concise reports and proposals
- ◆ Analyze situations carefully and adopt effective courses of action
- ◆ Supervise, train and evaluate assigned staff
- ◆ High moral and ethical character
- ◆ Demonstrate ability to maintain effective working relations with employees, parents, students, and the community
- ◆ Ability to work under pressure and meet deadlines
- ◆ Ability to organize work, lead and supervise associates
- ◆ Will be required to use personal vehicle to travel between campuses and attend meetings as needed

JOB RESPONSIBILITIES/DUTIES:

- ◆ Provide leadership in planning, developing, implementing and evaluating the overall instructional programs provided under the umbrella of the Foundation
- ◆ Ensure that the various programs and projects are consistent with the established goals, objectives and policies, and implement the Vision of the Foundation
- ◆ Provide oversight for the Lewis Center's research-based, longitudinal study to ensure its compliance to proven scientific guidelines
- ◆ Direct the integration and coordination of services with other organizations, AVUSD, groups, schools, colleges, universities and individuals
- ◆ Represent the Foundation at various community functions and events
- ◆ Facilitate a friendly, “team orientated”, collaborative working environment for employees of the Foundation and LCER, and support informed decision-making among the team to effect improved communication, trust and efficiency throughout the organization
- ◆ Define quality indicators for the organization through the active participation of the staff
- ◆ Ensure the establishment of K-12 Common Core Standards, benchmarks, rubrics and curriculum guides that provide measurable student results-indicators to ensure instructional quality and accountability
- ◆ Design, develop and implement a comprehensive evaluation program for employees of the Foundation
- ◆ Provide program evaluation utilizing research-based models
- ◆ Implement state-of-the-art Instructional Technology
- ◆ Direct and prepare an annual budget for all organizational factions of the Foundation
- ◆ Direct and oversee staff, ensuring compliance with procedural policies
- ◆ Oversee the development of board policies related to all areas of operation, including but not limited to personnel, fiscal management and educational issues
- ◆ Actively seek out partnerships with businesses, organizations and individuals to promote the goals and mission of the Foundation
- ◆ Actively seek grants to fund the programs and activities of the Foundation and its various organizations
- ◆ Communicate with political leaders to promote and clarify the goals and mission of the Foundation
- ◆ Oversee all building programs of the Foundations
- ◆ Act as the designated offer of the Board to initiate legal opinion from the Foundations' attorneys, secure Board approval before initiating any legal action on behalf of the Board

- ◆ Perform other duties as assigned by the Board

WORKING CONDITIONS:

Environment:

- ◆ Indoor/Outdoor school campus environment
- ◆ Subject to constant interruptions, public contact and multiple tasks and timelines
- ◆ Occasional outside weather conditions
- ◆ Occasionally works weekends and/or evenings

Physical Abilities:

- ◆ Ability to observe, see, hear, and respond to children and youth's needs, emergencies, and conflicts that might occur in any form of program setting
- ◆ Ability to stand, sit, stoop, walk, kneel, and perform grasping and handling motions and torso rotations on a continuous basis and the ability to reach in all directions
- ◆ Ability to hear and speak clearly to exchange information in person and/or on the telephone
- ◆ Seeing to read and compose written materials
- ◆ Dexterity of hands & fingers to operate computer keyboard & other office equipment for extended periods of time
- ◆ Lift or lift and carry up to 35 pounds

Employment Policy: It is the policy of the Lewis Center, in accordance with applicable provisions of state and federal law, to be an equal opportunity employer, by providing and safeguarding the opportunity for all qualified persons to seek, obtain and hold employment at the Lewis Center without discrimination based on race, color, religious creed, political or union affiliation, national origin, sex, age (over 40), physical or mental handicap, medical condition as defined in the California Government Code, or marital status. The Lewis Center for Educational Research is an at-will employer. The conditions of the job, including hours, wages, and working conditions, may be changed at any time.

Lewis Center for Educational Research 2016-2017 SCHOOL YEAR Work CALENDAR

Employee Name:

Lisa Lamb

of Work Days:

210

| | | | | | |
|----------|--------------------|---------------------|---------------|-----------|---------------|
| Holidays | Teacher In-Service | Scheduled Work Days | School Starts | No School | Non-Duty Days |
|----------|--------------------|---------------------|---------------|-----------|---------------|

(7/29/15 Mandatory All Staff Meeting)

July-16

| M | T | W | TH | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

Work Days 14

August-16

| M | T | W | TH | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

Work Days 23

September-16

| M | T | W | TH | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

Work Days 19

| | |
|-------|-----|
| July | 14 |
| Aug | 23 |
| Sept | 19 |
| Oct | 12 |
| Nov | 18 |
| Dec | 15 |
| Jan | 16 |
| Feb | 19 |
| March | 15 |
| April | 20 |
| May | 22 |
| June | 17 |
| | 210 |

October-16

| M | T | W | TH | F |
|----|----|----|----|----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

Work Days 12

November-16

| M | T | W | TH | F |
|----|----|----|----|----|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

Work Days 18

December-16

| M | T | W | TH | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

Work Days 15

January-17

| M | T | W | TH | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

Work Days 16

February-17

| M | T | W | TH | F |
|----|----|----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | | | |

Work Days 19

March-17

| M | T | W | TH | F |
|----|----|----|----|----|
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

Work Days 15

April-17

| M | T | W | TH | F |
|----|----|----|----|----|
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| | | | | |

Work Days 20

May-17

| M | T | W | TH | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

Work Days 22

June-17

| M | T | W | TH | F |
|----|----|----|----|----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

Work Days 17

CEO Salary Schedule 2016-2017 with 3%

| | | Column 1 | | Column 2 | | Column 3 | | Column 4 | | Column 5 | |
|-------|------|----------|--------------|----------|--------------|----------|--------------|----------|--------------|----------|--------------|
| Range | Days | Per Diem | Annual | Per Diem | Annual | Per Diem | Annual | Per Diem | Annual | Per Diem | Annual |
| 5 | 210 | \$663.31 | \$139,295.10 | \$689.84 | \$144,866.40 | \$717.44 | \$150,662.40 | \$746.14 | \$156,689.40 | \$775.98 | \$162,955.80 |