

Lewis Center Foundation

Meeting Minutes

September 29, 2016

1.0 CALL TO ORDER:

The meeting was called to order by Donna Siegel at 9:11 am.

2.0 ROLL CALL:

Members present: Lisa Lamb, Jim Quinn, Teresa Dowd, Rena Payne, Donna Siegel, and Kevin Crosson. Others present: Pat Caldwell, Consultant.

3.0 DISCUSSION ITEMS:

01. Fundraising

None at this time as we are still in the process of setting up goals, bylaws, etc.

02. Lewis Center Foundation Bylaws update

Pat Caldwell advised the committee as of September 28, 2016 the Lewis Center for Educational Research Board approved a move to call the Fundraising Committee the Lewis Center Foundation Board. Pat handed out Draft Bylaws of the Lewis Center Foundation for us all to review. We read in detail the bylaws and discussed any questions and board concerns. Due to time restrictions we were unable to finish our review of the entire bylaws and will finish our review at the next meeting.

4.0 CONSENT AGENDA:

- .01 Approve Minutes – June 21, 2016 Regular Meeting**
- .02 Approve Minutes – August 25, 2016 Regular Meeting**

On a motion by Lisa Lamb and seconded by Donna Siegel, vote 6-0 Action Items 9.01- 9.03 were approved.

6.0 FOUNDATION MEMBER AND STAFF COMMENTS: *(Foundation members and staff members may ask a question for clarification; make a brief announcement or a brief report on his or her own activities.)* None

7.0 RECOMMENDATIONS TO LEWIS CENTER FOR EDUCATIONAL RESEARCH BOARD: None

8.0 ADJOURNMENT: Foundation Chair – 10:08

Respectfully submitted,
Rena Payne
Administrative Assistant to the AAE Principal &
Staff Support to the Foundation