

**Lewis Center Foundation
Minutes
January 8, 2019**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:08 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Charity Frash, Buck Goodspeed (arrived at 9:20) and Marcia Vargas were present.

Lewis Center Foundation Members, Tyler Jaramillo and Donna Siegel were absent.

Staff members Valli Andreasen, Tony Castro, Michael Clark, Teresa Dowd, David Gruber, Lisa Lamb and Lisa Longoria, and LCER Board Chair Duberly Beck were also in attendance.

3. **Public Comments:**
4. **Special Presentations:** None
5. **Consent Agenda:**
.01 Approve Minutes of November 16, 2018 Regular Meeting

On a motion by Desiree Burgnon, seconded by Charity Frash, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda item 5.01.

6. **Discussion/Action Items:**
 - .01 Report on IE Resource Network – Charity Frash reported she attended a network meeting of non profits regarding funding sites. We need to gather statistics on the “why”. Desiree also noted that she attended a webinar regarding a federal donations site, but there is a \$400 fee.
 - .02 Discuss Victor Valley Chamber Golf Tournament – Lisa Lamb reported that at the Victor Valley Chamber meeting they announced their previous golf tournament partner would not be participating with them this year and were looking for a new 501(c)(3) partner. Each entity could receive around \$25K. It is held in September, so if we participated it would be in place of the Wine & Cheese or brewery event. Lisa, Marcia and Teresa will meet with the Chamber to follow-up.
 - .03 Planning for 2019 Annual Gala –
 - David is developing a budget
 - We would like to honor and highlight a staff member – we will see if a video can be done
 - Lisa Lamb will contact Tom Hoegerman and Angel Arrington as honorees as well
 - Honorees will receive 2 tickets
 - Lisa Lamb will make sure Rick Piercy and Jerry Lewis are there
 - Please test the registration page to be sure it looks good
 - Teresa will send out a Google doc of invitees – please add any to the list that you can think of
 - The event will be advertised at the chamber meetings
 - Marcia, Duberly and Lisa committed to buying a table
 - Desiree is looking into entertainment – a band for dancing and a DJ for cocktail hour
 - Invitations will be e-vites, with 200 printed for special mail contacts
 - LCER is a 501(c)(3) organization and Tax ID # 33-0542733 should be added to the invitation
 - Lisa Lamb, Lisa Longoria, Teresa, Marcia, Desiree and Charity will meet at the Hilton Garden Inn to see the space and schedule a food tasting
 - We would like to have the silent auction online. Duberly will get the information on this.
 - Lisa Lamb and Toni Preciado will be the MCs
 - Lisa Longoria is the chair for decorations

- Invitation should go out the end of February
- Michael Clark will send a list of what he needs for the invitation

7. Information Included in Packet:

.01 Lewis Center Foundation Financial Reports

1. November 2018 Foundation Balance Sheet and Foundation Savings Report
2. Donations – 2018-19

8. Board/Staff Comments:

.01 Ask a question for clarification

.02 Make a brief announcement – The next meeting will start at 8:30 a.m. rather than 9:00.

.03 Make a brief report on his or her own activities

.04 Future agenda items

9. Recommendations to the LCER Board: Marcia will let them know about the golf tournament and will hand out Save the Date cards.

10. Adjournment: Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:55 a.m.