

Lewis Center Foundation
Minutes
June 2, 2020

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Marcia Vargas called the meeting to order at 9:10 am.
2. **ROLL CALL:** Lewis Center Foundation Board Members Duberly Beck, Desiree Burgnon, Charity Frash, Tyler Jaramillo, Umang Patel, Jessica Rodriguez and Marcia Vargas were in attendance.

Lewis Center Foundation Board Member Buck Goodspeed was absent.

Staff members Valli Andreasen, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **PUBLIC COMMENTS:** None

4. **CONSENT AGENDA:**

- .01 Approve Minutes of May 5, 2020 Regular Meeting
- .02 Approve 2020-21 Lewis Center Foundation Board Meeting Calendar

On a motion by Duberly Beck, seconded by Desiree Burgnon, vote 7-0, the Lewis Center Foundation Board approved Consent Agenda items 4.01-4.02.

5. **ACTION ITEMS:**

.01 Duberly discussed the proposal she distributed to recognize employee years of service and retirement. Duberly will work on a projected cost analysis for the next 5 years. Lisa stated it is a great plan that will make our staff feel valued. The \$ towards a celebration could go towards a little good bye party with a cake or light food brought in. The years of service recognition could be presented by the Foundation at the all staff meeting presentations. Valli shared what AAE has planned for our retirees this year. They will be doing a drive by to their homes to bring a beach chair, umbrella and cooler with drinks. The Foundation can reimburse for these items. On a motion by Desiree Burgnon, seconded by Tyler Jaramillo, vote 7-0, the Lewis Center Foundation Board approved the Retirement and Milestone Recognition Plan, effective for this year's retirees and the years of service recognition to begin 2020-21 school year, based on cost analysis. We could do a budget for it for the year. The funds will come out of the Unrestricted Funds. Pricing for pins will be provided, as it was cut from the LCER budget this year. Lisa will discuss the recognition program with Exec Team, including going to a milestone recognition program rather than recognizing each year of service.

6. **DISCUSSION ITEMS:**

.01 Fundraising: Lisa reported that the VV Chamber discussed the golf tournament yesterday. They still really want to do it and are hoping to still hold it with modifications. We hope to start planning in July. The Foundation should begin speaking with donors and letting them know. Lisa will reach out to Mark regarding sponsorship levels. We will want to use the Give Smart platform for this event.

7. **INFORMATION INCLUDED IN PACKET:**

.01 Lewis Center Foundation Financial Reports

1. April 2020 Foundation Savings Report and Balance Sheet - Marcia asked what HiDAS was. It is the High Desert Astronomical Society. They were given a large endowment where the principle is held and they can use the interest for observatory equipment.
2. Donations 2019-20
3. LCF Board Attendance Log

8. **BOARD/STAFF COMMENTS:**

1. Ask a question for clarification – Marcia asked if scholarships had been given out. They have been decided. Lisa updated the Foundation on the Board's approval of club fund changes due to school changes. Marcia asked about construction updates. The NSLA grading process has begun, with June 13, 2021 as the completion date with school to start August 30 2021. AAE should start grading next week for the MPR. January 2021 is the expected completion date. On a suggestion by LCER Board member David Rib, the LCER Governing Board has been discussing naming the MPR after Bud Biggs. Marcia asked about the return to school. We are doing a lot of planning of what that will look like and it will be consistent between the schools. Marcia congratulated the teachers on behalf of the Foundation Board for all their work with distance learning.
2. Make a brief announcement or report on his or her own activities
3. Future agenda items

9. **RECOMMENDATIONS TO THE LCER BOARD:** Let them know communications will be forthcoming for the golf tournament, and share the Retirement and Recognition plan.

10. **ADJOURNMENT:** Chairman Marcia Vargas adjourned the meeting at 10:05 a.m.