

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)**  
**April 4, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Lisa Lamb called the meeting to order at 5:04 p.m.
2. **ROLL CALL:** Edie Armenta, Rosalie Cameron, Araceli Gonzalez, Buck Goodspeed and Jessica Rodriguez were present. Sarina Daniel was absent.

LCER Staff Lisa Lamb, Teresa Dowd and Jisela Corona were also in attendance. Armando Quintana joined by phone.

3. **PUBLIC COMMENTS:** None

4. **CONSENT AGENDA:**

- .01 Approve Minutes of March 7, 2022 Regular Meeting
- .02 Approve Lewis Center Foundation Board Meeting Dates 2022-23

On a motion by Araceli Gonzalez, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board approved the Consent Agenda.

5. **DISCUSSION/ACTION ITEMS:**

- .01 Approve Rosalie Cameron as a Member of the Lewis Center Foundation Board – Rosalie introduced herself. She was previously on the LCER Governing Board. On a motion by Buck Goodspeed, seconded by Araceli Gonzalez, vote 4-0, the Lewis Center Foundation approved Rosalie Cameron as a member.
- .02 LCER Board Update – Lisa Lamb reported that we are just coming back from spring break, and working on the A-G grant, had a Town Hall at both sites, and are working on the NSLA Gym construction.
- .03 Strategic Planning April 15, 2022 at NSLA – Lisa Lamb reported that the Lewis Center Foundation is invited to strategic planning to develop fundraising objectives aligned with the Board’s goals.
- .04 Lewis Center Foundation Board Fundraising Training and Orientation May 2, 2022 – Lisa Lamb reported that Pat Caldwell will be doing a Foundation Board Fundraising Training and Orientation for this group on May 2. The Lewis Center Foundation participates in fundraising events, friendraising events, fund development, and are ambassadors of the LCER.
- .05 Recruitment of Community Members – Lisa Lamb suggested inviting community members to the next fundraiser that you’d like to join the Foundation. Edie has been speaking to parents and they are not clear on the different boards, committees, PTC, etc. Jisela will send a flyer to the Foundation Board that she created for the Town Hall that explains the various groups that can be used when speaking to contacts. It will also be send out on Infinite Campus and posted on social media. This would be a good flyer for back to school night as well. We are working on expanding the Foundation web page and on internal and external recruitment flyers with contact information. Edie noted that companies that would maybe donate if we had something to give to them. Jisela will work on a brochure we could use about who we are and include a QR code that we can give out to businesses.
- .06 Fundraisers
  - i. Solar School Flyer – Lisa Lamb reported that David Gruber presented this flyer to see if the Foundation was interested in meeting with them to see if it’s something we wanted to do. If not maybe PTO/PTC would want to. The solar company would give funding to the school based on energy assessments and or solar system installation. It is worth meeting with them and vetting the company and get references from other schools they’ve worked with. Buck and Araceli will join the zoom meeting once it’s set up.
  - ii. May 26, 2022 Brew Event – Jisela Corona and Araceli are planning to meet this Wednesday. With former Foundation member Tyler’s help. Jisela has narrowed it down to Escape or Ritual and we will visit them to see which location would work best. We may need to postpone the date to allow more planning time.

6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*

- .01 Lewis Center Foundation Financial Reports
- .02 Donations 2021-22
- .03 Lewis Center Foundation Board Attendance Log
- .04 LCER Grant Tracking Report

7. **BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification – It was asked if meetings will be at 5:00 p.m. going forward and held at both sites. Yes, they will, and if members need to attend by teleconference, let Teresa know 1 week prior to the meeting so the location may be posted on the agenda.
- .02 Make a brief announcement or report on his or her own activities – Lisa would like to give a stipend to Jeff Henderson for his work on AV in the multipurpose room at AAE. He spent many hours researching the system and on the installation over break. The group thought this is a great recognition.
- .03 Future agenda items

8. **RECOMMENDATIONS TO THE LCER BOARD:**

9. **ADJOURNMENT:** The meeting was adjourned at 5:45 p.m.