

LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Meeting of the Lewis Center Foundation

Meeting at Lewis Center for Educational Research

17500 Mana Rd., Apple Valley, CA 92307

Additional Location: 503 E. Central Ave., San Bernardino, CA 92408

August 7, 2018 - Public Meeting – 9:00 a.m.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chair Marcia Vargas
2. **ROLL CALL:** Chair Marcia Vargas
3. **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes shall be observed. Those wishing to speak are invited to fill out a Request to Speak Card and give it to the Secretary.
4. **SPECIAL PRESENTATIONS:**
 - .01 Educational Activity Grant Update: Video Presentation of Jaden Sipe's NYLF trip to UC Berkeley
https://drive.google.com/file/d/1_aJUgS-Y8F7TbIvK2MDEPqUKNMpe1YX/view?ts=5b3c6421
5. **CONSENT AGENDA:**
 - .01 Approve Minutes of June 5, 2018 Regular Meeting
6. **DISCUSSION/ACTION ITEMS:**
 - .01 Recruitment - Ongoing
 - .02 Short Term Fundraising Needs
 - a. School Needs
 - i. AAE and NSLA Classroom Science Needs
 - .03 Long Term Fundraising Needs
 - a. Scholarship Funds
 - i. Memorial Scholarships
 - ii. Wine and Cheese Fundraiser September 27, 2018
 - b. Unrestricted Funds
 - i. 2018-19 School Year Mailer
 - ii. Paint Night
 - c. Capital Campaign Funds
 - i. AAE Field Expenses – Cubit Global Solutions
 - ii. Annual Gala April 26, 2019
7. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 1. Foundation Balance Sheet and Foundation Savings Report– June 2018
 2. Donations – 2017-18
8. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement
 - .03 Make a brief report on his or her own activities
 - .04 Future agenda items
9. **RECOMMENDATIONS TO THE LCER BOARD:**
10. **ADJOURNMENT:** Chair Marcia Vargas

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Lewis Center Foundation
Minutes
June 5, 2018**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:11 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Buck Goodspeed, Tyler Jaramillo, Kate O'Rourke, Donna Siegel and Marcia Vargas were present.

Lewis Center Foundation Member Charity Frash was absent.

Staff members Fausto Barragan, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **Public Comments:** None

4. **Consent Agenda:**

.01 Approve Minutes of May 22, 2018

.03 Approve Updated Educational Activity Grant Criteria and Application

On a motion by Kate O'Rourke, seconded by Buck Goodspeed, vote 6-0, the Lewis Center Foundation Board of Directors approved Consent Agenda Items 4.01- 4.02.

5. **Discussion/Action Items:**

.01 Discuss/Approve Educational Activity Grant Requests – On a motion by Kate O'Rourke, seconded by Tyler Jaramillo, vote 6-0, the Lewis Center Foundation Board of Directors approved the grant request from Matt Huffine. It was discussed that possibly additional criteria should be included that grant recipients must remain employed at the LCER for a certain amount of time after receiving a grant, or it would be required to be reimbursed at a pro-rated rate.

.02 Kate O'Rourke talked to Rick Cambridge and David Greiner, and both thought that there was only the LCER governing board, and did not wish to serve on the Lewis Center Foundation Board as it was fundraising only. It was also discussed that the organization is a 501(c)(3), which both Boards fall under.

.03 Short Term Fundraising needs

a. School Needs

i. AAE and NSLA Classroom Science Needs

.04 Long Term Fundraising needs

a. Scholarship Funds – It was decided to hold a Wine and Cheese Fundraiser on September 28 at 6:00 p.m. to raise scholarship funds. Teresa will check into using Kemper Campbell Ranch. Buck will help with this event. Invitations should go out this summer. It was also discussed to develop criteria for a scholarship for when former NSLA students graduate.

b. Unrestricted Funds – Other fundraising ideas included a paint night party.

c. NSLA Capital Campaign – It was decided that the annual gala fundraising will go towards the school's Capital Campaigns. Next year's gala will be held on April 26. Lisa will research venues such as Sunset Hills, Hilton Garden Inn and the Town of Apple Valley.

6. **Information Included in Packet:**

.01 Lewis Center Foundation Financial Reports

- Foundation Balance Sheet – May 2018
- Foundation Savings Report – May 2018
- Donations – 2017-18

7. **Board/Staff Comments:**

.01 Ask a question for clarification

.02 Make a brief announcement – Donna was welcomed back.

.03 Make a brief report on his or her own activities

.04 Future agenda items – Draft of next year's mailer.

8. **Recommendations to the LCER Board:** An additional member from the LCER Board is needed.

9. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:38 a.m.

The Lewis Center Foundation
invites you to a

Wine & Cheese Mixer

to support educational scholarships for students and teachers of
the Lewis Center's two charter schools

Academy for Academic Excellence in Apple Valley
Norton Science and Language Academy in San Bernardino

September 27, 2018
6 pm \$30pp

Kemper Campbell Ranch
10 Kemper Campbell Ranch St., Victorville

Please use this link to RSVP by September 14, 2018
<http://www.lewiscenter.org/Board/Lewis-Center-Foundation/index.html>

760-946-5414 x201



Lewis Center Foundation

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Apple Valley, CA 92307
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760-946-5414 ext. 201 Fax 760-946-9193



2017-18 letter

Dear supporter of the Lewis Center for Educational Research,

Since 1998, the Lewis Center has continued to partner with our local communities, generous donors and supporters like yourself in order to provide top quality educational experiences to thousands of students.

Your donations and support have helped our schools and programs:

- Improve access to educational technology
- Develop new programs to support Science, Technology, Engineering and Math (STEM), and world languages
- Improve our outdoor facilities
- Improve the quality of our libraries
- Provide flexible seating options in classrooms
- Give almost \$20,000 annually in scholarships to local graduating seniors
- Support athletics and co-curricular programs
- Enrich our visual and fine arts programs
- Provide educational activity grants for students and teachers to expand their knowledge, expertise and professional development
- Participate in scientific research to save the endangered Desert Tortoise and Tui Chub
- ...and much more!

In order to continue expanding the opportunities for our students, we need your help! This year, we hope to raise an additional \$100,000. This increase will provide opportunities such as creating a STEM center to serve local students and communities, purchase additional instructional technology to support student learning, expand our classroom space to accommodate for growth, develop new language and science courses, and expand curriculum for our GAVRT Radio Astronomy partnership with NASA/JPL.

Our students are depending on your assistance and generosity. Please visit www.lewiscenter.org to donate online, or fill out and return the attached donation/ sponsorship form. Please be assured that your contribution will be put to good use to enhance educational opportunities for students right here in our communities and allow the Lewis Center to continue to make a local and global impact. Thank you for your consideration and continued support!

Regards,

Lisa Lamb
President/CEO