

High Desert "Partnership in Academic Excellence" Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)

November 1, 2021 - Public Meeting – 9:30 a.m.

Meeting at 17500 Mana Rd., Apple Valley, CA

Attend the meeting from your computer, tablet or smartphone at this link:

<https://global.gotomeeting.com/join/612285245>

Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chair Marcia Vargas
2. **ROLL CALL:** Chair Marcia Vargas
3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a "Registration Card to Address the Board" (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **CONSENT AGENDA:**
 - .01 Approve Minutes of October 18, 2021 Regular Meeting
5. **DISCUSSION/ACTION ITEMS:**
 - .01 School Needs and Foundation Support – Marcia Vargas
 - .02 Noche de Estrella Foundation Booth – Lisa Lamb
 - i. Foundation purchase t-shirts for volunteers
 - ii. Foundation have a booth and sell items
 - .03 Giving Tuesday – November 30, 2021 – Marcia Vargas
 - .04 Next Year's Gala – Marcia Vargas
 - .05 Foundation Board Recruitment – Marcia Vargas
 - .06 LCER Board Update – Jessica Rodriguez
 - .07 Nominate Chair of the Lewis Center Foundation Board – Marcia Vargas
 - .08 Elect Vice Chair of the Lewis Center Foundation Board – Marcia Vargas
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 - .02 Donations 2021-22
 - .03 Lewis Center Foundation Board Attendance Log
 - .04 LCER Grant Tracking Report
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification
 - .02 Make a brief announcement or report on his or her own activities
 - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:** Appoint Lewis Center Foundation Board Chair Nominated by the Lewis Center Foundation Board
9. **ADJOURNMENT:** Chair Marcia Vargas

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

Minutes for Regular Meeting of the Lewis Center for Educational Research Board
October 18, 2021

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Rib
2. **ROLL CALL:** Torii Gray, Sharon Page, Jim Morris, Kevin Porter, David Rib, Omari Onyango, Jessica Rodriguez,

LCER Board Members Pat Caldwell and Rick Wolf were Absent

3. **PUBLIC COMMENTS:** Kiasheena Perez regarding free NSLA after school program, Shauna Archuleta regarding vaccine mandates, Diane Hrabak regarding vaccine mandates and masks, Landon Applegate regarding vaccine mandates, Lyle Applegate regarding vaccine mandates, Barbara Hoover regarding Dress Code
4. **SPECIAL PRESENTATIONS:**
 - .01 LCER Ambassadors Update – Melissa Mangold, Lewis Center Ambassador President gave an update on AAE school activities and fundraisers.
5. **CLOSED SESSION – pulled from agenda.**
 - .01 Pupil Personnel Administrative Hearing Panel Recommendation on AAE Expulsion Case #10121
6. **DISCUSSION ITEMS:**
 - .01 NSLA Gym Construction Project Update – Larry Rieder provided an update on the gym project at NSLA. They hope to reduce the budget by \$300K.
 - .02 Discuss California Enterprise Development Authority Term Summary for NSLA Gym Project Funding – John Phan reported he is working on finalizing documents. Interest rates are going up and he reviewed terms. Target date to close is December 16, 2021 with construction to begin early January. It will be brought forward for approval next month.
 - .03 Discuss LCER Board Strategic Planning – Lisa Lamb discussed that the morning session will be for the LCER Board and the afternoon session will include the Lewis Center Foundation Board. The Foundation would like to align their fundraising efforts with the updated Strategic Plan Goals. She will send proposed dates.
 - .04 Lewis Center Foundation Update – Jessica Rodriguez reported that the gala went well. David reported it was a wonderful Gala but did have a little trouble with the app.
7. **CONSENT AGENDA:**
 - .01 Approve Minutes of the September 13, 2021 Regular LCER Board Meeting
 - .02 Approve Request to Donate or Dispose of Damaged Furniture
 - .03 Approve AAE Senior Grad Nite Field Trip at Disneyland June 3-4, 2022

On a motion by Jessica Rodriguez, seconded by Jim Morris, vote 7-0, the LCER Board of Directors approved Consent Agenda Items 7.01-7.03 by roll call vote.

8. **ACTION ITEMS:**
 - .01 Approve AAE and NSLA ESSER III Expenditure Plans That Address the Academic, Social, Emotional and Mental Health Needs of Students Who Have Been Most Impacted by COVID-19 – Valli Andreasen and Fausto Barragan presented information on the plans. AAE needs and wants exceed the amount given. Stakeholder input was used to determine use of funds, including HVAC system replacements, ionizers were installed on units, additional health clerk for IS and contact tracing, 5 resident subs, increased sub rates, shade structures, addressing learning loss in science, 1st grade Para educators, summer academy, suicide prevention plan, and EL learners. NSLA gathered stakeholder input to determine how best to use ESSER funds to meet student's social-emotional and academic needs and ensure that they could return to in-person instruction in an environment where safety protocols mitigate COVID19. As a result, NSLA stakeholders determined that ESSER funds

- be used for summer academy, increase substitute teacher pay rates, hire additional staff to support with supervision, purchase content, and mitigate learning loss. On a motion by Sharon Page, seconded by Kevin Porter, vote 7-0, the LCER Board of Directors approved the AAE ESSER III Expenditure Plan by roll call vote; on a motion by Sharon Page, seconded by Jim Morris, vote 7-0, the LCER Board of Directors approved the NSLA ESSER III Expenditure Plan by roll call vote.
- .02 Approve TSK Proposal for NSLA Gym Project – On a motion by Jim Morris, seconded by Torii Gray, vote 7-0, the LCER Board of Directors approved the TSK proposal for the NSLA Gym Project by roll call vote.
- .03 Approve Revision of BP 6158 Independent Study to Reflect New AB 167 Guidelines – On a motion by Omari Onyango, seconded by Jessica Rodriguez, vote 7-0, the LCER Board of Directors approved Revision of BP 6158 Independent Study by roll call vote.

9. INFORMATION INCLUDED IN PACKET: *(Board members may ask questions on items for clarification.)*

- .01 President/CEO Report – Lisa Lamb reported about the Noche de Estrella night at NSLA November 13, 2021.
- .02 LCER Grant Tracking Report
- .03 LCER Financial Reports
- Checks Over \$10K
 - Budget Comparisons
- .04 AAE and NSLA Enrollment Data
- .05 LCER Board Attendance Log

10. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement – Lisa apologized for audio and that we are working on a new system.
- .03 Make a brief report on his or her own activities
- .04 Future agenda items

11. ADJOURNMENT: Chairman Rib adjourned the meeting at 6.07 p.m.

Foundation Savings - 4100005285

2020-21

As of 9/30/21

Description	Beginning Balance	Debit	Credit	Interest	Ending Balance
AAE Captial Campaign	\$83,025.40			72.93	\$83,098.33
NSLA Capital Campaign	\$45,517.82		\$200.00	26.74	\$45,744.56
Davis Scholarship Endowment	\$11,543.99			9.72	\$11,553.71
Global Exchange Programs	\$12,963.85			9.72	\$12,973.57
HiDAS Endowment	\$63,890.02			46.19	\$63,936.21
Scholarships	\$31,813.89		\$935.00	19.46	\$32,768.35
Unrestricted	\$74,462.07	\$15,197.51	\$30,372.96	58.35	\$89,695.87
TOTAL					\$339,770.61

Restricted Scholarship Funds					
AAE Ambassadors Scholarship	(\$500.00)		\$500.00		\$0.00
AAE PTC Scholarship	\$0.00				\$0.00
AAE Staff Scholarship	(\$320.00)	\$500.00	\$335.00		-\$485.00
Bud Biggs Memorial Scholarship	\$599.29				\$599.29
Edison Scholarship	\$0.00				\$0.00
Mike Mangold Scholarship	\$3,250.00				\$3,250.00
San Manuel Scholarship	\$0.00				\$0.00
Sandra Perea Scholarship	\$8,300.00		\$100.00		\$8,400.00
SLT Scholarship	\$0.00				\$0.00
Total Unrestricted Scholarship Funds					\$21,004.06

Restricted AAE Capital Campaign Funds					
High Desert Turtle and Tortoise Club	\$2,500.00				\$2,500.00
AAE Gym Weight Room	\$2,150.00				\$2,150.00
Watertower, Gristmill, Shade Structures	\$43,239.48				\$43,239.48
Total Unrestricted AAE Capital Campaign					\$35,208.85

LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
September 1 - September 30, 2021

CHECKING (LEWIS CENTER FOUNDATION)

Beginning Balance **\$73,865.58**

Revenue

NSLA Capital Campaign	\$100.00
Gala	\$21,929.42
Interest	\$1.83
<i>Total</i>	<u>\$22,031.25</u>

Expenditure

Reimburse LCER for \$30 for 30 Expenses	\$4,056.75
Transfer to Savings - HDRO Golf Proceeds - Unrestricted	\$26,326.01
Greater High Desert Chamber - HDRO Golf Proceeds	\$26,326.01
Gala Expenses	\$4,807.38
Lunch Bags for All Staff	\$1,125.08
Petty Cash for Gala to be reimbursed	\$300.00
<i>Total</i>	<u>\$62,941.23</u>

Ending Balance *Total* **\$32,955.60**

SAVINGS (LEWIS CENTER FOUNDATION)

Beginning Balance

Restricted Funds - AAE Capital Campaign	\$83,073.81
Restricted Funds- NSLA Capital Campaign	\$45,735.57
Restricted Funds - Davis Endowment	\$11,550.44
Restricted Funds - Global Exchange Programs	\$12,970.30
Restricted Funds - HiDAS Endowment	\$63,920.68
Restricted Funds - Scholarships	\$32,761.81
Unrestricted Funds	\$60,250.24
	<u><u>\$310,262.86</u></u>

Revenue

Proceeds from HDRO Golf Tournament	\$26,326.01
Unrestricted Donations	\$3,100.00
Interest	\$81.74

Expenditure

Ending Balance

Restricted Funds - AAE Capital Campaign	\$ 83,098.33
Restricted Funds - NSLA Capital Campaign	\$ 45,744.56
Restricted Funds - Davis Endowment	\$ 11,553.71
Restricted Funds - Global Exchange Programs	\$ 12,973.57
Restricted Funds - HiDAS Endowment	\$ 63,936.21
Restricted Funds - Scholarships	\$ 32,768.35
Unrestricted Funds	\$ 89,695.87

Total **\$ 339,770.61**

Total Checking and Savings **\$372,726.21**

Donations 2021-22

Date	Recognition Name	Amount	Fund	Campaign	Appeal	Note
8/11/2021	Hanh Doan	\$100.00	AAE			
8/31/2021	Buck Goodspeed	\$200.00	AAE	Clubs	Ambassadors Club	
9/7/2021	Chiropractic Institute of High Dese	\$30.00	AAE	Clubs	Ambassadors Club	
10/23/2021	Hanh Doan	\$500.00	AAE	Clubs	Ambassadors Club	
10/25/2021	Farmer Boys	\$450.00	AAE	Clubs	Ambassadors Club	
	<i>Subtotal</i>	<u>\$1,280.00</u>				
7/2/2021	Armacy Insurance Agency, Inc.	\$1,000.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Par Sponsor
7/19/2021	Russell Lobato	\$100.00	Foundation	Scholarships	Sandra Perea Scholarship	
7/21/2021	Cheryl Tubbs	\$150.00	Foundation	Unrestricted		In memory of Congressman Lewis
7/22/2021	Cary Gerken	\$100.00	Foundation	Unrestricted		In memory of Congressman Lewis
7/22/2021	Redlands Republican Women	\$100.00	Foundation	Unrestricted		In memory of Congressman Lewis
7/23/2021	Charter School Property Solutions	\$2,500.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Eagle Sponsor
7/23/2021	Apple Valley Communications	\$1,500.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Par and Business Showcase Sponsor
7/23/2021	Excelsior Charter Group	\$1,000.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Par Sponsor
7/23/2021	Coldwell Banker Commercial	\$3,600.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Chipping/putting/team Sponsor
7/23/2021	Marcia Vargas	\$1,000.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Refreshment Sponsor
7/23/2021	Marcia Vargas	\$1,250.00	Foundation		2021 Annual Gala - Back to th Biff	Sponsor
7/23/2021	Marcia Vargas	\$500.00	Foundation		2021 Annual Gala - Back to th Gala	
7/23/2021	Elementum	\$1,100.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Business Showcase and Team spons
7/23/2021	First Team Real Estate High Desert	\$600.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Team sponsor
7/23/2021	Victorville Motors	\$600.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Team sponsor
7/23/2021	Amazon Smile	\$165.46	Foundation	Unrestricted		
7/24/2021	Gerald Newcombe	\$50.00	Foundation	Unrestricted		In memory of Jerry Lewis
7/27/2021	Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign		
7/29/2021	Citizens Business Bank	\$150.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Tee Sign Sponsor
7/29/2021	Jessica Rodriguez	\$150.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Tee Sign sponsor
7/31/2021	Jim Specht	\$204.81	Foundation	Unrestricted		In memory of Congressman Lewis
7/31/2021	Cynthia Allen	\$390.00	Foundation	Scholarships	AAE Staff Scholarship	
7/31/2021	Charlotte Street	\$35.00	Foundation	Scholarships	AAE Staff Scholarship	
8/23/2021	Desert Valley Hospital	\$10,000.00	Foundation	Unrestricted	2021 HDRO Golf Tournament	Presenting Sponsor
8/23/2021	Caldwell, Kennedy & Porter	\$1,000.00	Foundation		2021 Annual Gala - Back to th Entertainment	Sponsor
8/27/2021	Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign		
8/31/2021	Amazon Smile	\$186.12	Foundation	Unrestricted		
9/8/2021	Masterminds5Inc.	\$100.00	Foundation	Unrestricted		In memory of Congressman Lewis

9/15/2021 Robert Lovingood	\$250.00	Foundation		This is for 2 Full page ads for your C
9/27/2021 Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign	
9/30/2021 The Buster Family Foundation	\$3,000.00	Foundation	Unrestricted	Possibly in memory of Congressmar
10/27/2021 Marcia Vargas	\$103.30	Foundation	NSLA Capital Campaign	
<i>Subtotal</i>	<u>\$31,194.59</u>			
7/30/2021 Pizza Factory	\$36.00	LCER		2 prize donations for all staff meeti
TOTAL	\$ 32,510.59			

LCF Board Meetings
Attendance Log 2021

	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	TOTAL
Buck Goodspeed	Present	Present	Present	Present	Present	Present	Present	Present			100%
Marcia Vargas	Present	Present	Present	Present	Present	Present	Present	Present			100%
Duberly Beck	Present	Present	Present	Absent	Present	Present	Present	Present			88%
Tyler Jaramillo	Absent	Present	Present	Present	Absent	Absent	Present	Present			63%
Jessica Rodriguez	Present	Absent	Present	Absent	Absent	Present	Present	Present			63%
Desiree Burgnon	Absent	Absent	Present	Absent	Present	Present	Present	Present			63%
Umang Patel	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent			
Sarina Daniel								Absent			

GRANT TRACKING SHEET			
Grant	Amount	Due Date	Result
NOAA	\$5,000,000	04/02/2020	NO
Astronomy & Astrophysics Research	\$48,500,000	Ongoing	Not Applicable
Captain Planet Foundation	\$2,500	Ongoing	Awaiting New Cycle
Henry T. Nicholas III Foundation	NA	Ongoing	No Progress
NASA ROSES- Solar Patrol	\$80,000		Awarded
San Manuel Foundation	\$5,000	10/01/2020	NO
Equity Training	\$20,000	2020	Not Applicable
Lowe's Playground Grant	*\$50,000	???	Not Applicable
Snapdragon Book Foundation - AAE	\$11,000	02/14/2021	Completed
Snapdragon Book Foundation - NSLA	\$15,000	02/14/2021	Completed
San Manuel Foundation	\$5,000		Awaiting New Cycle
Roses Grant	\$80,000		Awarded
Amazon Grant	\$		Awarded