

High Desert “Partnership in Academic Excellence” Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
October 6, 2023 - Public Meeting – 9:00 a.m.**

Meeting at: 17500 Mana Rd., Apple Valley, CA

**Additional Locations: 230 S. Waterman Ave., San Bernardino, CA, 2436 E. Morrow, Phoenix, AZ;
1936 De Anza Dr., Colton, CA; 15370 Cholame Rd. Unit.12, Victorville, CA; 8120 Palm Lane, San Bernardino, CA
92324, 14441 Palo Alto Ct., Victorville, CA; 14526 Palmdale Rd, Victorville CA, 952 Palm Drive, Colton, CA**

Public may attend the meeting from computer, tablet or smartphone at this link:

<https://global.gotomeeting.com/join/612285245>

Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Lisa Lamb, President/CEO
2. **ROLL CALL:** Lisa Lamb, President/CEO
3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **CONSENT AGENDA:**
 - .01 Approve minutes September 8, 2023 Regular Meeting
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Approve Designation of Gala Proceeds
 - .02 Fundraisers – Jisela Corona
 - i. Celestial Soirée – After Action Review
 - ii. Wine Social – January 25, 2024
 - iii. McDonald’s Fundraiser
 - iv. Planning for next Gala – Date and Theme – September 28, 2024?
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports
 - .02 Donations 2023-24
 - .03 Lewis Center Foundation Board Attendance Log
 - .04 LCER Board/Lewis Center Foundation Give and Get
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification or make a brief announcement or report on his or her own activities
 - .02 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT**

**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
September 8, 2023**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** David Gruber, CBO, called the meeting to order at 9:04 a.m.
2. **ROLL CALL:** Lewis Center Foundation Board members Buck Goodspeed, Vianey Gonzalez, Ambar Martinez and Jessica Rodriguez were in attendance. Members Marisol Sanchez and Genesis Vargas were absent. LCER staff members Teresa Dowd and David Gruber were also in attendance.
3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
 - .01 Approve minutes August 4, 2023 Regular Meeting – On a motion by Buck Goodspeed, seconded by Jessica Rodriguez, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda item 4.01.
5. **DISCUSSION/ACTION ITEMS:**
 - .01 Fundraisers
 - i. Celestial Soirée – LCF Annual Gala on September 30, 2023 – The Gala was discussed and we need more sponsors, ads, ticket sales and silent auction items. Tyler Jaramillo said he'd help out so Teresa will follow up with him. Buck will follow up with Joe Brady regarding an ad. Teresa will send the Foundation Board a list of last Gala's auction items. The staff price was discounted ahead of time this year, but the price increased. We may offer an early bird discount next year to encourage early participation. DJ's were discussed and Vianey will see if the one she contacted will meet the bid from another one we found.
 - ii. Brew Fest in January or February 2024 TBD – This event has been scheduled for January 25, 2024 in the Inland Empire as the Gala is in the High Desert this year. We will alternate locations by school year so that an event is held in each area each school year. Jisela and Teresa will visit San Antonio and Joseph Filippi Wineries as potential locations.
6. **INFORMATION INCLUDED IN PACKET:**
 - .01 Lewis Center Foundation Financial Reports
 - .02 Donations 2022-23
 - .03 Lewis Center Foundation Board Attendance Log
 - .04 LCER Board/Lewis Center Foundation Give and Get
7. **BOARD/STAFF COMMENTS:**
 - .01 Ask a question for clarification or make a brief announcement or report on his or her own activities
 - .02 Future agenda items – The Foundation Board would like to decide what account the Gala funds will go towards at the next meeting.
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT** – David Gruber adjourned the meeting at 9:50 a.m.

Foundation Savings - 4100005285

2022-23

As of 8/31/23

| Description | Beginning Balance | Debit | Credit | Interest | Ending Balance |
|-----------------------------|--------------------------|--------------|---------------|-----------------|-----------------------|
| AAE Capital Campaign | \$77,184.71 | | \$1,119.46 | 66.19 | \$78,370.37 |
| NSLA Capital Campaign | \$1,766.94 | | | 0.00 | \$1,766.94 |
| Davis Scholarship Endowment | \$13,595.29 | | | 10.59 | \$13,605.88 |
| Global Exchange Programs | \$13,058.15 | \$242.00 | \$300.00 | 10.59 | \$13,126.74 |
| HiDAS Endowment | \$62,798.17 | | | 52.95 | \$62,851.13 |
| Scholarships | \$25,417.75 | | \$1,239.84 | 21.18 | \$26,678.77 |
| Unrestricted | \$119,310.19 | \$3,019.01 | | 103.27 | \$116,394.45 |
| | | | | | |
| TOTAL | | | | | \$312,794.27 |

| Restricted Scholarship Funds | | | | | |
|---|------------|--|------------|--|--------------------|
| AAE Staff Scholarship | \$0.00 | | \$19.84 | | \$19.84 |
| Bud Biggs Memorial Scholarship | (\$7.82) | | | | -\$7.82 |
| Mike Mangold Scholarship | \$2,250.00 | | | | \$2,250.00 |
| Rick Piercy Scholarship | \$0.00 | | \$1,220.00 | | \$1,220.00 |
| Sandra Perea Scholarship | \$4,535.00 | | | | \$4,535.00 |
| Total Unrestricted Scholarship Funds | | | | | \$18,661.75 |

| Restricted AAE Capital Campaign Funds | | | | | |
|--|-------------|--|--|--|--------------------|
| High Desert Turtle and Tortoise Club | \$2,500.00 | | | | \$2,500.00 |
| AAE Gym Weight Room | \$2,150.00 | | | | \$2,150.00 |
| Watertower, Gristmill, Shade Structures | \$25,060.39 | | | | \$25,060.39 |
| Total Unrestricted AAE Capital Campaign | | | | | \$48,659.98 |

**LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
August 1 - August 31, 2023**

CHECKING (LEWIS CENTER FOUNDATION)

| | | |
|---|--------------|--------------------|
| Beginning Balance | | \$9,559.35 |
| Revenue | | |
| Gala | \$9,548.98 | |
| Transfer from Savings - Global Programs | \$242.00 | |
| Transfer from Savings - Unrestricted | \$337.82 | |
| Online donation to AAE Staff Scholarship | \$9.92 | |
| Donations to Rick Piercy Scholarship | \$581.40 | |
| Donations to Unrestricted | \$112.52 | |
| Interest | \$ 0.28 | |
| <i>Total</i> | \$10,832.92 | |
| Expenditure | | |
| Unrestricted | \$ 25.36 | |
| All Staf Gifts | \$ 337.82 | |
| Gala | \$ 38.67 | |
| Chile Exchange | \$ 242.00 | |
| Scholarships | \$ 3,500.00 | |
| Transfer to Savings - AAE Capital Campaign | \$ 679.40 | |
| Transfer to Savings - AAE Staff Scholarship | \$ 19.84 | |
| Gala Refund (in error) | \$ 800.00 | |
| <i>Total</i> | \$ 5,643.09 | |
| Ending Balance | <i>Total</i> | \$14,749.18 |

(HiDAS Club Balance within Checking: \$1,758.73)

SAVINGS (LEWIS CENTER FOUNDATION)

| | | |
|--|--------------|----------------------|
| Beginning Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$ 77,217.85 |
| Restricted Funds- NSLA Capital Campaign | | \$ 1,766.94 |
| Restricted Funds - Davis Endowment | | \$ 13,600.59 |
| Restricted Funds - Global Exchange Programs | | \$ 13,063.45 |
| Restricted Funds - HiDAS Endowment | | \$ 62,824.68 |
| Restricted Funds - Scholarships | | \$ 25,428.35 |
| Unrestricted Funds | | \$ 117,180.69 |
| | | \$ 311,082.54 |
| Revenue | | |
| Rick Piercy Scholarship | \$1,220.00 | |
| Transfer from Checking - AAE Staff Scholarship | \$19.84 | |
| Transfer from PayPal - AAE Capital Campaign | \$440.06 | |
| Transfer from Checking - AAE Capital Campaign | \$679.40 | |
| Donation to Global Programs | \$300.00 | |
| Interest | \$ 132.25 | |
| <i>Total</i> | \$2,791.55 | |
| Expenditure | | |
| Chile Exchange Expenses | \$ 242.00 | |
| Transfer to Checking - Gala Sponsorship | \$ 500.00 | |
| Transfer to Checking - Unrestricted - All Staff Gift | \$ 337.82 | |
| <i>Total</i> | \$ 1,079.82 | |
| Ending Balance | | |
| Restricted Funds - AAE Capital Campaign | | \$ 78,370.37 |
| Restricted Funds - NSLA Capital Campaign | | \$ 1,766.94 |
| Restricted Funds - Davis Endowment | | \$ 13,605.88 |
| Restricted Funds - Global Exchange Programs | | \$ 13,126.74 |
| Restricted Funds - HiDAS Endowment | | \$ 62,851.13 |
| Restricted Funds - Scholarships | | \$ 26,678.77 |
| Unrestricted Funds | | \$ 116,394.45 |
| | <i>Total</i> | \$ 312,794.27 |
| Total Checking and Savings | | \$327,543.45 |

| Date | Recognition Name | Amount | Fund | Campaign | Appeal | Note |
|-----------|-------------------------------|------------|------------|--------------|--|-----------------------------------|
| 7/11/2023 | Michael Simko | \$700.00 | AAE | | | 700.00 additional to upgrade to |
| 8/20/2023 | Tonyan Coffee | \$70.00 | AAE | Unrestricted | | Back to School Night Donation |
| 7/15/2023 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship | |
| 7/26/2023 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | | |
| 8/15/2023 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship | |
| 8/16/2023 | Cali Auto Glass | \$511.55 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 8/17/2023 | Angel Fuentes Arrington | \$153.68 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 8/17/2023 | Myrna Foster | \$600.00 | Foundation | | 2023 Annual Gala - Celestial So Tere is the Distinguished Service | |
| 8/17/2023 | Mike Corona-Gonzalez | \$102.56 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 8/17/2023 | Your Cause | \$80.00 | Foundation | Unrestricted | | |
| 8/17/2023 | Cynthia Allen | \$100.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/17/2023 | Dr. Dean Hane | \$1,000.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/17/2023 | Anonymous Anonymous | \$22.60 | Foundation | Unrestricted | | |
| 8/17/2023 | Mitsubishi Cement Corporation | \$2,500.00 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 8/18/2023 | Donna Hackney | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So I think this is the correct amount | |
| 8/22/2023 | Melanie Lovingood | \$500.00 | Foundation | | | Donation for Rick Piercy |
| 8/22/2023 | NearCal | \$1,000.00 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 8/23/2023 | Jan Corea | \$50.00 | Foundation | Scholarships | Rick Piercy Scholarship | I was saddened to hear of Rick's |
| 8/25/2023 | Marisol Sanchez Alvarez | \$1,750.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 8/25/2023 | Stacy Barnett | \$204.81 | Foundation | | 2023 Annual Gala - Celestial So | |
| 8/25/2023 | Jed Wallace | \$250.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/26/2023 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | | |
| 8/26/2023 | Diana Szarzynski | \$50.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/26/2023 | Erika Agosto | \$0.00 | Foundation | | 2023 Annual Gala - Celestial So Ms. Marino has severe gluten allergy | |
| 8/27/2023 | Enrique Bazan | \$1,022.80 | Foundation | | 2023 Annual Gala - Celestial So | |
| 8/28/2023 | Jim and Dawn Morris | \$250.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/30/2023 | Julia Willis Leon | \$250.00 | Foundation | Scholarships | Rick Piercy Scholarship | On behalf of Arlene & Jerry Lewis |
| 8/31/2023 | Lisa Lamb | \$300.00 | Foundation | | Chile Exchange | |
| 8/31/2023 | Debra Popineau-Baker | \$100.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 8/31/2023 | Bobbie Lane | \$20.00 | Foundation | Scholarships | Rick Piercy Scholarship | |
| 9/1/2023 | Yolanda Carlos | \$51.43 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/1/2023 | David Gruber | \$204.81 | Foundation | | 2023 Annual Gala - Celestial So | |

| | | | | | |
|-----------|---------------------|------------|------------|--------------|---|
| 9/2/2023 | Lisa Longoria | \$100.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/4/2023 | Erica Pagano | \$307.06 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/5/2023 | Melanie Lovingood | \$1,000.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/6/2023 | Pat Caldwell | \$255.93 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/6/2023 | Jenny Frias | \$200.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/6/2023 | Sharon Page | \$500.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/8/2023 | Mark Creffield | \$255.93 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/12/2023 | Marcia Vargas | \$255.93 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/13/2023 | Cynthia Allen | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/13/2023 | Michael Allen | \$128.12 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/13/2023 | Casey Armstrong | \$153.68 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/13/2023 | Deanna Piercy | \$200.00 | Foundation | Scholarships | Rick Piercy Scholarship |
| 9/13/2023 | David Tellyer | \$255.93 | Foundation | | 2023 Annual Gala - Celestial So I am allergic to avocado, my gu |
| 9/13/2023 | David Tellyer | \$128.12 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/13/2023 | Veronica Villanueva | \$1,789.67 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/14/2023 | Jeremy Gupta | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/14/2023 | Sally Ritchea | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/14/2023 | Stacy Newman | \$400.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/14/2023 | Raquel Garcia | \$200.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/15/2023 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| 9/15/2023 | Tom O'Neil | \$230.37 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/15/2023 | Bret Thorpe | \$500.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/15/2023 | Bo Goulet | \$150.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/15/2023 | Bo Goulet | \$100.00 | Foundation | | 2023 Annual Gala - Celestial So Tracy Goulet |
| 9/15/2023 | Bo Goulet | \$125.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/16/2023 | Kristy Wilson | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/16/2023 | Chet Richards | \$204.81 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/17/2023 | Diana Crowe | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/18/2023 | Steven Levin | \$125.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/18/2023 | Toni Preciado | \$511.55 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/18/2023 | Amy Ritter | \$102.56 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/18/2023 | Omari Onyango | \$511.55 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/19/2023 | Derek King | \$250.00 | Foundation | | 2023 Annual Gala - Celestial So |
| 9/19/2023 | Duberly Beck | \$255.93 | Foundation | | 2023 Annual Gala - Celestial So |

| | | | | | | |
|--------------|--------------------------------|--------------------|------------|--------------|-------------------------------------|----------------------------------|
| 9/19/2023 | Guadalupe Perez | \$100.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/20/2023 | Thangasamy (velu) Velusamy | \$250.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/25/2023 | Adria Chamberlain | \$0.00 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 9/25/2023 | Masco & Sons | \$1,000.00 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 9/25/2023 | Cobrinha Jujitsu San Bernardin | \$200.00 | Foundation | | 2023 Annual Gala - Celestial Soiree | |
| 9/25/2023 | Marcelo Congo | \$400.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/26/2023 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | | |
| 9/28/2023 | Julissa Corona | \$125.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/28/2023 | Erika Agosto | \$200.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/28/2023 | Myrna Foster | \$200.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 9/28/2023 | Hayden Bartz | \$125.00 | Foundation | | 2023 Annual Gala - Celestial So | |
| 8/1/2023 | Pizza Factory | \$75.00 | LCER | | | 3 Gift Certificates |
| 8/1/2023 | Los Domingos | \$100.00 | LCER | | | 4 Gift Certificates |
| 8/3/2023 | Cornerstone Vending | \$1,000.00 | LCER | Clubs | Ambassadors | 4756 candy bars to sell as fundi |
| 9/12/2023 | Erika Agosto | \$800.00 | NSLA | | | Gala Table for Norton |
| Total | | \$25,494.92 | | | | |

**LCF Board Meetings
Attendance Log 2023**

| | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | TOTAL |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Marisol Sanchez | Present | Present | Present | Present | Present | Present | Absent | | | | 86% |
| Buck Goodspeed | Present | Present | Absent | Present | Present | Present | Present | | | | 86% |
| Ambar Martinez | Present | Present | Present | Present | Absent | Absent | Present | | | | 71% |
| Jessica Rodriguez | Present | Absent | Present | Absent | Present | Present | Present | | | | 71% |
| Vianey Gonzalez | | | | | Absent | Present | Present | | | | 67% |
| Genesis Vargas | Absent | Present | Absent | Present | Absent | Present | Absent | | | | 43% |

LCER Board Give and Get
Fiscal Year 2023/2024 - As of 9/29/23

| Member | Give | Get | In-kind | Total |
|-------------------|-----------------|-----------------|----------------|-----------------|
| Pat Caldwell | \$ 256 | \$ 500 | | \$ 756 |
| Yolanda Carlos | \$ 50 | | | \$ 50 |
| Omari Onyango | \$ 512 | | | \$ 512 |
| Sharon Page | \$ 500 | | | \$ 500 |
| Jessica Rodriguez | | | | \$ - |
| Marisol Sanchez | \$ 1,750 | \$ 1,000 | | \$ 2,750 |
| David Rib | | \$ 2,500 | | \$ 2,500 |
| Pat Schlosser | | | | \$ - |
| | | | | \$ - |
| | | | | |
| Total | \$ 3,068 | \$ 4,000 | \$ - | \$ 7,068 |

Lewis Center Foundation Board Give and Get
Fiscal Year 2020/2021

| Member | Give | Get | In-kind | Total |
|-------------------|-----------------|-----------------|----------------|-----------------|
| | | | | \$ - |
| Buck Goodspeed | \$ 500 | | | \$ 500 |
| Vianey Gonzalez | | \$ 200 | | \$ 200 |
| Ambar Martinez | \$ 500 | | | \$ 500 |
| Jessica Rodriguez | | | | \$ - |
| Marisol Sanchez | \$ 1,750 | \$ 1,000 | | \$ 2,750 |
| Genesis Varags | | | | \$ - |
| | | | | |
| Total | \$ 2,750 | \$ 1,200 | \$ - | \$ 3,950 |

| | | | | |
|------------------------------|-----------------|-----------------|-------------|-----------------|
| Total Combined Boards | \$ 4,068 | \$ 4,200 | \$ - | \$ 8,268 |
|------------------------------|-----------------|-----------------|-------------|-----------------|