

## **Lewis Center for Educational Research**

**BP 4211.2: PERSONNEL  
LEGAL STATUS REQUIREMENT**

**Adopted: June 5, 2003**

**Revised:**

In accordance with law, the LCER shall ask all new employees to provide documentation of employment eligibility. The LCER shall hire only citizens and aliens who are lawfully authorized to work in the United States. LCER employment practices shall not discriminate on the basis of citizenship status or national origin, nor shall they discriminate against any refugees, grantees of asylum, or persons qualified for permanent or temporary residency. Because the documents required to determine employment eligibility may contain confidential information which could affect decisions regarding hiring and/or advancement, administrative regulations shall provide procedures to protect the full confidentiality of any copies of such documents made by the LCER.