

Lewis Center for Educational Research

BP 6163.4: INSTRUCTION STUDENT USE OF TECHNOLOGY

Adopted: June 11, 2012

Revised: December 15, 2025

The Lewis Center for Educational Research (“LCER”) Board of Directors (“Board”) believes that effective use of technology is integral to the education and development of students. In order to promote digital citizenship, the LCER Board recognizes that students must have access to the latest digital tools and receive instruction that allows students to positively engage with technology in ways that respect human rights and avoids Internet dangers. Technological resources provided to students, including technology based on artificial intelligence (AI), shall be aligned to LCER goals, objectives, and academic standards. The use of technology shall augment the use of LCER adopted instructional materials.

The LCER Board intends that technological resources provided by LCER be used in a safe and responsible manner in support of the instructional program and for the advancement of student learning. Students shall be allowed to use such technology, including AI technology, in accordance with LCER policies, including, but not limited to, policies on academic honesty, data privacy, nondiscrimination, and copyright protections. All students using these resources shall receive instruction in the proper and appropriate use of technology. Such instruction shall incorporate students' responsibilities regarding academic honesty, honoring copyright provisions, assessing the reliability and accuracy of information, protecting personal data, and the potential for biases and errors in artificially generated content.

LCER technology includes, but is not limited to, computer hardware, software, or software as a service provided or paid for by the LCER, whether accessed on or off site or through LCER-owned or personally owned equipment or devices, including tablets and laptops; computer servers, wireless access points (routers), and wireless computer networking technology (wi-fi); the Internet; email; applications (apps), including AI apps; telephones, cellular telephones, smartphones, smart devices, and wearable technology; or any wireless communication device, including radios. Teachers, administrators, and/or relevant staff are expected to review the technological resources and online sites that will be used in the classroom or assigned to students in order to ensure that they are appropriate for the intended purpose and the age of the students.

The President/CEO or designee shall notify students and parents/guardians about authorized uses of LCER technology, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with this board policy and the LCER's Acceptable Use Agreement. Before a student is authorized to use LCER technology, the student and the student's parent/guardian shall sign and return the Acceptable Use Agreement. In that agreement, the student and parent/guardian shall agree not to hold the LCER or any LCER staff responsible for the failure of any technology protection measures or user mistakes or negligence and shall agree to indemnify and hold harmless the LCER and LCER staff for any damages or costs incurred.

The LCER reserves the right to monitor student use of technology within the jurisdiction of the LCER without advance notice or consent. Students shall be informed that the use of LCER technology, as defined above, is not private and may be accessed by the LCER for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in the use of LCER technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, LCER policy, or school rules.

Whenever a student is found to have violated board policy or the LCER 's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the LCER 's equipment and other technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and board policy. The President/CEO or designee, with input from students and appropriate staff, shall regularly review and update procedures to enhance the safety and security of students using LCER technology and to help ensure that the LCER adapts to changing technologies and circumstances.

Internet Safety

The President/CEO or designee shall ensure that all LCER computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. (20 USC 7131; 47 USC 254; 47 CFR 54.520)

To reinforce these measures, the President/CEO or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The LCER 's Student Acceptable Use Policy shall establish expectations for appropriate student conduct when using the Internet or other forms of electronic communication, including, but not limited to, prohibitions against:

1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs
2. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking"

3. Distributing personal identification information, including the name, address, telephone number, Social Security number, or other personally identifiable information, of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person

The President/CEO or designee shall regularly review current guidance regarding cybersecurity, data privacy, and digital media awareness and incorporate recommended practices into the LCER's processes and procedures related to the protection of the district's network infrastructure, the monitoring and response to cyberattacks, ensuring data privacy, and monitoring suspicious and/or threatening digital media content, in accordance with Board Policy 5125 - Student Records.

The President/CEO or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting one's own personal identification information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.